

University of Hawai'i at Mānoa
Positive COVID-19 Case or Contact Exposure Procedures
September 10, 2020

The University of Hawai'i follows the guidance of the CDC and State of Hawai'i / Department of Health officials to respond to an on campus positive diagnosis or suspected exposure to COVID-19. Once notified, measures will be taken in accordance with the [UHM COVID-19 Guidelines](#). University Health Services Mānoa (UHSM) is the designated point of contact for COVID-19 health matters. When a member of the UH community self-reports they are symptomatic or tests positive for COVID-19, please ask them to contact UHSM immediately at uhsm.covid@hawaii.edu or (808) 956-8965.

Individual or Dept. of Health informs University Health Services Mānoa (UHSM) of exposure and/or confirmed infections

The UHSM COVID-19 Resource Team will provide support for: education, prevention, telehealth, testing, case management for follow-up with support, and isolation or quarantine, as required. UHSM will coordinate external communication with public health officials and internally within UH.

Student Resident at UH Student Housing

Advise and Quarantine/Isolate

- If on campus when notified, separate the individual
- Individual with a positive test result and their close contacts will be transported to an off-campus location for medical isolation/quarantine, as appropriate
- UH representative will be on site at the off campus location to provide support services
- UHSM will instruct individuals on how to care for themselves and when to seek medical attention
- UHSM with Student Housing Services has established a safe transport plan to medical care and off campus housing for close contacts/confirmed cases

Notify Close Contacts, Officials & Others

UH will not disclose the identity of the student or employee

- Notify Dept. of Health and complete PUI form if tested positive at UHSM
- Notify UHM Student Housing Services
- Inform roommates and close contacts to quarantine immediately (see above)
- Notify anyone in the building/campus who may have had contact with the person while maintaining confidentiality
- Communicate information on the exposure to students, faculty and staff while maintaining the confidentiality of the individual per FERPA and ADA regulations

Space Closure, Cleaning & Disinfecting

- COVID-19 Resource Team identifies residence hall space occupied by the COVID-19 infected individual(s)
- Identification of a cluster of cases within a limited space could lead to closure of a broader physical area (e.g., building floor or wing). Determination to be made jointly by COVID-19 Resource Team, Admin, Student Housing Services, and Facilities
- COVID-19 Resource Team notifies UHM Facilities per UHM protocol (via Listserve: uhm-facilities-covid-19@lists.hawaii.edu) of specific areas to be closed off
- Student Housing Services may post signage specifying areas and duration of closure (24 hrs. to 7 days). Areas should not be used until after cleaning and disinfecting
- Cleaning and disinfecting of affected areas following UHM, Student Housing Services & COVID-19 Procedures

Student, Faculty, Staff – Off-Campus Resident

Advise and Quarantine/Isolate

- If on campus when notified, separate the individual and require to leave the facility immediately
- If at home, advise to stay at home and self-isolate or quarantine
- UHSM will instruct individuals on how to care for themselves and when to seek medical attention

Notify Close Contacts, Officials & Others

UH will not disclose the identity of the student or employee

- Notify Dept. of Health and complete PUI form if tested positive at UHSM
- If employee, notify unit Human Resources Officer and/or supervisor who notifies Dean/Director
- Inform those who have close contact with person to stay home or in their living quarters and self-monitor for symptoms
- Notify anyone in building/campus who may have had contact with the person while maintaining confidentiality
- Communicate to students, faculty and staff of an exposure while maintaining the confidentiality of the individual per FERPA and ADA regulations

Space Closure, Cleaning, & Disinfecting

- COVID-19 Resource Team identifies any University space that has been substantially occupied by the COVID-19 infected individual(s)
- Identification of a cluster of cases within a limited space could lead to closure of a broader physical area (e.g., building floor or wing). Determination to be made jointly by COVID-19 Resource Team, Admin, and Facilities
- COVID-19 Resource Team notifies UHM Facilities per UHM protocol (via Listserve: uhm-facilities-covid-19@lists.hawaii.edu) of specific areas to be closed off
- UH Dept of Public Safety posts signage specifying areas and duration of closure (24 hrs. to 7 days). Areas should not be used until after cleaning and disinfecting
- No cleaning and disinfecting of closed area for > 24 hours, following UHM & COVID-19 Procedures

Monitor & Return

The UHSM COVID-19 Resource Team is the point of contact with the individual to determine when a person meets criteria to end UH supported off campus quarantine/isolation or home isolation consistent with DOH & CDC recommendations. Individuals should submit isolation/quarantine clearance documents from their personal medical providers to UHSM for review prior to return to campus. [Note: the JABSOM Kaka'ako campus has its own designated reporting and monitoring team. Positive JABSOM case information is shared with UHSM and the COVID-19 Resource Team.]