UHM Staff Senate | Executive Board Meeting Minutes

Meeting Date  June 9, 2020
Meeting Time  1:00 PM
Location  Virtual Meeting (via Zoom)

Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jaret Leong</td>
<td>Chair</td>
<td>Present</td>
</tr>
<tr>
<td>Ann Sakuma</td>
<td>Interim Vice-Chair Communications Officer</td>
<td>Present</td>
</tr>
<tr>
<td>Jenny Chow</td>
<td>Senate Secretary</td>
<td>Present</td>
</tr>
<tr>
<td>Laura Nakasato</td>
<td>Executive Board Secretary</td>
<td>Present</td>
</tr>
</tbody>
</table>

I. Call to Order
   A. The meeting was called to order by Chair Leong at 1:00 PM.

II. Unexcused absences
   A. Two unexcused absences are recorded for Senators Conrad Mostiller, Jr. and Seth Yoshioka-Maxwell.
B. Chair Leong will email both senators to inform them the two unexcused absences are voluntary resignations per the MSS bylaws. Senator Mostiller, Jr. and Senator Yoshioka-Maxwell will have the opportunity to appeal. This appeal was decided by the EB based on a one-time exception due to the COVID-19 pandemic. If Senator Mostiller, Jr. or Senator Yoshioka-Maxwell submits an appeal, it will be presented to the full Senate for a vote.

C. The announcement will be given at the June 10, 2020 Senate meeting to remind all senators that the two unexcused absences will be enforced per our bylaws.

D. Future MSS EB process will include an email sent to the senator by the MSS Chair after the first unexcused absence.

III. Adjournment

A. The meeting was adjourned by Chair Leong at 2:10 PM.

Respectfully submitted by Laura Nakasato, MSS Executive Board Secretary. Approved on June 17, 2020.