



UHM Staff Senate | Executive Board Meeting Minutes

Date December 1, 2021
Time 11:00 AM
Location Virtual Meeting (via Zoom)

Members

Name	Role	Attendance
Jaret Leong	Chair	Present
Carl Dionne	Vice-Chair	Excused
Lori Ward	Communications Officer	Present
Christie Nitta	Senate Secretary	Present
Sarah Simmons	Executive Board Secretary	Present

I. Call to Order

A. The meeting was called to order by Chair Leong at 11:00 AM.

II. Approval of Minutes

- Executive Board ([2021.11.03](#)) approved 12/08/21; to be finalized for posting on MSS website.
- Senate Meeting ([2021.11.10](#)) approved 12/01/21; to be finalized for posting on MSS website.

II. Discussion | Topics

- Return to Campus & Removal of Social Distancing on Campus
 1. Some groups (PoltSci & PacCom) advised UH to not fully reopen campus; variant of concern
 2. Telework policy is still undergoing union review. Possibility of having it as collective bargaining or as an EP.
- [Mānoa Commission to Address Racism and Bias](#) - Update
 1. Provost & Wendy are setting meeting dates & agendas; Most recent meeting was cancelled and changed to only 3 of 4 sub committee chairs reporting to Provost & Wendy alone. Policy sub committee chair uninvited & a request for follow up meeting with Provost was denied.
 2. No other updates yet or other meetings scheduled.
- ACCSSC - All Campus Council of Staff Senate Chairs
 1. Update: MSS Chair reached out to all campuses with active bodies to ask if they will join; Research into how Faculty All-campus Council is running.
 2. Working group meeting with representatives from active campus staff senate bodies, and will reach out to campuses without active bodies to follow. Help other non-active campuses create their own bodies.
 3. Faculty All-campus Council is not officially consulted for system wide search committees. They are just copied as an FYI on the name chosen from the campus Faculty Senates.
- BOR Presentation (January 20, 2022)
 1. UH Manoa is the host of the January 2022 BOR mtg.
 2. MSS Chair sent up inquiry if we would be able to present. Should be, but agenda not set yet.
 3. MSS Committee Chairs & Senators - call for ideas on presentation.
 4. Review past MFS presentations and what we presented last. What would we like to highlight & what areas could BOR help us with?
- Issues with Student Housing
 1. [Job posting for Dir of Housing](#), closes soon. EM position.
 2. Concerns raised on what job entails & staff not being consulted in development of position description. Position description is very different from other universities nationwide.
 3. Housing reorg moving forward?
 4. Next steps:
 - a) Will there be staff representation on search committee? Suggest one from each of the 3 units reporting to them.
 - b) If this is leading to a reorg, will we be consulted?
 - c) Do we bring to full MSS?

III. Agenda | Senate Meeting (December 8, 2021)

1. Dir of Housing position posting

IV. Other Business

1. All-Campus Faculty Council - pushing for a faculty BOR representative.
 - a) Watch to see if faculty are able to gain a seat and make a push for staff inclusion after. BOR sub committee meeting is 12/2/2021.

III. Adjournment

- A. The meeting was adjourned by Chair Leong at 12:08 PM.

Respectfully submitted by Sarah Simmons, MSS Executive Board Secretary.

Approved on 1/5/2022.