



UHM Staff Senate | Executive Board Meeting Minutes

Date July 5, 2023
Time 11:00 AM
Location Virtual Meeting (via Zoom)

Members

Name	Role	Attendance
Christie Nitta	Chair	Present
Noweo Kai	Vice-Chair	Present
Jennel Sesoko	Communications Coordinator	Excused
Raedelle Van Fossen	Senate Secretary	Present
	Executive Board Secretary	Vacant
Carl Dionne	Past Chair	Present
Elmer Ka'ai	Shared Governance Chair	Excused
Andrew Sensano	Elections Chair	Present
Jenny Chow	Past Communications Coordinator	Present

I. Call to Order

University of Hawai'i at Mānoa Staff Senate

Email: uhmstaff@hawaii.edu | Website: manoa.hawaii.edu/staffsenate

An Equal Opportunity/Affirmative Action Institution

- A. The meeting was called to order by Chair Nitta at 11:00 AM
- II. Approval of Minutes
 - A. Exec Board Meeting (2023.05.03), view at: (<https://go.hawaii.edu/HUX>)
 - 1. Approved.6.07.2023
- III. Discussion | Topics
 - A. Committee Assignments
 - 1. All new senators submitted committee choices
 - 2. EB liaisons need to be decided
 - 3. Spreadsheet needs to be updated once selections determined
 - B. EB Secretary position vacant
 - 1. Self-nominations will be open to interested senators
 - 2. If no one self-nominates, Chair Nitta may reach out to former EB Secretary, Senator Michelle Inouchi to continue
 - C. MSS Google Folder
 - 1. Chair Nitta to re-organize folder
 - D. Shared Governance Committee Chair Updates from Senator Andrew Sensano
 - 1. Review of the past year and upcoming topics for the new term discussed during last meeting
 - E. Elections Committee
 - 1. Sen. Sensano shared the Elections Committee intent to be more proactive regarding items that can be set-up in the current year in preparation for the following one.
 - i. One area mentioned was recruitment
 - 1. Suggested name change to Elections and Recruitment Committee
 - a. Work more closely with Outreach regarding recruitment
 - 2. Would like to see committees more involved with each other
 - i. E.g. Adding a facet of planning and programming so ideas can be shared and planned accordingly.
 - F. Chair Nitta suggested MSS meetings be in person every other month, with the Zoom option
 - 1. Other locations on campus considered so members can see other facilities
 - 2. Chai Nitta has reached out to departments
 - 3. Rooms must have Zoom access
- IV. Other Business
 - A. Need to meet again to decide committee selections
 - B. In-person meeting in August
 - a. Possible group photo can be done
 - b. Doodle Poll suggested

V. Adjournment

A. The meeting was adjourned by Chair Nitta at 11:33AM

Respectfully submitted by Raedelle Van Fossen, MSS Secretary.

Approved on _____.