



UHM Staff Senate | Executive Board Meeting Minutes

Date February 1, 2023
Time 11:00 AM
Location Virtual Meeting (via Zoom)

Members

Name	Role	Attendance
Carl Dionne	Chair	Present
Christie Nitta	Vice-Chair	Excused
Jenny Chow	Communications Coordinator	Present
Sarah Simmons	Senate Secretary	Present
Michele Inouchi	Executive Board Secretary	Present
Jaret Leong	Past Chair	Present
Elmer Ka'ai	Shared Governance Chair	Present
Andrew Sensano	Elections Chair	Present

I. Call to Order

A. The meeting was called to order by Chair Dionne at 11:00 AM.

II. Approval of Minutes

A. **Exec Board Meeting** (2023.07.12), view at: <https://go.hawaii.edu/kX3>

1. Approved 2.01.2023

III. Discussion | Topics

A. Shared Governance, February 6th meeting with UH Admin

1. Discuss status of resolution
2. Chair Dionne will provide bullet points for meeting to cover and have open discussion

B. Bylaw Changes - Review of Proposal from Shared Governance

1. Will move forward with discussion and vote at next MSS meeting
2. When proposals are approved, changes will then take affect

C. Telework Update - Next Steps

1. Will discuss further at the spring forum
2. Current agreement is ending and new one is being negotiated
3. HGEA taking a look at the policy. COE is leading the charge and requesting Monday and Friday to be lifted. HGEA is asking for feedback on telework
4. Ultimate goal would be to have telework added to the contract

D. MSS Staff Forum - February 22, 2023

1. Major topic will be the telework - will try to get feedback during the forum
2. Timeline for forum will be finalized

E. New Hire Email

1. Chair Dionne will send an email to OHR Director Long for monthly generated list for new hires

F. CTAHR Dean's Search Committee

1. Chair Dionne was added along with Lisa Kam to be on the search committee

G. JABSOM Dean's Search Committee

1. Asked internally for names but would like to add names to their list. Chair Dionne will share with EB the comments received regarding committee search, and will nominate Elwyn Watkins for search advisory committee and will forward to Michele (Tom) at Provost office

H. BOR Presentation - March 23, 2023

1. Chair Dionne received email from the Provost's office, asking for presentation slides 3-4 minutes. Chair Dione will work on presentation and will request feedback from EB

I. All Campus Council of Staff Senate Chairs - Update

1. VP Gouveia is holding up charter and bylaws
2. Jeff Long has been liaison between VP Gouveia and ACCSS and has been helpful
3. Administration does not want civil service to be eligible for Staff Council

J. MSS Budget Ad Hoc Committee - Update

1. Budget proposal - request should go to President Lassner and Sandy French
2. Communications will come up with a write up/justification to go along with the budget request

K. MSS Google Drive Reorganization

1. Chair Dionne will work with Vice Chair Nitta to work on Google Drive

IV. Agenda | Senate Meeting (February 8, 2023) -11:00am - 12:00pm I

V. Other Business

- A. Nominees by Feb 6th for Kapa for AVP Diversity & Inclusion - passing along Senator Chow and Senator Inouchi as possible names
- B. Athletic Director search - Position falls under President Lassner. Search is a high profile position and will need BOR approval
 1. EB will ask Administration if MSS can be involved in search process
- C. Coffee talk with leaders - Sen Kaai suggested Chair Dionne should meet with internal governance group leaders: ASUH GSO faculty senate, Kualii council, to come up with a compromise to have one voice. To create a consortium of Manoa leaders. Chair Dione will draft up with something.

VI. Adjournment

- A. The meeting was adjourned by Chair Dionne at 12:05pm

Respectfully submitted by Michele Inouchi, MSS Executive Board Secretary.

Approved on 3/01/2023.