



Meeting | UHM Staff Senate

Wednesday, March 13, 11:00 am - 12:00 pm

Zoom

Name	Role	Attendance
Christie Nitta	Chair	Present
Noweo Kai	Vice Chair	Present
Carol Oshiro	Executive Board Secretary	Present
Jennel Sesoko	Communications Officer	Present
Raedelle Van Fossen	Senate Secretary	Present
Carl Dionne	Past Chair	Present
Bernadette Baraquoio	Senator	Present
Jacob Choe	Senator	Absent - Excused
Devon Gordon	Senator	Present
Aeza Hafalia	Senator	Present
Michele Inouchi	Senator	Present
Elmer Kaai	Senator	Present
Reynold Kajiwara	Senator	Absent- Excused
Nate Kinglsey	Senator	Absent - Excused
Jaret Leong	Senator	Absent- Excused
Richard Okubo	Senator	Present
Andrew Sensano	Senator	Present
Sarah Simmons	Senator	Present

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Agenda

- I. Call to Order
 - A. The meeting was called to order by Chair Nitta at 11:02 am
- II. Approval of Minutes
 - A. Senate Meeting (2024.2.14), view at: [MSS | Minutes \(2024.2.14\)](#)
 - B. Minutes were not sent prior to meeting. Will be approved at a later date
- III. Report from the Chair | Chair Nitta
 - A. Attended Ed Advisory Board
 - B. Quarterly meeting with Provost and Jan Gouveia
 1. Ed Advisory Board Workshop
 - a) Led by expert out of D.C. that works with universities
 - (1) Sandy French and Provost Bruno attended a meeting and invited the speaker to UH
 - (a) Shared Governance constituents were invited
 - (i) Several MSS invited
 - b) Topics during 1.5 day workshop
 - (1) History and evolution of shared governance, challenges
 - c) Attendees provided positive feedback
 - (1) Follow-up with more invitees such as all system levels suggested
 - (2) Allowed various groups to work together
 - d) Provost will be hiring an events coordinator to help bring more opportunities such as this workshop to UH
 2. Student Housing
 - a) Because of Legislature, pressure on UH for student housing
 - b) Doesn't think there is funding for additional funding and repairs
 - c) Future may go Public/Private partnership
 - (1) Gouveia does not favor this model
 - (a) Private company is for profit so may not be affordable for students
 - d) Noelani Housing needed 80 million but skeptical will get approved
 3. Parking
 - a) Legislature asked and pressure to raise prices, but Gouveia is not listening
 - b) Self-funded
 - (1) But doesn't include capital improvements
 4. Staff Onboarding
 - a) Similar events for staff like Faculty onboarding being developed
 - b) Starting with video with assistance by Sen Sesoko

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- c) Get new employees engaged and have a sense of belonging
 - 5. Negotiations with collective bargaining
 - a) Expires June 30, 2025
 - b) Scheduled for one more raise this year
 - 6. Telework
 - a) Even though supplemental agreement with BU08, uncertain if it will be extended
 - (1) Supplemental agreement gives APT ability to grieve
 - (2) We do have UH Telework policy in place similar to civil service
 - 7. Presidential Search
 - a) Provost and Gouveia
 - (1) Not part of service
 - (2) Chancellor position duplicate of position so Gouveia is not on board
 - 8. Hazard Pay
 - a) Other State workers receiving hazard pay
 - b) How much time units demanded employees at work, will determine amount
 - c) Governor wants to do across the board, but workers may not get the total hours due
 - (1) Based on pay band and percentage if unit was mandated to work
 - (2) Don't know the criteria UH will use
 - (a) Not sure if all APTs will get pay
 - (3) The leave system is not a good way for UH to determine who was working
- IV. Reports | Standing Committee Chairs
- A. Communications | Senator Sesoko
 - 1. February Joint comms and outreach meeting
 - a) Every other month
 - 2. Looked for ways to align for blood drive, mixer
 - 3. Mailchimp by Sen Kajiwara is great!
 - 4. Will be working with Elections
 - B. Elections | Senator Sensano
 - 1. Updated some verbiage in email
 - a) Advertising as 12 seats
 - (1) Gives room to stabilize membership
 - b) March 27th email
 - c) Asking everyone to encourage people to donate time and skillset to join MSS
 - C. Outreach | Senator Kai & Senator Oshiro
 - 1. Prepared with Comms for March 8th
 - 2. Pint goal met!

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- a) 13 first time donors
 - b) 3 rare blood types at drive
 - c) Main responsibility to recruit donors - Goal of 30!
 - d) Did tabling 2x leading up to drive
 - (1) Don't know impact
 - e) Looked good with tablecloth and banner, balloons stack, and swag
 - f) Mixer April 3rd
 - (1) Email will be sent
 - (2) 11:30 -12:30 at QLC
 - (3) Outreach will provide simple desserts, but other Senators can bring something
 - (4) Please bring someone who is not in MSS to mixer
 - (5) Can Chair Nitta send a message
 - (6) Potentially invite HGEA to mixer
 - (a) Would like to do 50th anniversary collab with MSS
 - (b) Sen Oshiro will reach out to HGEA
 - (i) Mark Yap contact
- V. Mānoa Executive Search Advisory Committee(s):
- A. Dean | College of Tropical Agriculture and Human Resources (CTAHR) | Senator Dionne
 1. New Dean hired!
 - B. Dean | John A Burns School of Medicine
 1. End of February finish campus visits
 - C. Assistant Vice Provost for Diversity and Inclusion
 1. No update
 - D. Reorganizations
 1. UHM Provost's Office - Institute for Sustainability and Resilience - Approved
 2. Center on the Family - Move from CTAHR to the College of Social Sciences - Feedback submitted by Senator Nitta
 - a) Was on hold (Interim Dean) but will bring back to the table since there is a new Dean
 - E. Mānoa College/School Staff Senates:
 1. College of Education (COE) Senate | Sen Leong (Temporary)
 - a) No update
 - F. UHM Shared Governance | Representatives:
 1. UHM Graduate Student Organization (GSO) | TBD
 2. ASUH | Bronson Azama
 3. Manoa Faculty Senate | Erin Sentio
 - a) Sen Nitta did chat with Erin Senio

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- VI. Reports | Committee Representatives
- A. Mānoa Campus Climate Committee | **Senator Leong**
 - 1. No update
 - B. Mānoa Campus Fee Advisory Committee | **Senator Dionne**
 - 1. No report
 - C. Mānoa Office of Student Conduct | Student Conduct Code Appellate Board | **Senator Sensano**
 - 1. No update
 - D. UH Communicators Council | **Senator Baraquio**
 - 1. Meeting last Wednesday
 - a) Reported about Food Bank Drive starts Mon March 18th
 - (1) Looking for canned proteins, rice, money
 - (a) UH largest contributors
 - b) Take me to Manoa
 - (1) Free tuition for 1 year
 - c) Native Hawaiian Plant Month in April
 - (1) Please check out Vice-Chair Kai on YouTube Channel
 - d) Share stories to UH News
 - E. University of Hawaii Staff Council (UHSC) Update | **Senator Leong**
 - 1. Proposed update to MSS bylaws
 - a) Vice Chair to have seat on UHSC instead of past chair
 - (1) This would be a requirement for the officer
 - b) Third seat can be a MSS
 - c) Question - How many positions from UH
 - (1) Up to three? Chair, Co-Chair, MSS member if so
 - (2) Only one vote per campus
 - d) Will vote next meeting
 - F. Shared Governance Committee
 - 1. Dissolve as a standing committee
 - a) Attached to the EB instead
 - b) Current Shared Governance Committee members to join other committees
 - 2. Call meetings as needed
 - 3. Budget Committee will not be a standing committee, similar to plants for Shared Gove
 - a) Call meeting as needed
 - b) Will be submitting to Budget memo to Provost office
 - (1) Sen Ka'ai - contributed suggested budget template. Examples include volunteer time in kind value
 - c) Sen Inouchi hoping to finalize it
 - d) Sen Sensano comment

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- (1) Volunteering time is important
 - (a) Will help to show others see what MSS does
 - e) April timeline deadline for budget memo to be discussed
 - (1) Should list what we need every year
 - (2) Question - is there line for personnel (e.g. student hire) - Yes
 - (3) Survey Share
 - (a) Provost office paid last time
 - (b) Do we want to continue to pay for Survey Share?
 - (i) Sen Sensano - Survey Share is vetted, UH approved before any third party company, not that expensive
 - (4) MailChimp
 - (a) Sen Sensano spoke to Sen Kajiwara
 - (i) Automatic feature should not be the reason why we pay for MailChimp account
 - (5) If anyone has suggestions, Sen Nitta to send draft to MSS
 - G. AESSC|Update|Chair Nitta
 1. Does anyone want to participate in the AESSC
 - a) Academic Excellence and Student Success Committee
 - (1) Email Sen Nitta if interested
 - (2) Meetings 1x month, in-person and Zoom
 - (3) Going over policies that have not been changed since 70s
- VII. Discussion Topic(s):
- A. Jan Gouveia/Provost Bruno Meeting
 1. Not part of President search
 2. Sen Dionne
 - a) Three staff members on Advisory committee
 3. Did confirm search firm
 4. Hanneman and Hanabusa was mentioned by Civil Beat as potential candidates
- VIII. Adjournment Time 12:08 pm
- A. *Next Senate Meeting: Wednesday, April 10 2024 - Zoom & In Person*

Respectfully submitted by R.Van Fossen

Approved on: 2024.4.

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