

EVOLS

eVols is a digital repository of the University of Hawaii at Manoa (UHM) comprised of digital versions of content Library selectors have chosen to acquire for the Library. eVols functions as a “digital wing” of the Library’s stacks.

CONTENT AND COLLECTION GUIDELINES

Any content that meets the following criteria may be placed in eVols

1. The content is within scope of a selector’s collection policy.
2. The content is not better suited for placement in another UHM Library digital repository (e.g. ScholarSpace or Kahualike).
3. Additionally:
 - a. A digitized version of an appropriate quality or edition must not already be available online in a stable permanent repository. Exceptions might be made in cases involving, for example, local need or for the sake of completeness.
 - b. Additions to eVols should be considered permanent.
 - c. Content that is not within scope of any selectors’ collection policies is not appropriate for eVols. Such content that is already in place in eVols at the time these guidelines are adopted may remain in eVols.

Selectors should use the following to guide their decisions:

1. The selectors’ respective collection policies. Generally, this content will fall into two categories:
 - a. Digitized versions of content already in the Library’s collections.
 - b. Born-digital content acquired by selectors to be kept in the Library’s collections.
2. D-CARP’s Prioritization and Selection Criteria

AUTHENTICATED ACCESS TO CONTENT

Because open access is one of the overarching purposes of the DSpace repositories (ScholarSpace and eVols), restricted access to content is to be avoided. Exceptions to allow authenticated access to eVols content may be permitted under the following circumstances.

1. The content is within the collecting scope of the selector, and a public-facing digital repository is the only reasonable mechanism the Library has for making the digital version of the content available to Library users.
2. Copyright considerations
 - a. If the content is copyrighted, and the copyright holder will not allow open access.
 - b. If the content is considered to be an orphan work (see page 9 of <https://www.copyright.gov/orphan/reports/orphan-works2015.pdf>), and the selector opts for a conservative approach to offering access.
3. The requirement for authentication is not permanent. Possible terminal points for the restriction on access include:
 - a. Copyright expires.

- b. Copyright holder either abandons copyright or sets a terminal date for restricted access. This date can be no later than the date when copyright legally expires.
4. Authentication is based on a valid UH username and password. [DNS can set access levels based on campus or affiliation, faculty/staff/student status. But if the main criteria for authentication is copyright status (as the language of this proposed section currently specifies), the level of distinction between UH categories would probably best be a choice between UH System access or UHM-only access. In any case, we would not be establishing special login setups other than UH username and password.]
5. There are no fees charged for access.
6. Other established parameters would still apply, e.g. Submissions are intended to be permanent, i.e. you can't use eVols as a quick-and-dirty authenticated peep show for whatever content you wanted to post temporarily. eVols (and ScholarSpace) should not be used as a dark drive.

OTHER POLICIES AND GUIDELINES

The following policies and guidelines also apply to eVols.

- DSpace Digital Repositories Policies, addressing:
 - Content and collection guidelines
 - Establishing a Community
 - Submission process
 - Copyright and licenses – intellectual property
 - Metadata
 - Workflow
 - Contributors, users and privacy
 - Access, storage and preservation
- D-CARP's Prioritization and Selection Criteria