



MĀNOA STAFF SENATE

UHM Staff Senate | Meeting Minutes

Meeting Date	October 13, 2021
Meeting Time	10:30 AM
Location	Virtual Meeting (via Zoom)

Members

Name	Role	Attendance
Jaret Leong	Chair	Present
Carl Dionne	Vice Chair	Present
Christie Nitta	Senate Secretary	Present
Sarah Simmons	Executive Board Secretary	Present
Lori Ward	Communications Officer	Present
Bernadette Baraquio	Senator	Present
Karen Blakeley	Senator	Excused
Jodi Chee	Senator	Excused
Jenny Chow	Senator	Present
Regina Cummings	Senator	Present
Aeza Hafalia	Senator	Present
Erik Lopez	Senator	Present

University of Hawai'i at Mānoa Staff Senate

Email: uhmstaff@hawaii.edu | Website: manoa.hawaii.edu/staffsenate

An Equal Opportunity/Affirmative Action Institution

Elmer Kaai	Senator	Present
Laura Nakasato	Senator	Present
Diane Nakashima	Senator	Present
Cindy Rote	Senator	Present
Destin Shigano	Senator	Present
Seth Yoshioka-Maxwell	Senator	Present

Guests:

No Guest.

I. Call to Order

- A. The meeting was called to order by Chair J. Leong at 10:32 am

II. Approval of Minutes

- A. Senate Meeting (9/8/2021) - Approved as corrected.

III. Report from the Chair | Senator Leong

- A. **Virtual Commencement** - Provost is for this idea.
- B. **Remaining Fall of 2021** - Faculty have been doing their classes on their own, depending on the faculty. There have been more field trips this semester.
- C. **COVID -Telework policy** - Remain till the end of the year.
- D. **NEW Telework Policy** - Went to consultation to the Unions.
- E. **Want to bring back more eateries** - Dunkin Donuts
- F. **NEW COVID Vaccination Policy** - Effective January 2022. They will push for all In-person classes from January 2022. Provost envisions Spring 2022 to be similar to Fall 2021, but a little more hybrid. They are not confident that we are all ready to come back and have a “dense” campus. 15% online vs pre-covid of 5% online. Faculty will take a lot of things they learned during COVID, but will return more “in-person”.
- G. **COVID Protocols** - Will remove the 3 feet distancing rule. Will continue to mandate the mandates. Offices will still have the distancing rule. Lassner cited that no transmissions took place in classrooms this year. Only about 100 covid cases since the beginning of COVID.
- H. **Hiring** - Staff hires still going up for review to Sandy French’s office. 56 faculty positions were approved.
- I. **Working out of State** - Issues of the worker’s comp and taxability issues.

University of Hawai’i at Mānoa Staff Senate

Email: uhmstaff@hawaii.edu | Website: manoa.hawaii.edu/staffsenate

An Equal Opportunity/Affirmative Action Institution

J.

IV. Reports | Committee Representatives

A. Mānoa Athletic Compliance Committee | **Senator Nakashima**

1. No Report

B. Mānoa Budget Team with Consultative Bodies | **Chair Leong**

1. No Report

C. Mānoa Campus Climate Committee | **Chair Leong**

1. Brought up the forum

2. Canadian vaccination is a known issue, thought it was resolved. Don't think it was resolved based on our feedback that we received at our Zoom session.

3. There are areas that could be worked on.

D. Mānoa Commission to Address Racism and Bias | **Senator Ward**

1. No updates

E. Mānoa Communications Council (MCC) | **Senator TBD**

1. No updates

F. Mānoa Judicial Affairs Committee | **Senator TBD**

1. No updates

G. Mānoa Prioritization Indicators Committee (formerly Budget Prioritization Framework Committee) | **Chair Leong, Senator Shigano, Senator Yoshioka-Maxwell**

1. No updates

H. Mānoa Provost's Council | **Chair Leong**

1. No updates

I. Mānoa WASC Steering Committee | **Senator Simmons**

1. No updates

J. Student Conduct Code Board (New Committee) | **Senator Nakashima**

1. No updates

K. Mānoa COVID-19 Working Teams

1. Space Planning, Preparation, and Utilization | **Chair Leong**

a) No updates

2. Health & Well-Being Working Team (HWBWT) | **Chair Leong**

a) Discovered a "secret" sub-group that meets weekly. Team that meets - JABSOM Dean, few other advisors that meet either weekly or twice a week. They will now continue to go back to the bigger group. That is what you saw that President Lassner sent out. They know what route they want to go. Try to argue that at least students, staff, and faculty should have representation. Lot of what you saw in Pres memo came out of this. Pushing to have everyone in-person by Spring 2022. Trying to be very careful of the autonomy and faculty - UHPA talking. Tried to be careful of what was said.

Educate the faculty as to why it is important to come back to campus. Not fully on board with this idea. Don't agree with the no 3 feet distancing rule. For the lecturer hall type classes, it is hard to see everyone coming in and being able to manage the students. Thought is to take a picture of the students and will need to work with contact tracers. The goal is to bring back the student-life experience. Work with the student organization. Last 2-3 years, there was a significant drop in RIO's. Similar to the organization that he was helping, a lot of the organizations - the people running it, they all graduated. Campus climate to figure that out.

- b) Push for a Re-orientation for faculty and staff orientation where current and new faculty and staff and students - how to come back on campus, micro-aggression, what Amrita Mallak used to do. Acclimating back to campus. They are going to be pushing at least the Campus Officers to come back first.
- c) Trying to figure out what are the talking points for staff and faculty to come back. Give us give reason to come back (not incentivize).

3. Student and Residence Life | **Senator TBD**

- a) No updates

4. Student Learning | **Senator Nakashima**

- a) No updates

5. Business Processes | **Senator Simmons**

- a) No updates

6. Communications | **Senator TBD**

- a) No updates

7. Research | **Senator Shigano**

- a) No updates

L. Mānoa Executive Search Advisory Committees

1. Current ongoing searches

- a) Vice President for Academic Strategy (System position)
- b) Equity Assurance Director (System/Manoa position) recommended to Deb Ishii - suggested from Manoa, similar to the Vice Provost.
- c) CARES Director (Manoa position) - No update.
- d) Cancer Center Director - Granted 2 seats to staff.
- e) Director for Hawaii Institute of Marine Biology (HIMB) - No update
- f) Global Engagement Director - No update
- g) Associate Vice Provost, Dean of Students - Student services, suggest that we should have representations. Oversee student affairs, student housing. Completely staffed by APTs.

M. Campus Fee Advisory Committee | Senator Chee

1. Establish lab fees
2. Committee would like to research developing a “professional” fee instead.
3. Committee has not yet submitted the final report.

N. College of Education - Lori Ward

V. Reports | Standing Committee Chair

A. Communications | **Senator Baraquo**

1. Web Announcement, Google Form, Email Blasts.
2. Clarified the roles of Outreach and Communications.
3. Outreach will be responsible for the content.
4. Communications will be responsible for the cosmetics and logistics.
5. Google survey, drop down, click here to submit staff comments. Bar will be in the default. Click it and it will disappear. Waiting for additional plug in - this is not on the MSS website yet.

B. Elections | **Senator Nakashima**

1. No Report

C. Shared Governance | **Senator Yoshioka-Maxwell**

- 1.

D. Outreach | **Senator Nakasato**

1. Will be held via Zoom meeting for all staff on 9/29/2021.
2. Plan is to have another session for Spring 2022.
3. Next Outreach Meeting is 10/29/2021.
4. Discussed the MSS Newsletter, will take the lead on this as far as the content. There are some gray areas as to what the Communications Committee is responsible for and what the Outreach Committee is responsible for. Possibility of doing a recap of the Zoom meeting in the newsletter.

VI. Discussion Topics:

A. BOR Meeting

- a. Upcoming BOR meeting, faculty testifying against the P.I.G. Provost will write to support the faculty senate, which is against the idea.
- b. Faculty Senate has not come to MSS about writing a testimony.
- c. Does not directly affect us, but indirectly affects us, by not hiring the best and brightest faculty, be supportive to Faculty Senate.
- d. Legislature - political move - on Administration to not drop the boat. Opposition to not agree with it. We have to support the faculty. Senate’s vision as to what is happening. Only a handful of senators at the leg support it.

- e. Figure out the stance of the faculty, what are the plans? Is there an alternative plan?
- f. Only for Specialist faculty - all come out of S faculty programs - replaced by APT. Never replaced by an S faculty.
- g. We should talk with Faculty Senate - get their stance - do you want us to support you folks?
- h. What is our stance?

2) Fall 2021 - MSS Forum

#'s - very optimistic, but had a really good turnout.

- Plan is to draft the letter, didn't have a lot of feedback on there.
- Get more comments, get more bookstore, art department, raised, teleworking. Compromise, rationale,
- Telework policy come out soon.
- Leave issue - and we could do follow up
- Issues -
- Some other things that other

3) Meeting with Jan Gouveia, President Lassner, David Matlin regarding Football

- Standing Meeting quarterly meeting with them.
- Good discussion.
- Not quite sure how that game will be with only 1000 questions.
- Volunteering
- Concerns
- Parking

VII. New Business

- A. Work on a resolution.

VIII. Adjournment

- A. November 10, 2021 - next meeting.
- B. The meeting was adjourned by Chair Leong at 11:54pm

Respectfully submitted by Christie Nitta, MSS Secretary.

Approved on 11/10/2021.

University of Hawai'i at Mānoa Staff Senate

Email: uhmstaff@hawaii.edu | Website: manoa.hawaii.edu/staffsenate

An Equal Opportunity/Affirmative Action Institution