



UHM Staff Senate | Executive Board Meeting Minutes

Date August 5, 2020
Time 11:00 AM
Location Virtual Meeting (via Zoom)

Members

Name	Role	Attendance
Jaret Leong	Chair	Present
Ann Sakuma	Interim Vice-Chair Communications Officer	Present
Jenny Chow	Senate Secretary	Present
Laura Nakasato	Executive Board Secretary	Present

I. Call to Order

A. The meeting was called to order by Chair Leong at 11:07 AM.

II. Approval of Minutes

A. Executive Board (2020.07.06) - approved unanimously

B. Senate Meeting (2020.07.08) - approved unanimously

III. Discussion | Topics

- A. Myron B Thompson School of Social Work (MBTSSW) Dean Search
 - 1. The Executive Board will present the search process used for the SONDH Dean's search at the August 12 Senate meeting.
 - a) Determine whether MSS or department staff members will vote to decide on the 1-2 names to be recommended to Provost.
- B. Upcoming BOR Meeting (August 20, 2020)
 - 1. Schedule an emergency meeting for MSS in case we need to meet after the agenda comes out and before the August 20th BOR meeting.
- C. Staff Survey (per Campus Climate inquiry)

IV. Agenda | Senate Meeting (August 12, 2020)

- A. Myron B Thompson School of Social Work (MBTSSW) Dean Search
- B. Upcoming BOR meeting
- C. Updates from campus committees/task forces
- D. MSS Committee updates
- E. Check in with senators

V. Other Business

- A. Welcome Back Email to Mānoa Staff Community
 - 1. Present the final draft at August 12th MSS meeting for final revisions. Welcome email will be sent to Mānoa staff at the start of fall semester.
- B. Chair Leong will send the proclamations to Dee Okahara and Chris Sekiguchi in appreciation for the creation of the MSS logo. Both recognitions will be posted on the MSS website.

VI. Adjournment

- A. The meeting was adjourned by Chair Leong at 11:55 AM.

Respectfully submitted by Laura Nakasato, MSS Executive Board Secretary.
Approved on September 9, 2020.