



**PhD in Social Welfare Specialization Committee Approval Form**

(Revised April 2021)

Student's Name \_\_\_\_\_ Date \_\_\_\_\_

Student ID# \_\_\_\_\_

In consultation with the student and his/her faculty advisor, the Chair of the PhD program appoints three consenting graduate faculty members to participate in the student's Specialization Committee (SC), one of whom is appointed as the Chair. The SC Chair must be from within the School of Social Work. Two SC members must be members of the graduate faculty in the School of Social Work. One member may be a graduate faculty in another academic unit at the University of Hawai'i. This Specialization Committee Approval Form, signed by faculty agreeing to serve on the student's SC will confirm its formation. Please submit this form to Jennifer Kishida at [jenkishi@hawaii.edu](mailto:jenkishi@hawaii.edu) or Gartley Hall 203

The following faculty members have agreed to serve on my Specialization Committee:

<u>Type or Print Name</u>	<u>Signature and Date</u>
(Chair) _____	_____
_____	_____
_____	_____

Students are responsible for developing the specialization plan in consultation with the chair and committee members and keeping committee members informed about the plan. Once the written Specialization Plan and courses selections are submitted to the SC for approval, all committee members and the student meet to approve or disapprove the plan. If the committee does not approve the plan, the committee will discuss the necessary areas for improvement with the student. All members of the committee must approve the plan before the student enrolls in specialization courses.

A brief summary of the SC's finding with a copy of the student's approved Specialization Plan (approval signatures must be on the document) will be submitted by the student to the PhD Program Assistant to be kept on file in the student's academic folder. Guidelines for the preparation of the Specialization Plan are presented in Appendix B of the PhD manual.