



**Meeting | UHM Staff Senate**

Wednesday, October 11, 2023, 11:00 am - 12:00 pm

Zoom

Name	Role	Attendance
Christie Nitta	Chair	Excused
Noweo Kai	Vice Chair	Present
Carol Oshiro	Executive Board Secretary	Present
Jennel Sesoko	Communications Officer	Present
Raedelle Van Fossen	Senate Secretary	Present
Carl Dionne	Past Chair	Present
Bernadette Baraquoio	Senator	Present
Jacob Choe	Senator	Present
Devon Gordon	Senator	Absent
Aeza Hafalia	Senator	Absent
Michele Inouchi	Senator	Present
Elmer Kaai	Senator	Absent - excused
Reynold Kajiwara	Senator	Present
Nate Kinglsey	Senator	Absent - excused
Jaret Leong	Senator	Present
Diane Nakashima	Senator	Present
Richard Okubo	Senator	Present
Joseph Peters	Senator	Present
Andrew Sensano	Senator	Present
Sarah Simmons	Senator	Present

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**Agenda**

- I. Call to Order
  - The meeting was called to order by Vice Chair Kai at 11:04am
  
- II. Approval of Minutes
  - a. **Senate Meeting** (2023.10.11), view at: [MSS | Agenda \(2023.10.11\)](#)
  - b. Minutes were approved 11/8/23
  
- II. Report from the Chair | **Vice Chair Kai**
  - a. Update on treasurer
  
- III. Motion for the ratification of the self-nomination for position of MSS Treasurer
  - a. 11/3 self nomination period opened
  - b. One nomination , no internal election needed for Senator Inouchi
  - c. No discussion
  - d. Sen Dionne Motion to ratify results, several seconded the motion
  - e. All in favor - Congratulations to Senator Inouchi
  
- III. Reports | Standing Committee Chairs
  - Communications | Senator Sesoko
    - Comm Comm 10/11
      - a) June 2024 to have Sen onboarding handbook
      - b) President Lassner proclamation June 2024
      - c) Joint meetings with Outreach every other month
        - (1) Will meet next week 11/15
      - d) MSS in Zoom meeting format
        - (1) Discus change to webinar for tech security
  - Elections | Senator Sensano
    - Just elected first treasurer
    - Grateful to Sen Inouchi to submit self
    - Grateful to Sen Sesoko and Comm Commity for self-nomination email
  - Outreach | Senator Kai & Senator Oshiro
    - Blood Drive
      - a) First drive 10/27
      - b) Goal was collect 30 pints of blood, collected 40 at event

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- c) 43 donated
- d) 13 first time donors
- e) Asked to host Spring Event
- f) Raedelle - Can still donate under MSS code
- g) First blood drive that reached 50 sign-ups!
- h) Next event, good to have banner, poster, marketing materials about MSS
- Shared Governance | Senator Ka'ai
  - In Sen Ka'ai's absence, Sen Senano - no report
- Mānoa Executive Search Advisory Committee(s):
  - Dean | College of Tropical Agriculture and Human Resources (CTAHR) | Senator Dionne
    - a) Doing campus visits, wrapping up soon
    - b) Provost will pick soon
  - Dean | John A Burns School of Medicine (JABSOM)
    - a) Per Sen Dionne - done
  - Assistant Vice Provost for Diversity and Inclusion - who?
    - a) Still ongoing
- Reorganizations:
  - UHM Provost's Office - Institute for Sustainability and Resilience - Feedback submitted
  - Center on the Family - Move from CTAHR to the College of Social Sciences - Feedback submitted by Senator Nitta
    - a) No update per Sen Dionne
- **Mānoa College/School Staff Senates:**
  - College of Education (COE) Senate | No Representative
- **UHM Shared Governance | Representatives:**
  - UHM Graduate Student Organization (GSO) | No Representative
    - a) Need to get status update from Chair Nitta
- IV. Reports | Committee Representatives
  - Mānoa Campus Climate Committee | **Senator Leong**
    - GSO have representative now
      - a) May be able to send a representative
    - ASUH - no representative
    - All shared governance groups send out messaging regarding or in support of President Lassner's statement regarding Palestine/Israel
      - a) Faculty concerned about statements
      - b) Students questioning why no statements

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- c) GSO/ASUH have in the past drafted full resolution for BOR
  - d) Sen Sesoko
    - (1) Would be nice to have a place to dialog or connect to others or discuss
    - (2) Could MSS provide expert advice for others
    - (3) Host brown bag lunch or forum
    - (4) Safe collaborative environment
      - (a) Modeled by other universities
  - e) Question - is it appropriate for MSS?
    - (1) Sen. Dionne - We can host forum but not take a position
  - f) Move to discuss in EB meeting?
  - g) Sen Sesano
    - (1) Because of the global scale, we need to consider if this is beneficial
- Mānoa Campus Fee Advisory Committee | **Senator Dionne**
    - No updates
  - Mānoa Office of Student Conduct | Student Conduct Code Appellate Board | **Senator Sensano**
    - No updates
  - Administration Meeting (President Lassner, VP Gouveia, Provost Bruno) | **MSS EB**
    - Scheduled for 10/13/2023 at 9:00 am via Zoom
      - a) Sen Leong
        - (1) Onboarding and New employee orientation
          - (a) Jan Gouveia supportive from Hi Airlines experience
        - (2) HGEA and MSS side to have access for information
  - UH Communicators Council | **Senator Baraquo**
    - November meeting canceled
    - Billion dollar campaign with UHF
      - a) Lassner donate 1 million
      - b) Reached half the goal
  - University of Hawaii Staff Council (UHSC) Update | **Senator Leong**
    - Major shift to staff council to prioritize what can be done before Lassner leaves
    - Hoping PIG will come out with recommendations
      - a) How search will happen
      - b) Could cut out Shared Governance or other groups
      - c) Other regent members do feel importance of involvement of other groups
      - d) Prepare for testimonials for BOR meeting to advocate for staff involvement
        - (1) Manoa can lead other campuses

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V. Discussion Topic(s):

- Testimony - UH President search
  - Communications work on a write up based on Sen Leong's notes
    - a) Sen Leong was hoping other campuses will have their testimony to be involved in a search advisory
      - (1) Each campus can share own uniqueness and strengths
      - (2) Why it is important for them to be a part of the process
      - (3) Bombard BOR with testimonials of why staff is important
  - Sen Sesoko
    - a) Please send to Sen Sesoko, please send
      - (1) Why part of MSS
      - (2) Value of staff
      - (3) Can be from your own perspective
      - (4) Personal thoughts bullet points, essay
      - (5) Need to be submitted by end of today or tomorrow morning
  - Are we sending one testimony as a group or individuals?
    - a) Communications was tasked to write it
    - b) Senate would send it as one
      - (1) But can be noted it was reviewed and approved before
        - (a) Other campuses does not have own senate so will do individually
  - Sen Sensano
    - a) Maybe do a Survey Share
  - Sen Nakashima
    - a) Should come as a group as MSS but can submit individual
      - (1) Adds more power as a group
    - b) Sen Sensano
      - (1) Can have a visual will everyone's signatures
    - c) Sen Dionne
      - (1) Will help Vice Chair with notes for her to summarize and present
- Staff on-boarding training
  - What will be involved?
    - a) PD for new hires
      - (1) When is the meeting date?
        - (a) TBD

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- b) Does MSS reach out to units to provide input on what should be included?
  - (1) Some colleges already do good onboarding, others don't
- c) To be discussed at next EB meeting

VI. Other / New Business

VII. Adjournment 11:56 am

- *Next Senate Meeting: Wednesday, December 13, 2023 - Zoom, and in person*

Respectfully submitted by R.Van Fossen

Approved on:

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