ID REGISTRATION
Libraries of the University of Hawai‘i

Fill out completely
Please PRINT clearly.

Barcode ____________________________
Received by ___________________ Exp Date __________
Patron Group ___________ Exp Date __________
Statistical Category ________________________
Reviewed by ___________ Review Date __________

Name ____________________________________________
Last _______________________________ First ___________ Middle ____________
Current Address _________________________________________
Apt ___________________ City ___________________ Zip Code __________
Permanent Address _________________________________________
City/State/Country ___________________ Zip Code __________
E-mail Address ________________________________
Phone ______________________ Other Phone ______________________
UH System ID ____________________________ Status □ Faculty □ Staff □ Undergraduate □ Graduate

LIBRARY NOTIFICATION MAILED TO: Check one
□ E-mail Address
□ Current Address
□ Permanent Address
Recall
Books may be recalled by other borrowers at any time in a given loan period. Recall notices are generated the day after the recall is placed indicating the new due date. Overdue fines for recalls are $.50 per day.

High Cost of Replacing Library Materials
The average cost of library material ranges from $60-$125+. Costs are far higher ($100-$200+) for non-current materials, which are not available in bookstores. (This is 95%+ of our collections). Please return all library materials promptly.

Items are deemed lost when the fine reaches $10. Lost charges include any accrued fines, the replacement cost of the item plus a NON-REFUNDABLE $10 processing fee. Library privileges will cease and other University sanctions will be imposed if financial obligations owed to the library total $10 or more.

The Library is not responsible for unforwarded, unread, or misdirected mail or e-mail.

- I will assume full responsibility for my borrower’s card.
- I will pay all fees for overdue materials charged on my card.
- I will pay all fees assessed for damaged or lost materials charged on my card.
- I will report to the library any change of name, address or telephone number. (Changing information at Admissions and Records will not automatically update library records.)
- I will notify the library immediately if my card is lost or stolen.
- I, the undersigned, understand the above terms and the fine policy.

SIGNATURE _______________________________ DATE ____________________________

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