



## UHM Staff Senate | Executive Board Meeting Minutes

**Date** November 2, 2022  
**Time** 11:00 AM  
**Location** Virtual Meeting (via Zoom)

### Members

Name	Role	Attendance
Carl Dionne	Chair	Present
Christie Nitta	Vice-Chair	Present
Jenny Chow	Communications Coordinator	Present
Sarah Simmons	Senate Secretary	Present
Michele Inouchi	Executive Board Secretary	Present
Jaret Leong	Past Chair	Excused

- I. **Call to Order**
  - A. The meeting was called to order by Chair Dionne at 11:00am.
- II. **Approval of Minutes**
  - A. **Senate Meeting** (2022.10.12), view at: <http://go.hawaii.edu/dW2>
    1. Approved 11/02/2022.
  - B. **Exec Board Meeting** (2022.10.05), view at: <http://go.hawaii.edu/9W2>
    1. Approved 11/02/2022.

### III. Discussion | Topics

#### A. Election Committee Chair Recruitment

1. Senator Chee has time commitment issues so there will need a new chair for the committee. Elections should stay the same this year. Will ask the MSS group if anyone is willing to step up to be the chair.

#### B. Bylaw Changes - Process and Discussion

1. Final language for the initial proposal will be sent to EB to review. Titles changed from chair to president , executive committee to executive board, etc. Full senate will vote on changes.
2. Do not need approval to change bylaws, but will need approval to change charter
3. Informative courtesy email to be sent to Administration (Lassner) to notify changes

#### C. Senate Resolution for EDEA issue - Post BOR Discussion

1. Need to decide how to follow up to the President and VP's office. Chair Dione might request a meeting to set up a smaller meeting to discuss. In the past the President would meet with the Senate Chair

#### D. All Campus Council of Staff Senate Chairs - Update

1. UH Staff Council (UHSC) is the new name
2. Shared copy of bylaws and charter with EB. Comments can be sent to Senator Leong or Chair Dionne

#### E. MSS Budget Ad Hoc Committee - Update

1. No discussion on budget. Based on the timeline, there might not be enough time to submit the budget request. If it's small enough it could be submitted late.
2. Paid compensation for chair/co-chair. Keep in mind during budget discussion

#### F. MSS Google Drive Reorganization

1. Needs to be organized
2. Lots of old files
3. Separate committees out of each year folders and have committee folders instead
4. Chair Dionne will create a new master share drive called Manoa Staff Senate and start from scratch

#### G. Bylaw Changes - Update

1. Senator Leong would like comments on Bylaw changes by November 3, 2002
2. 3 seats per senate on UH Staff Council
3. Each campus will have 1 vote. It will not supersede anything a campus does
4. In closing of Dione's testimony to BOR, he asked that President work with MSS and follow the shared governance process at Manoa with UH Manoa level positions and system wide with newly forming University of Hawaii Staff Council
5. Hoping to have meeting at beginning of new year

- IV. Agenda | Senate Meeting (November 9, 2022) -11:00am - 12:00pm
  - A. Add in Fall Forum (November 16, 2022)
- V. Other Business
  - A. COE move proposal
    - 1. Employees not happy about proposed move to new Snyder building
    - 2. Parking, security concerns. Reach out to Parking
    - 3. MSS should support COE with move issues
- VI. Adjournment
  - A. The meeting was adjourned by Chair Dionne at 11:56am.

Respectfully submitted by Michele Inouchi, MSS Executive Board Secretary.  
Approved on 12/07/2022.