**UNIVERSITY OF HAWAI’I AT MANOA (UHM)
Manoa International Exchange (MIX) Financial Certification Form for Undergraduate International Applicants**

**ACADEMIC YEAR 2019-2020**

This form facilitates the process of documenting financial support for international exchange and visiting student applicants requesting the Certificate of Eligibility Form I-20 (F-1) or DS-2019 (J-1). The University is required by law to verify that sufficient funding is available to the applicant for his/her intended program of study (including those applicants who will be eligible to receive a tuition/fees exemption under the terms of his/her home university’s reciprocal student exchange agreement with UHM).

**INSTRUCTIONS FOR COMPLETING THIS FORM**

Complete this form, print out, sign, and submit a scanned copy to the Manoa International Exchange (MIX) Office by email ([inbound@hawaii.edu](mailto:inbound@hawaii.edu)) along with photocopies of at least one of the **Acceptable Financial Documents** listed below -OR- request the bank/financial institution to provide verification in **Section III** of this form. Financial documents must demonstrate that the applicant or the applicant’s sponsor has sufficient financial means to provide support in the amount indicated in the table below, according to applicant type and duration of study. **Do not send original hard copy financial documents to MIX; Those should be kept for future reference or to apply for a visa.**

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**Minimum amount to be verified on financial document(s)**

<table>
<thead>
<tr>
<th>Applicant Type &amp; Study Duration</th>
<th>Estimated Cost of Living *</th>
<th>Non-Resident Tuition *</th>
<th>Student Fees *</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Exchange Student 1 semester</td>
<td>$10,021</td>
<td>Exempt</td>
<td>Exempt</td>
<td>$10,021</td>
</tr>
<tr>
<td>AY (2 semesters)</td>
<td>$20,042</td>
<td>Exempt</td>
<td>Exempt</td>
<td>$20,042</td>
</tr>
<tr>
<td>Hoakipa Student 1 semester</td>
<td>$10,021</td>
<td>$8,316 ✿</td>
<td>$441</td>
<td>$18,778</td>
</tr>
<tr>
<td>AY (2 semesters)</td>
<td>$20,042</td>
<td>$16,632 ✿</td>
<td>$882</td>
<td>$37,556</td>
</tr>
<tr>
<td>Independent Visiting Student 1 semester</td>
<td>$10,021</td>
<td>$16,560</td>
<td>$441</td>
<td>$27,022</td>
</tr>
<tr>
<td>AY (2 semesters)</td>
<td>$20,042</td>
<td>$33,120</td>
<td>$882</td>
<td>$54,044</td>
</tr>
</tbody>
</table>

* Amounts are in US Dollars and subject to change. Latest tuition & fees published here: [https://manoa.hawaii.edu/records/tuition_fees/tuition.html](https://manoa.hawaii.edu/records/tuition_fees/tuition.html)

✿ The Hoakipa tuition rate is equivalent to 150% of resident tuition.

**ACCEPTABLE FINANCIAL DOCUMENTS**

- Personal funds: Bank statement(s) in applicant’s name showing balance of account (see below for criteria***)
- Parent or sponsor’s funds: Bank statement(s) in your sponsor’s name showing balance of account (see below for criteria***)
  - Parent or sponsor must also complete **Section II** below
- Other institutional support/award letters: Letter on OFFICIAL business letterhead including a signature showing amount and length of support
- Loan certificates/letters: Must indicate applicant’s name or sponsor’s name and the amount of approved loan
  - Conditional loan approvals may be accepted only if the condition is the receipt of your I-20 or DS-2019
  - Loan applications are not accepted as proof of funding

**Bank/Financial statements must:**

- clearly show the financial institution’s name, account holder’s name, the account balance, and type of currency
- be dated within the past 60 days (older statements will not be accepted),
- be translated into English (especially names) **unofficial translations are accepted**
- show that assets/funds are **liquid** and can be converted to cash

**IMPORTANT: The following types of funding are NOT accepted:**

- Documents older than 60 days
- Income or salary statements
- Funds that are not immediately accessible (i.e., liquid)
- Assets that are not in liquidated form (house, car, etc.)
- Life insurance policy statements
- Pension funds
- Tax return forms or documents

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Last updated December 2018

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SECTION I. APPLICANT INFORMATION

Name of student:______________________________________________________ Date of Birth (MM/DD/YY): _______________

Family                   First                   Middle

Permanent address in home country:____________________________________________________________________________

E-mail:_______________________________________

1. Do you plan to enter the U.S. from abroad?  □ No  □ Yes

2. Do you currently hold a U.S. visa?  □ No     If no, skip to question 3
                                            □ Yes     If yes, complete a., b., c. below
                                          a. Type of visa: ________________________________
                                          b. Name of school that issued your last I-20 or DS-2019:________________________________________________
                                          c. If in the U.S. currently, give your SEVIS ID number:___________________________________________________

3. Do you plan to bring dependents?  □ No  □ Yes    If yes, contact inbound@hawaii.edu for instructions. You will need to provide evidence of approximately $4,000/year per dependent is available above the amount required for yourself.

SECTION II. FAMILY OR SPONSOR’S AFFIDAVIT OF SUPPORT

Name of sponsor:________________________________________________ Phone or Email:______________________________

Address:___________________________________________________________________________________________________

Relationship to applicant:________________________________ Amount of support in U.S. $_____________

If you expect to receive a grant/loan, please provide the name and address of the sponsoring agency:

__________________________________________________________________________________________________________

By signing this affidavit of support, I (or my organization) agree to be financially responsible for the student indicated above by way of tuition, fees, living and any other relevant expenses for the duration of this student’s program at the University of Hawai‘i.

Signature of sponsor:_________________________________________________________________ Date:___________________

SECTION III. BANK VERIFICATION FOR VISA PURPOSES

Sponsor/applicant should request bank/financial institution representative to complete this form to accompany bank statement.

I certify that the above-named sponsor has the amount on deposit with our institution sufficient to provide financial support for (name of applicant)______________________________

This certification is offered with no responsibility on the part of this bank or financial agency.

Name of bank:_________________________________Country:______________________________

Name of account holder:______________________________________________________________

Type of account: □ Savings      □ Certificate of Deposit      □ Other:_________________________

Date account opened:   Month____________ Day______________ Year_________________

Confirmed by bank employee:
Name:_________________________________________Title:____________________________________

Signature:_____________________________________________________________________ Date:________________________