

**DUE DATES FOR PERIODIC REVIEW OF TENURED FACULTY
2022-2023**

DATE	ACTION
2022	
Fri. Aug 26	Deadline for chairs to notify faculty to be reviewed and to distribute <i>2022-2023*Procedures for Evaluation of Faculty at UH Mānoa, (revised 2022)</i> .
Fri. Sept 30	Deadline for deans/directors (D/D) transmittal of revised departmental expectations to the Office of the Vice Provost for Academic Excellence (OVPAE) attention: Faculty Excellence, Hawai'i Hall 209.
Fri. Sept 30	Deadline for returning printouts and exemption requests to OVPAE, attention: Faculty Excellence.
Fri. Sept 30	Deadline for OVPAE to compile and forward departmental expectations to UHPA.
Thurs. Dec 1	Deadline for faculty to submit academic profile to chair.
2023	
Weds. Feb 1	Deadline for chairs to complete review of academic profiles.
	◆ If no deficiencies are found, the chair notifies the faculty member and the D/D. The review is complete. Chair notifies D/D.
	◆ If deficiencies are identified, see Procedures.
Tues. Mar 1	Deadline for D/D's review (conducted when there is disagreement as to the finding of deficiencies, see Step #6).
Tues. Mar 1	Deadline for D/D's to inform OVPAE on Periodic Review outcomes for 2022-2023 (ie. no deficiencies, PDP being formulated, etc.).
Fri. Mar 31	Deadline for faculty member, chair, and D/D to complete formulation of Professional Development Plan (PDP).
Fri. Apr 07	D/D begins review of progress of ongoing PDPs and completes "Professional Development Plan Status Report" (attached).
Fri. Apr 14	If D/D determines faculty is not meeting departmental expectations and faculty member disagrees in writing, then D/D refers to OVPAE to formulate the MFERC.
Weds. May 31	Deadline for D/D's transmittal to OVPAE: 1) "Professional Development Plan Status Report"; 2) "Dean/Director Summary: Professional Development Plan Update"; and 3) one copy of each newly initiated Professional Development Plan.