



UHM Staff Senate - Meeting Minutes

Meeting Date December 14, 2022

Meeting Time 11:00am

Location Zoom & HH 309

Members

Name	Role	Attendance
Carl Dionne	Chair	Present
Christie Nitta	Vice Chair	Present
Jenny Chow	Communications Officer	Excused
Michele Inouchi	Executive Board Secretary	Excused
Sarah Simmons	Senate Secretary	Present
Jaret Leong	Past Chair	Excused
Bernadette Baraquio	Senator	Excused
Karen Blakeley	Senator	Present
Aeza Hafalia	Senator	Excused
Elmer Kaai	Senator	Excused
Noweo Kai	Senator	Excused
Keiko Knudson	Senator	Present
Erik Lopez	Senator	Present
Laura Nakasato	Senator	Excused
Diane Nakashima	Senator	Present
Andrew Sensano	Senator	Present
Jennel Sesoko	Senator	Present
Destin Shigano	Senator	Present

Guests: Raedelle Van Fossen, Education Manager at Lyon Arboretum

University of Hawai'i at Mānoa Staff Senate

Email: uhmstaff@hawaii.edu | Website: manoa.hawaii.edu/staffsenate

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- I. **Call to Order**
 - A. The meeting was called to order by Chair Dionne at 11:00 am

- II. **Approval of Minutes**
 - a. **Senate Meeting** (2022.11.07), view at: <https://go.hawaii.edu/kfq>
 - 1. Approval of minutes held to next full senate meeting.

- III. **Report from the Chair | Senator Dionne**
 - A.

- IV. **Reports | Committee Representatives**
 - A. Reports deferred to next meeting
 - 1. Mānoa Athletic Compliance Committee | **Senator Nakashima**
 - 2. Mānoa Academic Procedures Committee (APC) | *TBD*
 - 3. Mānoa Budget Team with Consultative Bodies | **Senator Leong**
 - 4. Mānoa Campus Climate Committee | **Senator Leong**
 - 5. Mānoa Campus Fee Advisory Committee | **TBD**
 - 6. Mānoa Commission to Address Racism and Bias | **Disbanded by the Provost**
 - 7. Mānoa Office of Student Conduct | Student Conduct Code Appellate Board | **Senator Sesoko, Sensano and Nakasato**
 - 8. Mānoa Provost's Council | **Senator Dionne**
 - 9. Periodic Meeting with Manoa Admin (VP Gouveia) | **MSS EB**
 - 10. UH Communicators Council | **Senator Baraquio**
 - 11. UH System Strategic Plan (2023-2029) Steering Committee | **Senator Leong**
 - 12. Mānoa Executive Search Advisory Committee(s):
 - a) Assistant Provost for Global Engagement (APGE) | **Senator Simmons**
 - b) Dean | College of Tropical Agriculture and Human Resources (CTAHR)
 - 13. Reorganizations:
 - a) College of Education | CERI (COE Research Institute)
 - b) UHM Student Housing
 - 14. Mānoa College/School Staff Senates:
 - a) College of Education (COE) Senate | **Senator Knudson**
 - 15. UHM Shared Governance | Representatives:
 - a) UHM Graduate Student Organization (GSO) | **TBD**

V. Reports | [Standing Committee Chairs](#)

- A. Reports deferred to next meeting for:
 - 1. Communications | **Senator Chow**
 - 2. Elections | **Senator Sensano**
 - 3. Outreach | **Senator Lopez**
 - 4. Shared Governance | **Senator Ka'ai**

VI. Discussion Topic(s):

- A. ByLaw Discussion
 - 1. Bylaw change proposal will be moving forward in January.
- B. Executive Director of Equity Assurance (EDEA) issue.
 - 1. Follow up email to President's Office due out soon.
- C. MSS Budget Ad Hoc Committee - Updates
 - 1. Draft for Approval: <https://go.hawaii.edu/e3k>
- D. Senator Destin Shigano Retirement - Senate Vacancy
 - 1. Proposal to replace retiring Senator Shigano with Raedelle Van Fossen, Education Manager at Lyon Arboretum, is made by Senator Nakashima and seconded by Senator Knudson. If approved she would like to serve on the Elections committee. Vote tabled in MSS meeting today and will be solicited via email.
 - 2. MSS Chair can make appointment, but will hold for review from current MSS Senators also.

VII. New Business

- A. None.

VIII. Adjournment

- A. Next MSS Meeting
 - 1. Next Senate Meeting: *Wednesday, January 11, 2023, TBD Zoom and/or In-Person*
- B. The meeting was adjourned by Chair Dionne at 11:46 am

Respectfully submitted by Sarah Simmons, Mānoa Staff Senate Secretary. Approved on 02/08/2023.

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