Presentation Application Checklist

*Students applying for UROP presentation funding must do the following below in order by the deadline (5:00 pm on the first of each month).*

*Please note that applicants applying as a group must follow the additional guidelines marked as “GROUP.”*

1. Prepare a
   - [ ] Presentation Proposal

2. Complete all required fields in the
   - [ ] Presentation Application Form and attach the
     - [ ] Proposal
   **GROUP:** Each member must complete the Application Form individually, and attach an identical Proposal

3. Have the
   - [ ] Presentation Recommendation Form submitted by your UH Mānoa faculty mentor
   **GROUP:** One submission per presentation

4. After submitting the Presentation Application Form, complete the
   - [ ] Presentation Pre-Survey
   **GROUP:** One submission per group member

*Updated on January 16, 2020*