



Meeting | UHM Staff Senate

Wednesday, May 08, 11:00 am - 12:00 pm

Zoom

Name	Role	Attendance
Christie Nitta	Chair	present
Noweo Kai	Vice Chair	present
Carol Oshiro	Executive Board Secretary	Excused absence
Jennel Sesoko	Communications Officer	Excused absence
Raedelle Van Fossen	Senate Secretary	Excused absence
Carl Dionne	Past Chair	present
Bernadette Baraquoio	Senator	present
Jacob Choe	Senator	Excused absence
Devon Gordon	Senator	present
Aeza Hafalia	Senator	present
Michele Inouchi	Senator	present
Elmer Kaai	Senator	Excused absence
Reynold Kajiwara	Senator	present
Nate Kinglsey	Senator	present
Jaret Leong	Senator	present
Richard Okubo	Senator	present
Andrew Sensano	Senator	present
Sarah Simmons	Senator	present

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Agenda

- I. Call to Order
 - A. The meeting was called to order by Vice Chair Noweo Kai at 11:08 am
- II. Approval of Minutes
 - A. Senate Meeting (2024.4.10), view at: [MSS | Minutes 04-10-2024](#)
 - B. Senate Meeting (2024.3.13), view at: [MSS | Minutes 03-13-2024](#)
 1. Minutes were approved 2024.5.8
- III. Report from the Chair | Chair Nitta
 - A. [NCHEMS](#)
 1. UHM needs consistency and collaboration among departments
 - B. Provost Council Meeting
 1. How to be successful. Initiatives for scholarly work. Percentage of scholarly work to graduate. Nikki Chun talked about fafsā
- IV. Reports | Standing Committee Chairs
 - A. Communications | Senator Sesoko
 - B. Elections | Senator Sensano
 1. 15 total self-nom senators, more than half are new. List-serve vs mail chimp. Need to iron out bumps. Good to have new diversity in the senate now with new senators. One senator was in question because he just started 4 months ago.
 - C. Outreach | Senator Kai & Senator Oshiro
 - D. Shared Governance | Sen Kaai
 1. Starting next term - no SG committee
- V. Mānoa Executive Search Advisory Committee(s):
 - A. Dean | John A Burns School of Medicine (JABSOM)
 - B. Assistant Vice Provost for Diversity and Inclusion (TBD)
- VI. Mānoa Executive Search Advisory Committee(s):
 - A. Dean | John A Burns School of Medicine (JABSOM)
 - B. Assistant Vice Provost for Diversity and Inclusion (TBD)
- VII. UHM Shared Governance | Representatives:
 1. UHM Graduate Student Organization (GSO) | Isabella Yazel Eiser
 2. ASUH | Bronson Azama
 3. Manoa Faculty Senate | Erin Sentio
- VIII. Reports | Committee Representatives
 - A. Mānoa Campus Climate Committee | **Senator Leong**
 1. National senator for higher education?
 - B. Mānoa Campus Fee Advisory Committee | **Senator Dionne**

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1. No report
 - C. Mānoa Office of Student Conduct | Student Conduct Code Appellate Board | **Senator Sensano**
 1. Nothing to report
 - D. UH Communicators Council | **Senator Baraquio**
 1. Last Wed mtg. Six forums finished yesterday. Commencement this sat - two ceremonies. Haunani Trask in the morning and Dave Shiji in the afternoon. Oct 26, 10a-1p, Discover Manoa and Homecoming. Event coordinator position closes tom, 5/9/24
 - E. University of Hawaii Staff Council (UHSC) Update | **Senator Leong**
 1. BOR liaison, Tochigi, was present at mtg. Discussed priorities for the year, the Pres. search, and helping other campuses start their staff senates. Lassner is likely to approve all before he leaves.
 - F. College of Education | Sen Leong (Temporary)
 1. Good to hear there is a COE new senator. Remove CRDG? Neil stopped construction of PBS building to learn more about it.
 - G. AESSC | Update | Senator Nitta & Senator Sensano
 1. No update
- IX. Discussion Topic(s):
- A. New MSS 2024-2025 Members
 - B. Executive Board Elections (5 Seats) Timeline to set deadlines and Vote at June MSS Mtg
 1. To be transparent and give equal opportunity - entertain any self nomination for EB. New term - hesitate to put Michele position up for re-election (Michele should remain in this position for now because it's so new)Responsibilities of EB
Page 2 of MSS_ByLaws_October_2020
 - C. Finalize Cost Items for Budget Memo
 1. Elections committee - monies for software and “pointed” swag for promoting MSS election period
 - D. Committees for next term
 - a) Outreach
 - b) Communications
 - c) Elections
 - E. Sub Committees (On an As-Needed Basis)
 - a) Treasurer Committee
 - b) Shared Governance Committee
 - F. Last meeting for this Year in June (In Person)
 1. Potluck in Hawaii Hall 309 - sign up will go around
 - a) Topics for Last Meeting
 - b) Wrapping Up Year End (Accomplishments and New Goals)

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- G. Orientation for July (New Senators)
 - 1. Can be anytime. Orientation was in June last year. Sensano suggests having the orientation mtg a dedication orientation mtg rather than a regular mss mtg with less focus on the new senators. June 2024 will be in-person at Hawaii Hall 309. Dionne encouraged all current senators to step up into an EB position.
- X. Adjournment Time 12:06 pm
 - A. *Next Senate Meeting: Wednesday, June 12, 2024 - Zoom and In-Person*

Respectfully submitted by

Approved on: 2024.5.

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