STUDENT PROGRESS LIST, DEPARTMENT OF LINGUISTICS

This progress list should be used in addition to the department's PhD Manual, where you will find additional information about each of the following.

IN ORDER TO GET A PhD YOU MUST:

1. Be registered as a full-time student for at least three semesters. _____
2. Take 33 credit hours. _____
   - Students who have not already taken or received a course exemption for the following 'core' courses must take these courses in addition to the 33 credit hours of course work required of PhD students.
     - LING 410, LING 420, LING 421, LING 422, and LING 645
   - These courses must include LING 621, LING 622, and two Methods courses.
     - Non-LDC students may select two of the following approved methods courses.
       - LING 630/690 – Field Methods (Fall Semester)
       - LING 691 – Advanced Field Methods (Spring Semester)
       - LING 632 – Laboratory Research
       - LING 730 – Advanced Laboratory Research
       - LING 750F – Phonetic Fieldwork on Endangered Languages
       - LING 750Q – Methods of Language Acquisition
       - LING 750Y – Psycholinguistics
     - LDC students are required to take the two-semester sequence of LING 630 – Field Methods.
3. Coursework must include three classes in two distinct areas of linguistics. One of the classes per area may be audited. Note: Audited courses *DO NOT* count towards the 33 credit requirement. _____
4. Demonstrate competence in **one language** other than your native language. _____
5. Prepare **two** clearly and professionally written, single-authored, 'publication-quality' papers to satisfy the **Qualifying Papers** requirement. Refer to the PhD Manual for details. _____
6. Prior to your proposal defense, the Graduate Chair needs to approve your committee of five (5) faculty members, including one University Representative ("outside member"). _____
7. If eligible, apply for Master's En Route. _____
8. Write and defend your dissertation **proposal**. _____
   Once your proposal has been approved by your committee, a printed copy (with your committee chair's signature on the first page) must be submitted to the department office no later than the end of the semester following your proposal defense. This copy will be available to all faculty and Ph.D. students in the Linguistics Department. Your All-But-Dissertation (ABD) Certificate will be given to you after the department office receives a copy of your approved proposal.
9. Give the Department office a copy of your IRB human subjects approval/exemption, if applicable. _____
   This should be done shortly after your dissertation proposal defense. It is sent along with a form to the Graduate Division. After processing, the department office will give you the CRN to register for one credit of LING 800.*
10. Write and defend your dissertation **prospectus**. _____
    Once your prospectus has been approved by your committee, a printed copy (with your committee chair's signature on the first page) must be submitted to the department office no later than the end of the semester following your prospectus defense. This copy will be available to all faculty and Ph.D. students in the Linguistics Department.
11. Write your **dissertation.** _____
12. Be a **registered** student (LING 800) at the time of your defense. _____
13. Your committee chair will let you know when your dissertation draft is nearly ready to distribute to your committee. At this point you and your chair should agree upon a timeline, keeping in mind the following three deadlines. _____
    - Your committee should receive your dissertation at least four weeks prior to your proposed defense _____
      (Some flexibility in this deadline may be permitted if there is a consensus among the committee members.)
    - Your defense must be held at least two weeks prior to the Graduate Division's deadline for submission of the final version. Check with the department office for that deadline.
    - At least 15 calendar days prior to your defense date, you must submit the Graduate Division's form _____
      "Final Oral Examination for Doctoral Dissertation Defense", signed by your chair. The department office will deliver this form to the Graduate Division. Should the committee determine that the dissertation is not defendable, the defense may be cancelled and a notification will be sent to the Graduate Division.
14. Submit a PDF version of your dissertation draft to the department office at least two weeks prior to your dissertation defense. The title page should contain a clear indication that this is a 'pre-defense draft'. _____
15. **Pass** your defense and make any necessary revisions. _____
16. Once all revisions have been made and your committee chair approves your dissertation, ask your chair to notify the department office. Department office will need to submit your Form IV-Dissertation Submission form for the committee members approval. The Graduate Division requires a digital copy of your dissertation to be submitted via ProQuest. _____
17. Submit a PDF version of your final approved dissertation to the department office. _____

* This must be arranged with the department secretary.