



UHM Staff Senate | Executive Board Meeting Minutes

Date March 2, 2022
Time 11:00 AM
Location Virtual Meeting (via Zoom)

Members

| Name | Role | Attendance |
|----------------|---------------------------|------------|
| Jaret Leong | Chair | Present |
| Carl Dionne | Vice-Chair | Present |
| Lori Ward | Communications Officer | Present |
| Christie Nitta | Senate Secretary | Present |
| Sarah Simmons | Executive Board Secretary | Present |

I. Call to Order

A. The meeting was called to order by Chair Leong at 11:00 AM.

II. Approval of Minutes

- Executive Board Meeting ([2022.02.02](#)) - approved 3/2/2022.
- Senate Meeting ([2022.02.09](#)) - approved 3/2/2022 and forwarded to full MSS.

III. Discussion | Topics

- A. Conflict with UHM College of Engineering
 - 1. [Draft letter](#) to send to College of Engineering staff. Needs to go on letterhead.
 - 2. Add CoE feedback topic to button on MSS website
 - 3. Will send to EB for a final review and then send out to CoE staff.
- B. Search Advisory Committee:
 - 1. Assistant Provost for Global Engagement (APGE)
 - a) Preference for a staff member within the affected unit. No staff from units nominated.
 - b) Second MSS member, Sen Lopez, self nominated.
 - c) Will submit both names to office.
 - 2. Dean of Myron B. Thompson School of Social Work (MBTSSW)
 - a) Have 2 internal nominees. Will submit both to office.
- C. 2023-2029 Strategic Plan Steering Committee
 - 1. UH Administration reached out to MSS looking for nominees from All Campus Council of Staff Senate Chairs (ACCSSC).
 - 2. Administration wanted one staff representative in total.
 - a) Options: 1 from 4yr and 1 from Community College?
 - 3. Who should we consider: Someone from the EB or the full MSS? Nomination needs to be in by March 7th, so need to give names for someone planning to continue service.
 - 4. Will send to full MSS to see if there is agreement to nominate Sen Leong or interest in other nominations.
- D. MSS Resolutions
 - 1. Allyson Tanouye: MSS Resolution? Include her speaking and all service she has given for UH during the pandemic. Forward proposal to full MSS
 - 2. Faculty and Student Senates are looking to possibly issue a Resolution of no Confidence in Sen. Donna Mercado Kim.
- E. Reorganizations
 - 1. Sent for Review:
 - a) School of Communication and Information (SCI)
 - (1) Sen. Leong has a good understanding of reorganization and those internally impacted.
 - (2) To proceed: Forward to MSS Shared Governance using regular MSS procedures for recommendations to send up to full MSS.

- b) College of Education (COE) | COE Research Institute (CERI)
 - (1) Dean referring to changes proposed as a “redesign” now instead of reorg.
 - (2) HGEA’s Mark Yap is reviewing as well.

IV. Agenda | Senate Meeting (March 9, 2022)

A. Mānoa Executive Search Advisory Committee(s):

1. Dean of SOEST (School of Ocean and Earth Science and Technology)
2. Assistant Provost for Global Engagement
3. Dean of Myron B. Thompson School of Social Work
4. Executive Management Director of Advising
5. Mānoa CARES Director

B. Reorganizations:

1. School of Communication and Information (SCI) [*referred to the MSS Shared Governance Committee*]
2. College of Education | CERI (COE Research Institute)
3. UHM Student Housing

C. College of Education

V. Other Business

Other topics for next week’s MSS Meeting - Blood Drive Coordination

- Jaret will try to talk to Debbie Ishii before next week’s meeting on cost for reserving the Campus Center Executive Dining Room for Blood Drive (\$30.00).
- Also ask about additional funds for food or snacks

VI. Adjournment

- ##### **A.** The meeting was adjourned by Chair Leong at 12:05 PM.

Respectfully submitted by Sarah Simmons, MSS Executive Board Secretary.
Approved on 4/6/2022.