



MĀNOA STAFF SENATE

UHM Staff Senate | Meeting Minutes

Meeting Date February 9, 2022

Meeting Time 12:00pm

Location Virtual Meeting (via Zoom)

Members

| Name | Role | Attendance |
|---------------------|---------------------------|------------|
| Jaret Leong | Chair | Present |
| Carl Dionne | Vice Chair | Present |
| Christie Nitta | Senate Secretary | Present |
| Sarah Simmons | Executive Board Secretary | Present |
| Lori Ward | Communications Officer | Present |
| Bernadette Baraquio | Senator | Present |
| Karen Blakeley | Senator | Present |
| Jodi Chee | Senator | Excused |
| Jenny Chow | Senator | Present |
| Regina Cummings | Senator | Present |
| Aeza Hafalia | Senator | Present |
| Erik Lopez | Senator | Present |

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|-----------------------|---------|---------|
| Elmer Kaai | Senator | Present |
| Laura Nakasato | Senator | Present |
| Diane Nakashima | Senator | Present |
| Cindy Rote | Senator | Present |
| Destin Shigano | Senator | Present |
| Seth Yoshioka-Maxwell | Senator | Present |

Guests:

Sydney Lofquist

I. Call to Order

A. The meeting was called to order by Chair J. Leong at 11:00 am

II. Approval of Minutes

A. Senate Meeting (1/12/2022) - Approved.

III. Report from the Chair | Senator Leong

A. See below in “Campus Climate Committee”.

IV. Reports | Committee Representatives

A. Mānoa Athletic Compliance Committee | **Senator Nakashima**

1. No Report

B. Mānoa Budget Team with Consultative Bodies | **Chair Leong**

1. No Report

C. Mānoa Campus Climate Committee | **Chair Leong**

1. Telework requests - currently being approved for 3 months at a time.

2. HGEA has concerns with the inconsistencies across departments.

3. Chair Leong plans to meet with OHR on “All Campus Counsel”

4. Office Space - Currently not being removed from employees, but may be subject for review in the future. Another option being considered is “shared desk/office space”.

D. Mānoa Commission to Address Racism and Bias | **Senator Ward**

1. Book that campus can read, discuss about that

2. Pushing for a big PR topic

3. Turmoil - a lot of good feeling before, but then it kind of just went silent.

4. There are 4 sub committees - wasn't clear

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5. Education Subcommittee - mentioned in that policy report, related to education.
Wendy Pearson is on the committee.
- E. Mānoa Communications Council (MCC) | **Senator TBD**
 1. Getting communication first hand from Dan Meisenzahl
 2. Would be good to have someone on this MCC from MSS.
- F. Mānoa Judicial Affairs Committee | **Senator TBD**
 1. No updates
- G. Mānoa Prioritization Indicators Committee (formerly Budget Prioritization Framework Committee) | **Chair Leong, Senator Shigano, Senator Yoshioka-Maxwell**
 1. No updates
- H. Mānoa Provost's Council | **Chair Leong**
 1. No updates
- I. Mānoa WASC Steering Committee | **Senator Simmons**
 1. Will remove this Committee
- J. Student Conduct Code Board (New Committee) | **Senator Nakasato/Rote**
 1. No updates.
- K. Mānoa COVID-19 Working Teams
 1. Space Planning, Preparation, and Utilization | **Chair Leong**
 - a) 1/28 -meeting - concern was "Booster shot", requirement is going to be included in what it is to be fully vaccinated. Booster would need to go through the Unions.
 - b) Supplies of masks - for emergency purposes.
 - c) Recommendation - higher grade mask. They are getting it for emergency use only.
 2. Health & Well-Being Working Team (HWBWT) | **Chair Leong**
 - a) Meetings are continuing every other week.
 - b) Dean Hedges is ensuring that voting is done before going back to the group to make sure employees have a say and recommendations are being sent back to the group.
 3. Student and Residence Life | **Senator TBD**
 - a) No updates
 4. Student Learning | **Senator Nakashima**
 - a) No updates
 5. Business Processes | **Senator Simmons**
 - a) No updates
 6. Communications | **Senator TBD**
 - a) No updates
 7. Research | **Senator Shigano**
 - a) No updates

L. Mānoa Executive Search Advisory Committees

1. Current Ongoing Searches

- a) Faculty Regent Advisor - No Updates
- b) Vice President for Academic Strategy - No Updates
- c) Equity Assurance Director (System/Manoa position) - No Updates
- d) CARES Director (Manoa position) - No update.
- e) Cancer Center Director - No update.
- f) Director for Hawaii Institute of Marine Biology (HIMB) - No Updates
- g) Global Engagement Director (Assistant Provost)- Senator and one of their staff. Search Advisory committee - already have people under that - can be from the senate. 2 - 3 names. To the provost, and then let them know.
- h) Associate Vice Provost, Dean of Students - No Updates
- i) Director of Student Housing - No Updates
- j) Dean of SOEST - Able to talk to Michelle Lau (Tom) they presented us with 3 names - Rae Kim - was this a fair process on were they able to self nominate. APT and RCUH? They are allowing RCUH - APT and RCUH. Michele - was a fair process and that one of those names are 1 apt and 2 RCUH.

M. Campus Fee Advisory Committee | Senator Chee

1. No Report

N. College of Education | Lori Ward

1. Had meeting January 13, 2022. Telework - all talked about telework.
2. Report on the situation on Student Housing - reorg process that was undermined. Posting of this position. We are keeping an eye on that.
3. Upcoming election - APTs - letting them know.

O. Graduate Student Organization

1. No Report

V. Reports | Standing Committee Chair

A. Communications | **Senator Baraquio/Senator Ward**

1. Used the MSS button.

B. Elections | **Senator Nakashima**

1. Committee met in January, met with Senator Baraquio on timelines.
2. Committee will be meeting regularly from this month.

C. Shared Governance | **Senator Yoshioka-Maxwell**

1. Bylaw amendments
2. Inclusive of other type employees, not just APT.
3. Not something that we plan to have immediately.

D. Outreach | **Senator Nakasato**

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1. Feb 23, 2022 - Might change program - Allyson Tanouye
2. No topics submitted yet on MSS website.
3. Blood drive - secure blood donors. Resources to market the group and market the elections.

VI. Discussion Topics:

- A. Football Meeting (Jan Gouveia, David Matlin, Timmy Chang)
 - a. Meeting was very positive, bringing in Timmy Chang as Football Head Coach.
 - b. Coach Chang's vision is to have football for family-friendly events for students, staff and the community.
 - c. Football on campus is not intended for long-term, but at least for the next few years. Possibly have a more permanent stadium in Halawa, earliest in 2026.
 - d. David Matlin ensured MSS EB that staff members are not being forced to volunteer.
- B. Telework
 - a. COVID-19 Telework will most likely not be extended beyond this month.
 - b. VP Gouveia mentioned a revised policy, "Sniffles" policy, looking to sort of mirror the LumiSight app.
 - c. Office Space - VP Gouveia is looking to do office space planning, analyze office space.
- C. Reorganizations
 - a. Campus Services, Student Housing and Facilities will all be under VP for Administration.

VII. New Business

- A. Reorganizations
 - a. JABSOM - speak to HGEA Steward to determine that there are no red flags with this change.
 - b. CERI (College of Education) - This was a shock to many. Uncertain of what the next courses of action will be. Provost said this reorganization was on hold.
- B. Office Staffing - Some departments on campus are putting in doorbells, trying to keep best practices, staying safe, etc. anStaff side - best practice - there is already a group on campus - put doorbells, staying safe, help the people starting in March.
- C. Campus Climate - Punihei and Cameron are co-chairs, will co-host the event with Kamakana Kualii Counsel, Faculty Senate, ASUH, and GSO.
- D. Conflict of Engineering - faculty and staff did a "vote of no confidence" against their Dean. 70-80% will leave if Dean is not removed. Fiscal Manager was removed. MSS to intervene with the College of Engineering staff. Talk about the next course of action.

VIII. Adjournment

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- A. March 9, 2022 - Next MSS Meeting.
- B. The meeting was adjourned by Chair Leong at 12:05pm

Respectfully submitted by Christie Nitta, MSS Secretary.
Approved on March 9, 2022.