

# ID REGISTRATION

Libraries of the University of Hawai'i

Fill out completely  
Please PRINT clearly.

OFFICE USE	Barcode _____
	Received by _____
	Patron Group _____ Exp Date _____
	Statistical Category _____
	Reviewed by _____ Review Date _____

Name \_\_\_\_\_  
Last First Middle

Current Address \_\_\_\_\_  
Apt City Zip Code

Permanent Address \_\_\_\_\_  
City/State/Country Zip Code

E-mail Address \_\_\_\_\_

Phone \_\_\_\_\_ Other Phone \_\_\_\_\_

UH System ID \_\_\_\_\_ Status  Faculty  Staff  Undergraduate  Graduate

**LIBRARY NOTIFICATION MAILED TO:** Check one

- E-mail Address
- Current Address
- Permanent Address

## **Recall**

Books may be recalled by other borrowers at any time in a given loan period. Recall notices are generated the day after the recall is placed indicating the new due date. Overdue fines for recalls are \$.50 per day.

## **High Cost of Replacing Library Materials**

The average cost of library material ranges from \$60-\$125+. Costs are far higher (\$100-\$200+) for non-current materials, which are not available in bookstores. (This is 95%+ of our collections). Please return all library materials promptly.

Items are deemed lost when the fine reaches \$10. Lost charges include any accrued fines, the replacement cost of the item plus a NON-REFUNDABLE \$10 processing fee. Library privileges will cease and other University sanctions will be imposed if financial obligations owed to the library total \$10 or more.

**The Library is not responsible for unforwarded, unread, or misdirected mail or e-mail.**

- I will assume full responsibility for my borrower's card.
- I will pay all fees for overdue materials charged on my card.
- I will pay all fees assessed for damaged or lost materials charged on my card.
- I will report to the library any change of name, address or telephone number. (Changing information at Admissions and Records will not automatically update library records.)
- I will notify the library immediately if my card is lost or stolen.
- I, the undersigned, understand the above terms and the fine policy.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_