PRIZE ACKNOWLEDGEMENT FORM

This form should be used to report all prizes that are won by an individual at UH sponsored event, e.g. door prize, contest prize, golf tournament, etc.

Recipient _____ SS#_____
Print Name

Home Address _____

_____

_____

Citizenship: ☐ United States Citizen
☐ Resident Alien (Provide copy of front and back of Alien Registration Card)
☐ Other/Non-Resident (Complete a WH-1 Form)

Event _____

Prize received _____
Description

Fair Market Value* $_____

*The fair market value is the cost to an individual if he/she were to buy the item outright in the market place, i.e. retail cost to purchase in a store or the actual non-discounted per item price paid by the program.

An IRS Form 1099 – MISC will be issued by the University if at calendar year end your cumulative awards/prizes total a minimum of $600. Please note if your citizenship status is Non-resident Alien (NRA) then there is a 30% IRS 1042 withholding on any **cash** award.

I hereby acknowledge recognition of the possibility of my liability for taxes on the prize won and certify that I am not subject to backup withholding, unless noted otherwise.

_____
Signature of Recipient Date

_____
Signature of Program Administrator Print Name & Title Date

_____(campus name at UH)
_____(name of office)
_____(contact name)
_____(phone number)