



UHM Staff Senate | Meeting Minutes

Meeting Date April 13, 2022
Meeting Time 11:00am
Location Virtual Meeting (via Zoom)

Members

Name	Role	Attendance
Jaret Leong	Chair	Present
Carl Dionne	Vice Chair	Present
Christie Nitta	Senate Secretary	Present
Sarah Simmons	Executive Board Secretary	Present
Lori Ward	Communications Officer	Present
Bernadette Baraquio	Senator	Present
Karen Blakeley	Senator	Present
Jodi Chee	Senator	Excused
Jenny Chow	Senator	Excused
Regina Cummings	Senator	Present
Aeza Hafalia	Senator	Present
Erik Lopez	Senator	Present

Elmer Kaai	Senator	Present
Laura Nakasato	Senator	Excused
Diane Nakashima	Senator	Present
Cindy Rote	Senator	Present
Destin Shigano	Senator	Excused
Seth Yoshioka-Maxwell	Senator	Excused

Guests:

Sydney Lofquist (GSO)

I. Call to Order

A. The meeting was called to order by Chair J. Leong at 11:00 am

II. Approval of Minutes

A. Senate Meeting (3/9/2022) - Approved.

III. Report from the Chair | Senator Leong

A. Discussion on removal of Senator Mercado Kim.

B. Discussion on a 4-day work week.

a. Bill is dead

C. Staff Senate (All Staff Counsel)

a. West Oahu does not have an active staff senate and did not do a presentation.

D. Football

a. Spring game on Saturday, 4/16/2022.

b. Staff Volunteers continuing issue.

IV. Reports | Committee Representatives

A. Mānoa Athletic Compliance Committee | **Senator Nakashima**

1. No Report

B. Mānoa Budget Team with Consultative Bodies | **Chair Leong**

1. No Report

C. Mānoa Campus Climate Committee | **Chair Leong**

1. Removal of Senator Mercado Kim

a) Faculty were split in regards to removal of Senator Mercado Kim.

b) Discussions about a “vote of no confidence”, but a lot of technicalities with that, including that she is not a UH employee.

D. Mānoa Commission to Address Racism and Bias | **Senator Ward**

University of Hawai'i at Mānoa Staff Senate

Email: uhmstaff@hawaii.edu | Website: manoa.hawaii.edu/staffsenate

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1. Education sub-committee - Actively trying to find ways to come together during Fall 2022 to raise awareness.
- E. Mānoa Communications Council (MCC) | **Senator Baraquio**
1. Discussion on Mauna Kea
 2. Manoa Experience - Posted on Media Blitz, social media, amazing turnout.
 3. Commencement
 - a) Possibility of including more than 4 guests per student.
 - b) Looking for graduation stories.
- F. Mānoa Judicial Affairs Committee | **Senator TBD**
1. No updates
- G. Mānoa Prioritization Indicators Committee (formerly Budget Prioritization Framework Committee) | **Chair Leong, Senator Shigano, Senator Yoshioka-Maxwell**
1. No updates
- H. Mānoa Provost's Council | **Chair Leong**
1. No updates
- I. Student Conduct Code Board (New Committee) | **Senator Nakasato/Rote**
1. No updates.
- J. Mānoa COVID-19 Working Teams
1. Space Planning, Preparation, and Utilization | **Chair Leong**
 - a) No updates.
 2. Health & Well-Being Working Team (HWBWT) | **Chair Leong**
 - a) Some departments are keeping masks mandated for offices.
 - b) COVID-19 Booster is not required.
 3. Student and Residence Life | **Senator TBD**
 - a) No updates
 4. Student Learning | **Senator Nakashima**
 - a) No updates
 5. Business Processes | **Senator Simmons**
 - a) No updates
 6. Communications | **Senator TBD**
 - a) No updates
 7. Research | **Senator Shigano**
 - a) No updates
- K. Mānoa Executive Search Advisory Committees
1. Current Ongoing Searches
 - a) Faculty Regent Advisor - No Updates
 - b) Vice President for Academic Strategy - No Updates

- c) Equity Assurance Director (System/Manoa position) - Discussion about this search being controversial - Plan was to report to President but now will be VP for Administration. Staff Senator will be on this committee.
 - d) CARES Director (Manoa position) - No update.
 - e) Cancer Center Director - No update.
 - f) Director for Hawaii Institute of Marine Biology (HIMB) - No Updates
 - g) Global Engagement Director (Assistant Provost)- No update.
 - h) Associate Vice Provost, Dean of Students - No Updates
 - i) Dean of SOEST - MSS submitted 2 names. No self-nominations from SOEST.
 - j) School of Social Work Dean - Will keep 2 MSS names.
- L. Campus Fee Advisory Committee | Senator Chee
 - 1. No Report
 - M. College of Education | Lori Ward
 - 1. Actively trying to find ways to come together to raise awareness.
 - N. Graduate Student Organization
 - 1. No Report.
 - O. Academic Procedures Committee (TBD)
 - P. Strategic Planning Steering Committee (TBD)
 - 1. Discussions about the commitment, what we want the University to look like in the next 5 years. Several drafts of the strategic plan will be done, report back to the departments and push to make changes. Senator Leong and a staff member from KCC are on the committee.

V. Reports | Standing Committee Chair

- A. Communications | **Senator Baraquio/Senator Ward**
 - 1. Working very well with Outreach and Elections. On track thanks to the committees.
 - 2. Posted the elections, email blasts went out. Button feedback button - if they want to apply.
- B. Elections | **Senator Nakashima**
 - 1. Closing date for nominations is on 4/27/22. Email was sent out 4/13/22, am. Thank you! The Elections Committee is working closely with the Communications Committee.
- C. Shared Governance | **Senator Yoshioka-Maxwell**
 - 1. No Report.
- D. Outreach | **Senator Nakasato**
 - 1. Blood Drive - Update from Senator Nitta - Blood Drive was held on April 7, 2022 at Campus Center, from 9:00am - 3:00pm, was a success, teamed up with Navy ROTC. A few Senators attended and also donated blood.

VI. Discussion Topics:

University of Hawai'i at Mānoa Staff Senate

Email: uhmstaff@hawaii.edu | Website: manoa.hawaii.edu/staffsenate

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- A. Staff Senate - Discussion on possibility of a new President. We need to monitor closely and ensure that the new President supports the Manoa Staff Senate. Some Senators will soon be transitioning out.

VII. New Business

- A. Reorganizations
 - a. College of Social Sciences - Faculty Senate requested an extension.
 - b. College of Education - There is no timeline for this reorganization, been going on for over two years. Discussion that COE faculty need to find their own tenure home. Discussion on creating a College of Education Research Institute (CERI).
 - c. Student Housing - MSS will follow up with VP Gouveia.
- B. Travel Advances - Amy will have discussions with colleges and ask for input. They are not in a rush to make the change.
- C. Telework Policy - Continuing to monitor the “Sniffles” policy, which is ending on 6/30/22. Next round of Telework Requests is coming around in mid May. There will be new guidelines coming out. System is still trying to fine-tune the telework policy.
- D. Board of Regents - Upcoming - 2 new members.
- E. Senate Resolution for Allyson Tanouye - Add a few more lines on her current role and dedication/years of service to the University. MSS will vote at the next meeting.

VIII. Adjournment

- A. May 11, 2022 - Next MSS Meeting.
- B. The meeting was adjourned by Chair Leong at 12:05pm

Respectfully submitted by Christie Nitta, MSS Secretary.

Approved on May 11, 2022.