



UHM Staff Senate - Meeting Minutes

Meeting Date July 13, 2022
Meeting Time 11:00am
Location Zoom

Members

Name	Role	Attendance
Carl Dionne	Chair	Present
Christie Nitta	Vice Chair	Present
Sarah Simmons	Senate Secretary	Excused
Michele Inouchi	Executive Board Secretary	Present
Jenny Chow	Communications Officer	Present
Jaret Leong	Past Chair	Present
Bernadette Baraquio	Senator	Present
Karen Blakeley	Senator	Present
Jodi Chee	Senator	Present
Aeza Hafalia	Senator	Present
Elmer Kaai	Senator	Present
Noweo Kai	Senator	Present
Keiko Knudson	Senator	Present

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Erik Lopez	Senator	Absent
Laura Nakasato	Senator	Present
Diane Nakashima	Senator	Present
Andrew Sensano	Senator	Present
Jennel Sesoko	Senator	Excused
Destin Shigano	Senator	Present
Lori Ward	Senator	Excused

Guests: None

I. Call to Order

A. The meeting was called to order by Chair Dionne at 11:02 am

II. Approval of Minutes

a. **Senate Meeting (2022.05.11)**: view at <http://go.hawaii.edu/x78>

1. Comments reviewed and approved as amended

b. **Senate Meeting (2022.06.08)**: view at <http://go.hawaii.edu/b7x>

1. Approved

III. Report from the Chair | Senator Dionne

A. Nothing to report at this time.

IV. Reports | Committee Representatives

A. Mānoa Athletic Compliance Committee | **Senator Nakashima**

1. No report

B. Mānoa Academic Procedures Committee (APC) | *TBD*

C. Mānoa Campus Climate Committee | **Senator Leong**

1. Letter sent to Provost about Dodd decision by Mānoa Chairs. Committee decided the President should respond with a statement

D. Mānoa Campus Fee Advisory Committee | **Senator Chee**

1. No report

E. Mānoa Commission to Address Racism and Bias | **Senator Ward**

1. No report

F. Mānoa Office of Student Conduct | Student Conduct Code Appellate Board | **Names by Sept 1st**

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1. Will work and have information before next meeting
- G. Mānoa Provost's Council | **Senator Dionne**
1. UH Mānoa enrollment numbers are up for fall
 2. Possible change in telework for faculty because of a clause in contract
- H. Impact of Football on Mānoa 'Ohana | **MSS EB**
1. Suggested to change the name to Administration and Facilities Meeting with Jan Gouveia
- I. UH Communicators Council | **Senator Baraquio and Ward**
1. No meeting held in June or July
 2. Next meeting will be August 3rd
- J. UH System Strategic Plan (2023-2029) Steering Committee | **Senator Leong**
1. Strong recommendation to evaluate programs and degrees based on salary potential and employment placement
 2. Identify areas in underperforming areas
 3. Already identified a need for additional professors in Nursing
- K. Mānoa Executive Search Advisory Committee(s):
1. Executive Director of Equity Assurance (EDEA)
 - a) In interview stage
 2. Assistant Provost for Global Engagement (APGE)
 - a) Meetings to begin the search process to begin soon.
 3. Dean | College of Tropical Agriculture and Human Resources (CTAHR) Internal committee
 - a) MSS will be asked to be on committee
- L. Reorganizations:
1. College of Education | CERI (COE Research Institute)
 - a) No updates
 2. UHM Student Housing
 - a) No updates, EDEA is current priority
 3. Communication
 - a) Reorg to combine Journalism, Communication, Communicology and Library & Information Sciences, approved June 30th to be effective July 1st
- M. Mānoa College/School Staff Senates:
1. College of Education (COE) Senate | **Senator Ward**
 - a) **No updates**
- N. UHM Shared Governance | Representatives:
1. UHM Graduate Student Organization (GSO) | **Sydney Lofquist**
 - a) No updates

V. Reports | Standing Committee Chairs

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- A. Communications | **TBD**
- B. Elections | **TBD**
- C. Outreach | **TBD**
- D. Shared Governance | **TBD**

VI. Discussion Topic(s):

- A. VP Gouveia meeting on June 29, 2022
- B. Framework for the Future (Space Guidelines)
 - 1. If a College wants to do new renovations, work with VP Gouveia to revamp office space and the cost of furniture will be covered
 - 2. Department has to have full buy-in; everyone has to be onboard with the changes
- C. Telework Policy (COVID and Long-Term)
 - 1. Telework will continue beyond August 31, 2022
- D. MSS 2022-2023 Priorities
 - 1. Look at bylaws revisions, may want to look at a representative model, similar to Faculty Senate
 - 2. Discuss and set up a budget to use on materials for outreach
- E. Long Range Development Plan
 - 1. Provides guidelines where Mānoa has been before
 - a) Includes climate change, sets description of what Mānoa wants to look like
 - 2. Ideas include eliminating parking from Hawaii Hall to Sinclair to make it pedestrian friendly
 - 3. MSS could be part of the discussion

VII. Breakout Sessions for Standing Committees

- A. Selection of Committee Chairs (except Communications)
- B. Create a list of priorities for the 2022-2023 term

VIII. Adjournment

- A. Next MSS Meeting - August 10, 2022
- B. The meeting was adjourned by Chair Dionne at 11:45 am

Respectfully submitted by Michele Inouchi for Sarah Simmons, Mānoa Staff Senate Secretary.
Approved on August 10, 2022.