



UHM Staff Senate | Executive Board Meeting Minutes

Date May 5, 2021

Time 11:00 AM

Location Virtual Meeting (via Zoom)

Members

Name	Role	Attendance
Jaret Leong	Chair	Present
Ann Sakuma	Interim Vice-Chair Communications Officer	Present
Jenny Chow	Senate Secretary	Present
Laura Nakasato	Executive Board Secretary	Present

I. Call to Order

A. The meeting was called to order by Chair Leong at 11:02 AM.

II. Approval of Minutes

- A. Executive Board ([2021.04.07](#)) - approved unanimously with corrections 05/05/21, to be finalized for posting on MSS website.
- B. Senate Meeting ([2021.04.14](#)) - approved unanimously with corrections 05/05/21, to be forwarded for full Senate review.

III. Discussion | Topics

A. Elections

1. An election was not necessary since the number of nominations did not exceed the number of open seats.
2. Email announcing incoming senators to all staff will be sent this week.

B. New Senator Orientation

1. Invitation will be sent to all incoming senators; orientation will be mandatory for new senators.

C. JABSOM Reorg Final Consultation

1. Senator Sakuma will draft an MSS response letter.

D. Judiciary Affairs committee

1. This opportunity will be shared with the new incoming senators. Names need to be submitted by August 1st.

IV. Agenda | Senate Meeting (May 12, 2021)

- A. Elections debrief
- B. JABSOM Reorg update from the Shared Governance committee
- C. Discussion about Executive Board elections

V. Other Business

VI. Adjournment

- A. The meeting was adjourned by Chair Leong at 11:52 AM.

Respectfully submitted by Laura Nakasato, MSS Executive Board Secretary.
Approved on June 2, 2021.