



MĀNOA STAFF SENATE

Mānoa Staff Senate

Meeting | UHM Staff Senate

Wednesday, October 11, 2023, 11:00 am - 12:00 pm

In-Person and Zoom

Name	Role	Attendance
Christie Nitta	Chair	Present
Noweo Kai	Vice Chair	Present
Carol Oshiro	Executive Board Secretary	Present
Jennel Sesoko	Communications Officer	Present
Raedelle Van Fossen	Senate Secretary	Absent - Excused
Carl Dionne	Past Chair	Present
Bernadette Baraquio	Senator	Absent - Excused
Devon Gordon	Senator	Present
Aeza Hafalia	Senator	Present
Michele Inouchi	Senator	Present
Elmer Kaai	Senator	Present
Reynold Kajiwara	Senator	Absent - Excused
Nate Kinglsey	Senator	Present
Jaret Leong	Senator	Present
Diane Nakashima	Senator	Present
Joseph Peters	Senator	Absent - Excused
Andrew Sensano	Senator	Present
Sarah Simmons	Senator	Present

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Agenda

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- I. Call to Order
 - The meeting was called to order by Chair Nitta at 11:07 am
- II. Approval of Minutes
 - a. **Senate Meeting** (2023.09.13), view at: [MSS | Meeting Minutes 9-13-2023](#)
 - b. Minutes were approved
- III. Report from the Chair | **Senator Nitta**
 - UHM Staff Senate Meeting with VP Gouveia and Provost Bruno
 - Scheduled for 10/13/2023 at 9:00 am
- IV. UHM Shared Governance | Representatives
 - UHM Graduate Student Organization (GSO) | TBD
 - No updates
 - UHM Associated Students of the University of Hawaii (ASUH) | TBD
 - No updates
 - Manoa Faculty Senate | TBD
 - No updates
- V. Introductions (Special)
 - Senators introduced themselves to new potential Senators
 - Vacant Senate Seats
 - Richard Okubo - Student Equity, Excellence and Diversity
 - Jacob Choe - Public Safety
 - All senators agreed the motion request to move forward with adding Senator Okubo and Senator Choe to the senate vacant seats
- VI. Reports | Standing Committee Chairs
 - Communications | Senator Sesoko
 - No meeting last month
 - Senator Sesoko shared an idea about bridging the standing committees meetings every other month since some of the topics overlap.
 - Communication will plan to meet with outreach every other month.
 - Elections | Senator Sensano

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- Preparations are underway for next year's elections.
 - Elections committee plan to use SurveyShare to compile data for Manoa Staff to engage with the Manoa community
 - Outreach | Senator Kai & Senator Oshiro
 - MSS Tabling at UH Manoa Campus Center
 - a) Oct 16 & 17, 10a-12p each day
 - b) Share about Manoa Blood Drive 10/27/2023
 - c) Share about MSS and our objectives
 - Shared Governance | Senator Ka'ai
 - Currently working on making changes to bylaws.
- VII. Reports | Committee Representatives
- Academic Excellence and Student Success Committee (AESSC) | **Senator Nitta**
 - No updates
 - Mānoa Campus Climate Committee | **Senator Leong**
 - No updates
 - Mānoa Campus Fee Advisory Committee | **Senator Dionne**
 - No updates
 - Mānoa Office of Student Conduct | Student Conduct Code Appellate Board | **Senator Sensano**
 - No updates
 - Administration Meeting (President Lassner, VP Gouveia, Provost Bruno) | **MSS EB**
 - Scheduled for 10/13/2023 at 9:00 am via Zoom
 - UH Communicators Council | **Senator Baraquio**
 - Absent
 - University of Hawaii Staff Council (UHSC) Update | **Senator Leong**
 - UH West Oahu and UH Hilo has activated their staff council
 - There is a new Board of Regents: <https://www.hawaii.edu/leadership/>
 - Senator Leong shared that we should reach out to the BOR for a lunch meeting in March
 - The next BOR meeting will be on November 16, 2023 at Windward Community College. MSS should consider the following:
 - a) Testify to be included on the next UH President search committee (Permitted Interaction Group)
 - b) President Lassner will be retiring next year and has been supporting MSS

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- Mānoa Executive Search Advisory Committee(s):
 - Dean | College of Tropical Agriculture and Human Resources (CTAHR) | **Senator Dionne**
 - a) The list of the three finalist has been announced
 - b) The interview dates are set for October and November 2023
 - c) Incumbent to start in Summer or Fall 2024
- Mānoa Reorganizations:
 - UHM Provost's Office - Institute for Sustainability and Resilience
 - a) No updates
 - Center on the Family - Move from CTAHR to the College of Social Sciences
 - a) No updates

VIII. Discussion Topic(s):

- Addition of EB Treasurer to Bylaws
 - The treasurer position will be responsible for the MSS budget
 - All senators agreed the motion request to move forward with the changes in the bylaws
- EB Treasure logistics in Procedures
 - Current Year
 - Additional Verbiage of Dual EB Role

IX. Other / New Business

- Photo taking at Hawaii Hall

X. Adjournment

- *Next Senate Meeting: Wednesday, November 8, 2023, Zoom*

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