



# MĀNOA STAFF SENATE

## UHM Staff Senate | Meeting Minutes

<b>Meeting Date</b>	December 8, 2021
<b>Meeting Time</b>	11:00am
<b>Location</b>	Virtual Meeting (via Zoom)

### Members

Name	Role	Attendance
Jaret Leong	Chair	Present
Carl Dionne	Vice Chair	Present
Christie Nitta	Senate Secretary	Present
Sarah Simmons	Executive Board Secretary	Present
Lori Ward	Communications Officer	Present
Bernadette Baraquio	Senator	Present
Karen Blakeley	Senator	Present
Jodi Chee	Senator	Excused
Jenny Chow	Senator	Present
Regina Cummings	Senator	Present
Aeza Hafalia	Senator	Present
Erik Lopez	Senator	Present

### University of Hawai'i at Mānoa Staff Senate

Email: [uhmstaff@hawaii.edu](mailto:uhmstaff@hawaii.edu) | Website: [manoa.hawaii.edu/staffsenate](http://manoa.hawaii.edu/staffsenate)

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Elmer Kaai	Senator	Present
Laura Nakasato	Senator	Present
Diane Nakashima	Senator	Present
Cindy Rote	Senator	Present
Destin Shigano	Senator	Present
Seth Yoshioka-Maxwell	Senator	Present

Guests:

Sydney Lofquist

**I. Call to Order**

A. The meeting was called to order by Chair J. Leong at 11:03 am

**II. Approval of Minutes**

A. Senate Meeting (11/10/2021) - Approved as corrected.

**III. Report from the Chair | Senator Leong**

A. All Campus Counsel Staff Senate Chair (ACCSSC)

- President Lassner recognizes the All Campus Counsel Staff Senate.
- Possibly Chair Leong taking the lead to organize along with Jerry Watanabe from University of Hawaii, Hilo.
- Exploratory meeting scheduled for December 13, 2021.
- Hoping to have a structure in place by Fall 2022.

B. Faculty Regent

- Faculty are in favor of having this.
- Faculty specialist as one of their regents.

C. Telework Policy

- On 12/7/2021, it was still with the Unions.
- Unsure of whether it will be an Executive Policy or fully negotiated with the Unions.
- Union Contract will look different for each Bargaining Unit.

D. RCUH to APT Conversion

- There are discussions at the State Legislature that RCUH may be going beyond their scope of work.
- In many cases, employees leave RCUH and the position gets converted to APT.

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- There are 2400 possible conversions.
- There are several different bills.
- Some issues are about salaries, years of service, who would be converted, etc.

#### IV. Reports | Committee Representatives

##### A. Mānoa Athletic Compliance Committee | **Senator Nakashima**

1. No Report

##### B. Mānoa Budget Team with Consultative Bodies | **Chair Leong**

1. No Report

##### C. Mānoa Campus Climate Committee | **Chair Leong**

1. Faculty Senate - pushing for the tents around campus. Gouveia was really against it because it could damage the lawn.
2. Athletics Issues
  - Possible issues include: impact on recruitment; local Hawaii players leaving, including Quarterback Cordeiro; messaging from administration; and students' mental health and potential suicides.
  - President Lassner has not commented on this matter since August 2021.
3. Vaccinations
  - Students are not getting vaccinated at the rate they thought.
  - Students are not realizing that they need to be vaccinated.
  - Now they are realizing that their exemption was not validated.
  - Communications need to do a better job at getting the message across.
  - Students are not reading email.
  - The message was that 95% of students are vaccinated, but only a certain percentage of students had taken the survey.
4. Booster shots
  - Now readily available.

##### D. Mānoa Commission to Address Racism and Bias | **Senator Ward**

1. No Report. (Meeting was scheduled for Committee Chairs only.)

##### E. Mānoa Communications Council (MCC) | **Senator TBD**

1. No updates

##### F. Mānoa Judicial Affairs Committee | **Senator TBD**

1. No updates

##### G. Mānoa Prioritization Indicators Committee (formerly Budget Prioritization Framework Committee) | **Chair Leong, Senator Shigano, Senator Yoshioka-Maxwell**

1. No updates

##### H. Mānoa Provost's Council | **Chair Leong**

1. No updates

- I. Mānoa WASC Steering Committee | **Senator Simmons**
  - 1. Positive comments.
- J. Student Conduct Code Board (New Committee) | **Senator Nakasato**
  - 1. Training was held on December 6, 2021.
- K. Mānoa COVID-19 Working Teams
  - 1. Space Planning, Preparation, and Utilization | **Chair Leong**
    - a) No updates
  - 2. Health & Well-Being Working Team (HWBWT) | **Chair Leong**
    - a) No updates
  - 3. Student and Residence Life | **Senator TBD**
    - a) No updates
  - 4. Student Learning | **Senator Nakashima**
    - a) No updates
  - 5. Business Processes | **Senator Simmons**
    - a) No updates
  - 6. Communications | **Senator TBD**
    - a) No updates
  - 7. Research | **Senator Shigano**
    - a) No updates
- L. Mānoa Executive Search Advisory Committees
  - 1. Current ongoing searches
    - a) Faculty Regent Advisor - Advisor to the BOR (to educate them on faculty issues)
    - b) Vice President for Academic Strategy (System position)
    - c) Equity Assurance Director (System/Manoa position ) - were able to submit names for 2 different seats.
    - d) CARES Director (Manoa position) - No update.
    - e) Cancer Center Director - No update.
    - f) Director for Hawaii Institute of Marine Biology (HIMB) - On Hold
    - g) Global Engagement Director - No update
    - h) Associate Vice Provost, Dean of Students -No Update
    - i) Director of Student Housing.
- M. Campus Fee Advisory Committee | Senator Chee
  - 1. No Report
- N. College of Education | Lori Ward
  - 1. No Report
- O. Graduate Student Organization
  - 1. No Report

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## V. Reports | Standing Committee Chair

### A. Communications | **Senator Baraquo/Senator Ward**

1. Thanks to Senator Chow for creating new MSS branded zoom backgrounds—downloadable at the following link:  
<https://drive.google.com/drive/folders/1U5OaK3UGLsvfXEIQdM4lpwpmIfT256j9>
2. Gathering additional information from the Executive Board on MSS minutes so that we can post.

### B. Elections | **Senator Nakashima**

1. No Report (Committee will not meet until 2022.)

### C. Shared Governance | **Senator Yoshioka-Maxwell**

1. Representative model. Voting, 18-20 senators. What would it look like?
2. Grow to about 40 members with that model.
3. What are the steps to getting to that model?
4. Present this to the senate

### D. Outreach | **Senator Nakasato**

1. Possibly looking into an in-person outreach event/tabling, depending on how safe it is to do so in Spring 2022.
2. Preparing the request to the Communications committee for advertising the Spring 2022 MSS Forum event.

## VI. Discussion Topics:

### A. Director of Student Housing

- Advertised for 2 weeks and closed on December 2, 2021.
- Interim Director of Student Housing would not qualify for the permanent position.
- Description and Qualifications listed an Engineering background, which is not a usual description for a Director of Student Housing.
- Student Housing was part of the initial reorganization, and now is being revisited.

### B. Vice Provost for Student Success

- Concerns with the qualifications.
- MSS requested one staff member for representation.

### C. Reorganization

- Figure out a way to stop it or slow it down to be able to have staff buy-in for any changes.
- Changes are being done without Union Consultations.

### D. Board of Regents Meeting

February 2022 - President Lassner said that MSS may do a presentation.

## VII. **New Business**

None.

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## **VIII. Adjournment**

- A. January 12, 2021 - next meeting.
- B. The meeting was adjourned by Chair Leong at 12:05pm

Respectfully submitted by Christie Nitta, MSS Secretary.  
Approved on January 12, 2022.