



UHM Staff Senate | Executive Board Meeting Minutes

Date June 2, 2021
Time 11:00 AM
Location Virtual Meeting (via Zoom)

Members

Name	Role	Attendance
Jaret Leong	Chair	Present
Ann Sakuma	Interim Vice-Chair Communications Officer	Present
Jenny Chow	Senate Secretary	Present
Laura Nakasato	Executive Board Secretary	Present

I. Call to Order

- A. The meeting was called to order by Chair Leong at 11:00 AM.

II. Approval of Minutes

- A. Executive Board ([2021.05.05](#)) - approved unanimously 06/02/21; to be finalized for posting on MSS website.
- B. Senate Meeting ([2021.05.12](#)) - approved unanimously with corrections 06/02/21, to be forwarded for full Senate review.

III. Discussion | Topics

- A. WASC committee
 - 1. Next meeting is at the end of June; ask all senators if anyone is interested in being on this committee
- B. Judiciary Affairs
 - 1. Opportunity will be presented to incoming senators.
- C. New senator orientation
 - 1. Orientation session will be rescheduled.
- D. Executive Board elections
 - 1. All positions are filled except the Senate Secretary.
 - 2. At the next MSS meeting, ask for a volunteer to fill the remaining Senate Secretary EB position.
- E. Phase II Reorganization
 - 1. Senator Matayoshi asked about the implementation of Phase II Reorganization since her unit has not heard any information; the implementation is supposed to occur on July 1st.
 - a) At the next Provost Council meeting, Chair Leong will ask about the details regarding implementation of Phase II.
 - 2. For the future, the process could include the Shared Governance committee following-up about implementation after a reorganization is approved.
- F. Return to the office
 - 1. MSS Temperature Check virtual session on Friday, June 4th
 - a) All feedback from the google sheet will be sent to President Lassner and Provost Bruno, including an overview sheet that details the main themes gathered from the feedback.
 - b) Senator Sakuma will code the feedback into themes.

IV. Agenda | Senate Meeting (June 9, 2021)

- A. Return to the office

V. Adjournment

- A. The meeting was adjourned by Chair Leong at 12:00 PM.

Respectfully submitted by Laura Nakasato, MSS Executive Board Secretary.
Approved on DATE.