

Library Annual Report Highlights 2016-2017

Departments

"Our faculty and staff serve as the human connection between people and the knowledge resources that they need to succeed"

Access Services

The Access Services department's primary function is to make available materials and information resources held by the UHM Library, in other UH system libraries, and in external libraries and organizations. Department highlights for the past fiscal year included the installation of a digital ScanPro3000 microfilm reader in the first floor microfilm resource room, along with the installation of Productivity Suite software on four other digital microfilm readers. These innovations and improvements were funded by donors.

Aquisitions

The Library's Acquisitions Department handles the purchasing of monographs (i.e., books), as well as the processing of gift monographs. (Work related to database subscriptions and serially-published material is handled separately by the Library's Serials Department.) The overall budget for new monographs in FY17 was \$430,000. Over the course of the year, the Acquisitions Department created 5,085 new purchase orders and processed 4,098 gift books (with 2,725 of those gifts ultimately being added to the Library's collections).

Archives & Manuscripts

Last year the University Archives and Manuscripts Department nearly completed processing the Senator Daniel Inouye Papers and started processing of two major collections documenting activism relate to AIDS awareness and same-gender marriage in Hawai'i. Additionally, archivists received several new collections and additions to existing collections, including the records of the Associated Students of the University of Hawai'i and the Masayo Duus Papers.

Asia

The Asia Collection Department collectively received more than \$127,000 in external funding last year, including \$16,000 from local donors in support of scholarly research on the Library's Sun Yat-Sen and Soong Qing Ling resources. The Department also processed more than 2,700 Library of Congress materials relating South & Southeast Asia. Additional outreach efforts resulted in the acquisition of unique materials from national & international institutions.

Business, Humanities and Social Sciences

The Business, Humanities and Social Sciences department (BHSD) undertook a transformation of a portion of the library's first floor into flexible learning spaces, which include new mobile furniture that can be easily reconfigured to meet individual and group study needs. To reduce overall educational costs, BHSD worked with other library departments to implement a Textbooks On Reserve project, which included purchasing select e-textbooks that are freely available to Mānoa students.

Cataloging

The department welcomed a new cataloger for Hawaiian Collection materials, Margaret Joyce. Margaret has quickly integrated into the Library and is working her way through a large backlog of Hawaiian Collection titles, after which they will be available to Library users for the first time.

Desktop Network Services

The Desktop Network Services (DNS) department provides technology support throughout the Library. Last year DNS launched several large projects, including a redesign of the Library's website. Numerous digital collections were also created and uploaded to Scholarspace and eVols, the Library's open-access, institutional repositories.

Government Documents & Maps

Last year, the Government Documents and Maps department was involved in a wide range of activities, including entering an agreement with the federal Government Publishing Office to be a Preservation Steward for United States Reports, the official reports of the U.S. Supreme Court. The Maps Collection received more than 2,000 maps from various donors, and also acquired two new, large-format scanners to continue its digitization of maps and aerial photographs.

Hawaiian & Pacific Collections

In 2016-2017, the Hawaiian & Pacific Collections completed several digitization projects in collaboration with the library's Desktop Networking Services department, including the complete run of the *Honolulu Weekly*; twenty-plus years of the *Marianas Variety* newspaper; and the *Men of Hawaii* series of biographical dictionaries. All are now freely available online in the Library's digital repository, eVols. Hawaiian Collection librarian Kapena Shim partnered with Native Hawaiian Student Services' Lahui Research Institute to create a series of library research workshops for undergraduate students. The Pacific Collection librarians conducted library acquisitions work in Tahiti, Rapa Nui (Easter Island) and American Samoa.

Preservation

This year, was a transitional year for the Preservation Department, with a new department head, Kazuko Hioki, joining the team.

Science & Technology

The Science and Technology Reference Department had several creative accomplishments this year. The Department produced two exhibits: Most Wanted and Extraterrestrials: Science Fiction or Science Fact. Most Wanted, which showcased insect species recently introduced to Hawai'i, was notably successful by its impact on the greater UH system. After its run at Hamilton Library, the exhibit travelled to Leeward Community College Library. In addition to exhibits, the librarians published peer-reviewed publications and presented on critical information literacy, digital pedagogy, and instructional methods at two statewide meetings and one national conference.

Sinclair Library

The Music and Audio/Visual collection underwent staffing changes, but all operations related to library services were maintained.

Systems

The integrity of the Library's data infrastructure and systems is the responsibility of The Systems Office. Last year, among other projects, the department completed firmware updates to enhance security for both library users and the Library itself. The Systems Office also assisted in bringing two new library sites into the University of Hawai'i System: The Sunset Reference Center - School of Travel Industry Management Library and The Hawai'i inuiākea School of Hawaiian Knowledge's Laka me Lono Resource Center.

Data & Statistics

Expenditures

- Materials/Collections – 56%
- Operations – 6%
- Personnel – 38%

Collections

- Volumes (Print Monographs) – 3,264,891
- E-Books – 21,158
- Audiovisual Items – 75,000
- Serials (Print) – 21,504
- E-Journals – 28,359
- Electronic Databases – 259

Staffing (FTE)

- Executive Management – 3
- Librarians – 50.50
- Support Staff – 79
- Student Assistants – 33.38

Presentations

- Participants – 9,477
- Sessions – 588

Uncategorized Statistics

- Reference Questions Answered – 10,587
- Total Weekly Hours of Operation – 93
 - Academic Year: 218
 - Summer: 106
- Hits on the Library Home Page – 926,065
- Circulation Total
 - Initial – 87,039
 - Renewal – 70,801