



UHM Staff Senate | Executive Board Meeting Minutes

Date January 5, 2022
Time 11:00 AM
Location Virtual Meeting (via Zoom)

Members

Name	Role	Attendance
Jaret Leong	Chair	Present
Carl Dionne	Vice-Chair	Present
Lori Ward	Communications Officer	Present
Christie Nitta	Senate Secretary	Present
Sarah Simmons	Executive Board Secretary	Present

I. Call to Order

A. The meeting was called to order by Chair Leong at 11:00 AM.

II. Approval of Minutes

- Executive Board Meeting ([2021.12.01](#)) approved 1/05/22; to be finalized for posting on MSS website.
- Senate Meeting ([2021.12.08](#)) - need additional review from Senator Nitta.

II. Discussion | Topics

1. [Proposed changes to the Bylaws](#)
 - a) Discussion on review of grammatical and style
 - b) Concerns on moving too quickly, as the MSS has not yet elected a full contingent of senators.
 - c) Forward on for full review by full MSS
2. BOR Presentation (January 20, 2022)
 - a) Review of suggestions from MSS senators
 - b) Intro, impact, priorities - can list things we will monitor in this area
 - (1) Town halls
 - (2) Proactive in issues with Administration
 - (3) How to include areas of concern (e.g: housing)
 - c) Will work on slide draft and EB to review before submission on 1/7/22.
3. Priorities for Spring 2022
 - a) Telework Policy
 - (1) Monitor to see how approvals are being done
 - (2) Fairness in application across units
 - b) Manoa Reorgs
 - (1) Housing
 - c) All Campus Council of Staff Chairs
 - d) MSS Bylaw changes
 - e) Elections
 - f) Outreach - Staff town hall coming up in Feb 2022

III. Agenda | Senate Meeting (January 12, 2022)

1. Changes to Bylaws
2. Spring 2022 MSS Priorities

IV. Other Business

1. Upcoming UHM Orientation in planning from Campus Climate Cmte - for help in returning to workplace & being on campus; partnered with ASUH, MSS, etc

III. Adjournment

- A. The meeting was adjourned by Chair Leong at 12:XX PM.

Respectfully submitted by Sarah Simmons, MSS Executive Board Secretary.
Approved on 02/02/2022.

University of Hawai'i at Mānoa Staff Senate

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