Responsibilities
Responsibilities of the position include (but are not limited to):

- Serving as a UH Mānoa ambassador
- Serving as a positive role model and mentor to new students
- Creating a positive on-boarding experience for new students and their families
- Serving as a resource for new students and their families
- Participating in a 2.5 week mandatory intensive summer training
- Assisting with the facilitation of New Student Orientation - student groups/tours/panels
- Filming yourself doing a welcome/introduction video
- Creating content and posting social media posts - videos and pictures
- Contacting/Communicating with assigned students
- Helping with the first day of school kick-off event

Commitment (schedule subject to change)
- **Summer Training | Monday, August 1, 2022 - August 16, 2022**
  - August 1-12, 2022 - Virtual (MWF)
  - August 15-16, 2022 - In Person
- **Fall 2022 Orientation Dates | August 17, 2022 - August 20, 2022**
- **Welina Mānoa: First Day of School Kick-Off Event | Monday, August 22, 2022**
- **Debrief Meeting after Orientation/Kick-Off**
- **Spring 2022 Orientation**
  - Prior to Spring orientation, a 2 hour max prep meeting
  - 1 day of Orientation
  - After Spring Orientation, 1 hour max debrief meeting

Eligibility
- Classified UHM student
- Undergraduate or graduate level
- Completed a minimum of 12 UHM credits at the time of application
- Cumulative 2.5 GPA or higher
- Must be in good academic and conduct standing with UHM
- Available to commit to the required dates/times discussed above

Compensation
- $1,500 stipend
- $1,200 of this stipend will be disbursed prior to Fall 2022 orientation
- The remaining $300 will be disbursed pending full participation in training and fall orientation and satisfactory job performance (as determined by the supervisor). It will be disbursed prior to Spring 2023 orientation.