What is the Manoa Service Award?

- A scholarship worth $1,000 per semester
- Students commit to contributing 50 service hours a semester (3 hours per week)
- Accepting the award can impact your financial aid
- Accepting other forms of aid can also impact your eligibility for the Manoa Service award
- General Eligibility – full-time undergraduate UH Manoa student who meet financial and academic criteria
Examples of Allowable Service

• In-person, remote, or virtual service with an allowed site
• College Of Education Field Practicum- OP hours performed at or with DOE schools
• Nursing & dental hygiene clinical hours
• Social work or Public Health practicum hours performed at allowed site
• Service performed as a requirement for a class (assigned service)
• Service performed as part of a Registered Independent Organization (RIO) or other club on campus
• Service performed for other scholarships
• Pre-service orientation and training before starting service
• Unpaid Internships with allowable sites

Allowable volunteer sites

• Non-profit 501 (c) (3) organizations
• Non-profit and for-profit hospitals, nursing homes, or hospice programs
• Federal, State, or local government offices and programs
• University of Hawaii office or program
• Hawaii Department of Education school or public library
Non-qualifying Service

- Service at a church, temple, or place of worship
- Any hours you are being compensated for
- Service performed at a for-profit organization (exceptions are hospitals & nursing homes)
- Time spent at RIO (Student Club) meetings or recruiting members for a RIO
- Service at private care homes
- Service performed for immediate family members
- Unaffiliated service (service without an allowed site)

Considerations:

- Do I have the time? Commitment is 50 hours/semester which is about 3 hours/week
- Will it affect my school work? How difficult and demanding are my courses this semester?
- In-person or virtual?
- You may do service on the weekends and during winter and spring breaks
- Transportation to and from site
- Service hours must be completed during the semester (We will start accept hours beginning August 1, 2022)
Other Information

• Any hours you complete in the fall semester over 50 hours, will be applied toward your spring requirement.
• Hours cannot be transferred to next AY
• You may volunteer at multiple sites or do project based volunteering.
• If you decide you want to return your award, please contact me and I will notify financial aid.

How to enroll

• Attend orientation
• Complete the enrollment form (both pages), sign and scan or digitally sign and email to lianea@hawaii.edu by May 31.
• Once Financial Aid gives final approval, I will send a confirmation email, usually in late July.
• The award will be deposited in your myUH account and you will need to “accept” the award.
Site Agreement / Time Logs

• A site agreement form is needed for each site you are serving with and are good for the academic year (Fall 2022 – Spring 2023).

• Time logs (one per site) are due monthly, by the 10th of each month. Submit in hard copy to our office QLC 209 or by emailing to helphi@hawaii.edu. Be sure to sign!

• Time logs and site agreement forms are available on our website: https://manoa.hawaii.edu/undergrad/civic-engage/manoa-service-award/

Where to find service opportunities?

• Our webpage:
  http://manoa.hawaii.edu/undergrad/servicelearn/

• Aloha United Way:
  http://auw.galaxydigital.com/

• Volunteer Match:
  http://www.volunteermatch.org/

• Userve App:
  https://www.star.hawaii.edu/userve

• Virtual Community Partner Events - TBA
Social Media Accounts

- OCCE Instagram: @uhm_OCCE

Office of Civic and Community Engagement Website:
https://manoa.hawaii.edu/undergrad/civic-engage/

Questions?

- Liane Akana, Program Coordinator
- Email: lianea@hawaii.edu or helphi@hawaii.edu
- Phone: 956-4641
- Our office is located in QLCSS 209, stop by or email me to schedule an in-person or Zoom meeting.