



UNIVERSITY of HAWAII<sup>®</sup> at MĀNOA  
DIVISION OF STUDENT SUCCESS

### **2025-26 DSS Student Advisory Council: Nomination & Essay Criteria**

*The Office of the Vice Provost for Student Success (OVPSS) is thrilled to open nominations for the DSS Student Advisory Council, an exciting initiative that amplifies the voices of our diverse student body. This council will bring together nominated and selected undergraduate and graduate students from all 16 schools and colleges, along with representatives from the five (5) Chartered Student Organizations.*

*By uniting perspectives from across our vibrant campus, the council will provide invaluable insights on key topics shaping UH Mānoa's future. As a vital bridge between students and university leadership, the DSS Student Advisory Council will help ensure that policies, programs, and initiatives truly reflect the needs and aspirations of our students.*

*We invite you to be part of this transformative opportunity—join us in shaping a university where every student can thrive!*

#### **Nomination Requirements:**

To be eligible, nominees must...

- Be a classified student in the Fall 2025 semester at the University of Hawai'i at Mānoa (UH Mānoa).
- Be enrolled as a UH Mānoa classified student with the minimum number of credits as follows: 9 credits for Undergraduates; 6 credits for Graduates.
- Be in good academic standing.
- Be nominated either by a UH Mānoa Dean, Administrator, Faculty, Staff, or Advisor via the [DSS Student Advisory Council Nomination Form 2025-26](#) provided by OVPSS. (Self nominations are acceptable).

Nominators will need to provide:

- Nominator's Full Name, Contact (UH Email Address) & Department Information
- Student Information
  - Legal First and Last Name
  - UH Email Address
  - Major (and Minor, if applicable)
  - Year in School (i.e., Senior, Grad Student)
  - Nomination Essay

#### **Nomination Essay (required for all student nominations):**

As part of the DSS Student Advisory Council selection process a brief nomination essay must be submitted by the nominator describing the student and reasons why they would

be an outstanding member of the DSS Student Advisory Council. This essay must be submitted via the [DSS Student Advisory Council Google Nomination Form 2025-26](#).

Nominations will be evaluated on the following traits:

**1. ENGAGEMENT AT UH MĀNOA**

Nominator may provide examples of how the nominee:

- Is actively involved in academic and/or social activities/clubs/organizations
- Contributes to UH Mānoa and/or the department in a positive manner
- Has a strong pulse on UH Mānoa activities, events, trends, concerns, social media, overall public opinion of UH Mānoa

**2. LEADERSHIP**

Nominator may provide examples of how the nominee:

- Is viewed as a positive figure amongst the student body and positive influence and leader with good ethics and sound decision making skills
- Positively represents UH Mānoa on and off campus

**3. TEAMWORK**

Nominator may provide examples of how the nominee:

- Builds relationships and rapport with others
- Impactfully works with others to achieve a common goal

*The Office of Vice Provost for Student Success (OVPSS) will verify the eligibility of all nominees after nominations have been submitted. All nominations must be submitted to the Office of the Vice Provost for Student Success by Monday, April 14, 2025.*

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**Student's Essay (required for all student nominations)**

Each student who is nominated will be contacted by OVPSS. If the student accepts the nomination, OVPSS will email the [DSS Student Advisory Council 2025-26 Nomination - Student Essay](#) Google Form to submit a student essay describing their experience as a UH Mānoa student. *(Please limit the essay to 300 words)*

The student essay should describe:

- How they decided to attend UH Mānoa
- How their 1st year experience has been
- How they contribute to UH Mānoa and/or the department in a positive manner
- How they are active and thus have a strong pulse on UH Mānoa activities, events, trends, concerns, social media, overall public opinion of UH Mānoa
- How they developed personally, professionally, and/or academically by being a student at UH Mānoa

*All student Google forms and essays must be submitted to OVPSS by Monday, April 14, 2025.*

*The Office of Vice Provost for Student Success (OVPSS) will review the student's essay and notify the student, and nominator, directly via the UH Mānoa email address provided by Wednesday, April 30, 2025 regarding the outcome of the nomination.*