



UHM Staff Senate | Executive Board Meeting

Wednesday, December 6, 2023, 11:00 am - 12:00 pm

Virtual Meeting (via Zoom)

Agenda

Name	Role	Attendance
Christie Nitta	Chair	Present
Noweo Kai	Vice-Chair/Outreach co-chair	Excused
Carol Oshiro	EB Secretary/Outreach co-chair	Present
Raedelle Van Fossen	MSS Secretary	Present
Jennel Sesoko	Communications Chair	Present
Elmer Ka'ai	Shared Governance Chair	Absent
Andrew Sensano	Elections Chair	Present
Carl Dionne	Past Chair	Present

- I. Chair Nitta called the meeting to order at 11:04 am.
- II. Approval of Minutes
 - EB mtg: [MSS EB | Agenda \(2023.11.01\)](#)
- III. Discussion | Topics
 - The chair should be serving on the UH Staff Council
 1. Not discussed
 - UH Presidential Search
 1. Recap of Written and Oral Testimony for 12/7/2023
 2. Written testimony is ready to go and will be submitted by Chair Nitta and Co-chair Kai. The final version will be uploaded to the Google Drive.
 3. Chair Nitta has already put the request in for oral testimony in person.
 4. Public testimony will be a public comment period for agenda items.
 - Staff onboarding training
 1. Date set with VP Gouveia for 12/12/2023 @ 2 pm
 2. The last quarterly meeting with VP Gouveia resulted in a potential new hire orientation for staff similar to the one [available for faculty](#).
 - Zoom Webinar

1. To allow for control of public meetings during MSS meetings. In forums, we can apply the webinar format to our open meetings.
 2. Communications will take the lead in organizing webinars for monthly meetings.
 3. Senator Sesoko will request a webinar meeting via Zoom for our monthly meetings starting in January 2024.
 4. Spring 2024 MSS Forum, date to be determined. Topics include presidential search, etc.
- Monetary Donations
 1. Senator Van Fossen to donate button-making supplies
 2. Senator Sensano / Senator Baraquio to donate \$200 each
 3. Senator Sesoko shared her conversation with Deb Ishii. Chair Nitta shared that Senator Inouchi talked with Deb Ishii about a potential budget. Per Deb Ishii, we need to provide feedback to secure a budget.
 4. Budget List:
 - a) Stickers – Senator Sesoko shared some graphic designs for MSS stickers that can be used for swag.
 - Treasure Seat
 1. Confirmed that the Treasurer position has been filled. Invite Senator Inouchi to the EB meetings.
 2. Senator Dionne will add Senator Inouchi to the EB e-mail list.
- IV. Other Business
- Joseph Peters is no longer with UH. MSS EB will work to remove him from the MSS website and MSS email list. His vacancy will be filled in the Spring 2024.
 - The goal is 12 senators per election, 24 senators in total.
- V. Adjournment at 11:58 am.

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