



MĀNOA STAFF SENATE

Mānoa Staff Senate
Executive Board

UHM Staff Senate | Executive Board Meeting

Wednesday, January 3, 2024, 11:00 am - 12:00 pm
Virtual Meeting (via Zoom)

Agenda

Name	Role (*EB members)	Attendance
Christie Nitta	*Chair	<i>Present</i>
Noweo Kai	*Vice-Chair/Outreach co-chair	<i>Present</i>
Carol Oshiro	*EB Secretary/Outreach co-chair	<i>Excused</i>
Raedelle Van Fossen	*MSS Secretary	<i>Present</i>
Jennel Sesoko	*Communications Chair	<i>Present</i>
Carl Dionne	*Past Chair	<i>Present</i>
Michele Inouchi	*Treasurer	<i>Present</i>
Elmer Ka'ai	Shared Governance Chair	<i>Not present</i>
Andrew Sensano	Elections Chair	<i>Present</i>

Call to order 11:04am

University of Hawai'i at Mānoa Staff Senate
2500 Campus Road, Hawai'i Hall 202
Honolulu, HI 96822
Email | uhmstaff@hawaii.edu
Website | manoa.hawaii.edu/staffsenate

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I. Approval of Minutes

- EB mtg: [W MSS EB | Minutes \(2023.12.06\).docx](#)

No changes to minutes. Approved by Chair

II. Discussion | Topics

- Chair should be serving on UH Staff Council
 1. Additional Seat: Noweo Kai
- UH Presidential Search
 1. January 4, 2024 - Testimony

Will stress our need to be included in each phase/step; we do not want just be consulted. Restate key points in Chair Nitta's verbal testimony. It's too late for us to do a Senate Resolution. Chair could verbally agree with ASUH's resolution. Good to not deviate too much from original testimony. Role of BOR should remain same - appt by governor.

Non-immediate focus: BOR participants should be reevaluated to include faculty, students, and staff.
- Staff on-boarding training
 1. Next meeting - January 25, 2024 (Jan, Jordyn, Linda)

Do we have a backup plan in the event that Jan G. is no longer in her position? Make sure Shared Governance continues.
- Zoom Webinar - to Start Next week Wednesday, January 10, 2024
 1. To allow for control of public meetings
 2. *How will we operate it? Does Raedelle or someone designated need to "grant" access to each individual? We, MSS, each have a link (from ITS). MSS will post the link and folks will click to request access. Webinar info is*

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on MSS website! Senators' links are individual and each senator is responsible for retaining the link, adding to calendar, and attending.

3. *Chair Nitta will delete Zoom link in MSS invite for monthly meeting to make the switch (from Zoom regular to Zoom Webinar)*
- Monetary Donations
 1. *Senator Van Fossen to donate button making supplies*
 2. *Senator Sensano / Senator Baraquio to donate \$200 each*
 3. *\$100 donation from Diane Nakashima.*
 4. *Treasurer Michele Inouchi is working with Sandy French to set up a Foundation account. She will update us.*
 5. *Panda Express fundraiser? Is that doable & worthwhile on campus with the campus community (vs. with the public and off-campus?) Is fundraising appropriate to email-ask? What kind of marketing is appropriate? Provost could fund professional development - Revisions to the budget is prerequisite for that. Fundraising funds would cover things NOT covered by the Provost office like marketing merchandise (tablecloth, banner, swag, etc.). Chair Nitta will review the previous budget draft and add it to next week's MSS agenda.*

III. Other Business

IV. Adjournment

Mālama pono.

Pau - 11:51am

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