



Annual Report July 2013 - June 2014  
*Malama i ka 'ike • Caring for Knowledge*



UNIVERSITY OF HAWAI'I AT MĀNOA LIBRARY

## VISION

The Library is the University's center of knowledge; its intellectual, cultural and social hub; and an essential partner in fostering teaching, research, and community engagement.

## VALUES

**COLLABORATION** – We value the collaborative process with colleagues, scholars, researchers and students throughout the UH system, and with institutions and researchers on local, national, and global levels to create, expand upon, promote and provide access to services and knowledge resources.

**COMMUNICATION** – We value a work environment that is based on collegiality and an open, transparent and respectful exchange of information and ideas.

**Diversity** – We value the diverse communities we serve. We recognize the richness differing backgrounds, ideas and beliefs bring to our campus and all of its academic and research programs. We foster an environment that contributes to the success of our communities and the variety of ways of learning and knowing.

**SUSTAINABILITY** – We value collections, projects, technologies and physical spaces that are managed and made accessible in an economically and environmentally sustainable fashion.

**SERVICE** – We value a caring and welcoming environment in which we anticipate users' needs and create personalized services to connect users with the best resources. We collaborate with faculty, staff and students to define the most useful methods to promote intellectual and academic success.

**INNOVATION** – As a forward-thinking institution, we value innovation not only for its ability to provide us with the tools necessary to embrace our future, but also for its potential to allow us to better understand our collective past. We recognize that innovation isn't only an issue of technology, but also a way of approaching our work creatively and intelligently, and as a way of discovering solutions via the most efficient means.

This year, Library Administration adopted the revised Library Mission and Vision statements and implemented the revised Strategic Plan with incumbent committees.

## MISSION

Our faculty and staff serve as the human connection between people and the knowledge resources that they need to succeed. We acquire, organize, preserve, and provide access to information resources and are active partners in the University's mission to promote information literacy. The Library provides a sustainable learning environment that meets the space, computing, and information needs of the UHM academic community. The Library is a premier resource for Hawai'i, Pacific and Asia-related research. It facilitates access to knowledge throughout the world and contributes unique content to global networked information resources.

### UHM STRATEGIC PLAN & LIBRARY OBJECTIVES 2014-2016

Every member of the Library faculty and staff participated in workshops that engaged with the following UHM campus strategic goals<sup>1</sup>:

- Goal 1: A Transformative Teaching and Learning Environment
- Goal 2: A Global, Leading Research University
- Goal 3: An Engaged University
- Goal 4: Facilitating Excellence

Based on the workshops, the following objectives emerged:

1. Increase outreach to the campus-wide community to highlight collections, services and resources. Engage the university community by bringing in departments to contribute their knowledge and increase interaction with the collections. [Goals 1, 2, 3]
2. Review library space with an eye to renovating, modernizing and better utilizing public and collection spaces. [Goals 3 and 4].
3. Develop a programmatic approach to increase digitization, standardize digital preservation, and standardize metadata to increase access to our collections, especially unique materials. [Goals 3 & 4]
4. Streamline and integrate discovery tools [Goals 1 & 3].
5. Identify programs and services that are going to be prioritized, de-emphasized, or decommissioned. Clarify departmental mandates, responsibilities, capabilities, and missions. Increase/realign personnel to accomplish library goals [Goal 4].
6. Library Administration will develop and implement a plan to improve communication and promote recognition that all staff are essential to fostering a caring and welcoming environment. [Goal 1]
7. Gather and analyze data on use of library resources (including ILL and e-resources) to create an accessible and centralized source of data on use of resources [Goal 2].

<sup>1</sup>The list of goals refer to Achieving Our Destiny UHM campus strategic goals for 2011-2015. <https://manoa.hawaii.edu/vision/pdf/achieving-our-destiny.pdf>

## *Senator Daniel K. Inouye Congressional Papers*

On July 1, 2013, a press conference and official signing ceremony for The Senator Daniel K. Inouye Legacy Project took place in Hamilton Library. On October 26, 2013, the Library accepted delivery of the Senator's papers (1,237 boxes).

In addition to providing a home for Senator Inouye's physical papers, this Project will provide for the digital exchange of content from the collection between the University and the Library of Congress. The papers are temporarily housed in Hamilton Library while awaiting construction of the Daniel K. Inouye Center.

## *Move of Congressional Papers*

A decision was made to consolidate the Congressional Papers Collection in Hamilton Library by December 2014. The collection is currently housed in Hamilton and Sinclair libraries and Jefferson Hall at East-West Center. To accommodate the collection, the Science and Technology and Business, Humanities, and Social Sciences current periodicals and reference collections were downsized and combined. A to-be-constructed enclosure on the 2nd floor of the Hamilton Addition will house the papers, with reference services for the collections provided in the Moir Reading Room. Relocation of the papers will provide a more secure environment for these archival materials.

## *Hawai'i Digital Newspaper Project*

The Library has just concluded participation in 3 phases (6 years) of the National Digital Newspaper Program (NDNP), digitizing about 301,000 English-language newspaper pages and uploading them to the Chronicling America website.

## *Sinclair Library & Student Success Center*

The Library is in the midst of a two-year project to review bound journals at Sinclair Library to determine which titles can be retained and which can be transferred to Hamilton Library or replaced with electronic access. To date, the Library has reviewed 6,224 titles and cleared 6,200 feet of space.

The Library is formalizing its relationship with the Student Success Center (SSC), a program of the Assistant Vice Chancellor for Undergraduate Education. The SSC has partnered with Sinclair Library since 2005 and is in need of additional space for its expanded programs.

## *Occam's Reader*

The Library provided programming support for the development of an interface for Occam's Reader, an initiative of the Greater Western Library Alliance.

Occam's Reader is a platform for sharing e-books through interlibrary loan. Several Library staff members collaborated on the project with Texas Tech University staff. A pilot project is currently being conducted with academic publisher Springer.

## *University of Hawai'i Press*

The Library has entered into an agreement with UH Press to provide space for a sales kiosk for UH Press books and office space for UH Press to collaborate with the Library on digital projects, including digitization of out of print titles and initiatives with Open Educational Resources.

UH Press will donate a portion of the sales proceeds to the Library.



**Musical Sounds and Native Ecologies** highlighted the musical instrument collection of the Ethnomusicology Program in the UHM Music Department.

Ka 'Ohana o Kalaupapa presented **Kalaupapa—A Source of Light, Constant and Never-Fading**, which emphasized the strong relationship between the people of Kalaupapa and the Royal Families of Hawai'i.

# events & exhibits

**Trip Around the Island** featured a collection of thirty contemporary prints created by local artists, inspired in part by the work of Save Our Surf as well as the work of Juliet May Fraser and other artists of Hawai'i's past. Curated by Sonny Ganaden.

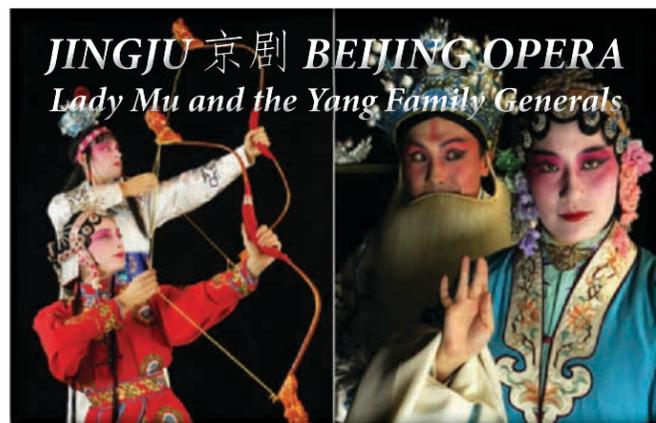
Assembled by former University Archivist James Cartwright, **Book Making in the 18th Century: In Diderot's Encyclopedie, 1751-1780** featured reproductions of copper engravings that describe the mechanical arts and trades of man and illustrates book production in the 1700s.

**Zoorkhane: The Heroic Sport of Iran** featured photographs taken by Maseeh Ganjali, a student in the UHM Theatre and Dance Department. Zoorkhane is the traditional Iranian gymnasium where Varzesh-e bastani or 'Ancient Sport' is practiced.

Coordinated by a Honolulu City Council Member's office in honor of Fil-Am History Month, **Ilocandia** showcased a remarkable collection of photographs from the Philippines, Ilocandia, by photojournalist David Leprozo and his son Kristian Leprozo.

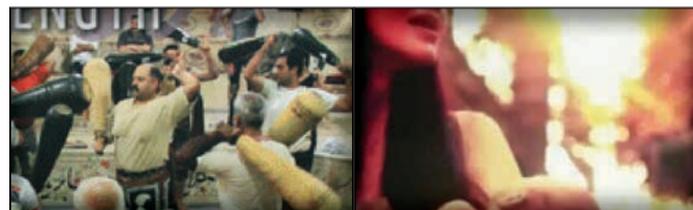
The photographs were all taken on Luzon island in the North where Baguio city is located, which is the sister city of Honolulu. It is also the area from which the first Filipino immigrants to Hawai'i originated.

**Journeys We Have Taken—3 Travelers on the African Continent** displayed textiles collected in Cote d'Ivoire, Ghana, Mali, Nigeria, Senegal, and Zimbabwe by Amos Kotomori (Artist and Designer), Cheryl Souza (Kapi'olani Community College), and Phyllis Nakasone (UHM Library; private textile collector).



Coinciding with the 100th anniversary of the Cooperative Extension Service—created by a librarian, the Library highlighted Hawai'i cooperative extension publications from 1929 to the present in **Cooperative Extension 100 Year Anniversary**.

**War Through a Child's Eyes: World War II Children's Victory Posters from the Hawai'i War Records Depository** featured posters made by local schoolchildren during World War I.



## UHM Faculty Lecture Series

Since 2006, the Library, along with the Office of the Vice Chancellor for Research, has hosted this lecture series aimed at bringing UHM research and scholarship to the broader UHM community and the public.

2013 - 2014 speakers included:

- Kazi Ashraf, School of Architecture
- Trina Delormier, Office of Public Health Studies
- Danielle Conway, William S. Richardson School of Law



## Open Access Week

From October 21-27, 2013, the Library celebrated Open Access Week, an international event providing the global academic and research community the opportunity to learn about and share experiences with open access, the idea that knowledge should be freely and immediately accessible for reuse.



## Special Speakers

In 2013 - 2014, the Library offered a range of lectures, including:

- October 30, 2013 ● *Heritage Language Education: What can Scotland learn from Hawai'i?*  
Arlene Holmes-Henderson
- December 4, 2013 ● *Gregg M. Sinclair, the Oriental Institute at the University of Hawai'i (1935-41), and the Pre-World-War II Translation of Modern Japanese Literature*  
Shion Kono
- May 1, 2014 ● *Developing Open Educational Resources at UH*  
Cable Green
- May 4, 2014 ● *Caring for 19th Century Hawaiian Kapa from Hulihe'e Palace*  
Library Preservation Department
- June 8, 2014 ● *FILIPINAS! Voices from Daughters and Descendants of Hawai'i's Plantation Era*  
Library Asia Department

# events & exhibits

## Business, Humanities & Social Sciences (BHSD)

BHSD librarians collaborated on the acquisition of the *Eighteenth Century Collections Online*, a full-text collection of primary sources published in Great Britain during the 18th century.

Information literacy instruction continues to grow. Library Essentials for English 100 students continued to reach large numbers of students. In FY2013/2014, 91 percent of English 100 instructors registered for workshops and 1,592 unique students participated.

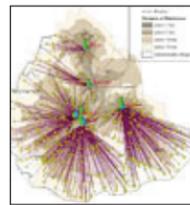
The Business Librarian worked on creating an index to *Hawaii Business and Pacific Business News*. This index will provide much greater access to articles in these periodicals.

**Asia** The collection completed a cycle of funding (2011-2014) as a National Resources Center (NRC) for Southeast and East Asia and assisted each center for the next cycle (2014-2018) of grant applications. Donors (Luce Foundation via the Anthropology Department and the Sydney Stern Memorial Trust) contributed funds for the Asia Multipurpose Room.

Digitization projects include the Philippine Revolutionary Papers, a collaborative project of Sakamaki/Hawley rare collections with the University of the Ryukyus, and a pilot project to make the table of contents of vernacular serials from South Asia freely accessible.

The Collection received 3 notable gifts (books, surveys, ephemera, and interviews) related to Japan, photographs (print and digital) from an award-winning Filipino photojournalist, and several important gifted materials related to the Northeast Asia-Russian Collections. The microfilming of *Harian Sore Garuda* (Indonesian newspaper) for SEAM (Southeast Asia Microforms) at the Center for Research Libraries (CRL) was arranged.

A Librarian contributed a chapter to the *Handbook for Korean Studies Librarianship*, co-published by CEAL's Committee on Korean Materials and the National Library of Korea. The Russian Bibliographer submitted one article and published two articles. Librarians presented papers at the Annual Symposium of the Center for South Asian Studies, the American Education Research Association, the Council on East Asian Libraries and the European Association of Japanese Resource Specialists.



The department continues to catalog captured World War II Japanese maps, with the assistance of a volunteer.

The department completed scanning of 70,000 World War II-era aerial photographs of the Western Pacific and began scanning Trust Territory of the Pacific Islands photographs that had been damaged in the October 2004 flood. GIS Coordinator Nargis Sultana initiated work with DNS to develop a search interface to make the photographs available online.

The MAGIS lab offered a workshop on GIS, Exploring GIS Data and Making Simple Maps on June 24-25, 2014.

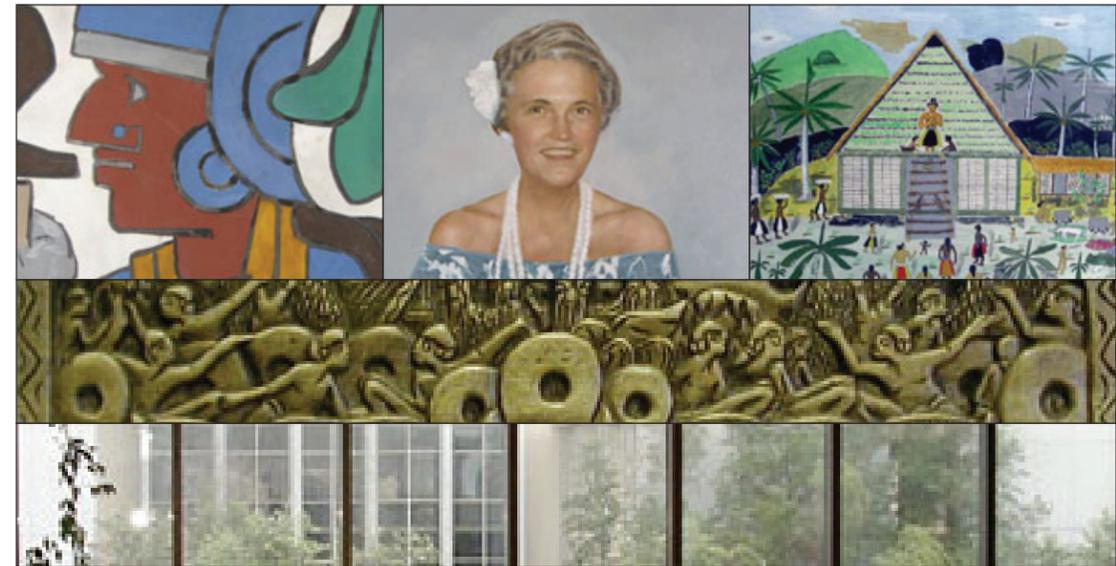
## Government Documents & Maps

## Hawaiian & Pacific Collections

The National Endowment for the Humanities awarded \$122,317 to the UHM Department of Linguistics and Pacific Collection for "Making Pacific Language Materials Discoverable: Identifying and Describing Indigenous Languages in the University of Hawai'i at Mānoa Library Pacific Collection." This two-year project will improve discovery of nearly 10,000 items in the Pacific Collection that are written in or about Pacific languages.

Hawaiian Collection materials digitized in collaboration with DNS include: *Indices of awards to Quiet Land Titles*; *Demographic Statistics of Hawaii*; *Insects of Hawaii*; *Ka Moolelo o Laiekawai*; issues of the *Ford Islander* newspaper; and the sound recordings from the Daisy Chun Rhodes Koreans in Hawai'i oral history project. The Pacific Collection, which operates a separate digitization program funded by a federal Title VI grant, began a project to identify and digitize Pacific-related dissertations and theses produced at UHM that are not currently available in digital format.

The Hawaiian & Pacific Collections hosted visiting researchers from throughout the U.S. and international institutions, including Australia, China, France, Japan and Korea.



*Mayan Warriors* by Jean Charlot; *Janet Bell, Hawaiian Curator*; *First Child Ceremony* by Rechner Charlie Gibbons; *The Unfaithful Wife of the Shark Fisherman* by Saharias Omengabar; view out the Hawaiian & Pacific Reading Room

Outreach activities included several Honolulu exhibitions featuring works loaned from the Collection. In September "Jean Charlot: Hawaiian Drummers" at the Honolulu Museum of Art provided an overview of Charlot's many works on this theme. In October, the Honolulu Printmakers' exhibition, "Lineage," at Iolani Gallery at Windward Community College honored Charlot and other artists who contributed significantly to the strong printmaking tradition of Hawaii. In January 2014, when Kumu Kahua Theatre produced one of Charlot's Hawaiian language plays, *Moa a Mo'i*, the librarian prepared a display at the theatre featuring several of Charlot's plays, with photographs, set designs and drawings for costumes and props that went with them.

Requests were filled from the Royal Academy of Arts in London, the Phillips Collection in Washington, D.C., and publishers in France, Mexico, Vanuatu and the U.S. for information and images from the Collection for use in a variety of publications. The Collection provided a copy of his 1953 study of Diego Rivera's Italian sketchbook to New York gallery, Mary-Martin Fine Art, for republication as part of an exhibition of the original sketchbook that had been preserved by Charlot for many years. The Collection also provided images to accompany a forthcoming reproduction of one of Charlot's lectures from his 1938 series "Pictures and Picture Making" for Walt Disney.

## Charlot Collection

department highlights

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The unit coordinated planning and purchasing of computer, server and network equipment, software and maintenance using nearly \$80,000 of regular library funds and almost \$50,000 of special funds.

The Head of DNS gave a presentation titled, "Current technologies impact on functions and activities of the library" at the XI International Conference on University Libraries in Mexico City, November 2013.

As part of the D-CARP (<http://guides.library.manoa.hawaii.edu/dcarp>), DNS staff carried out projects to enhance discoverability of material in Scholarspace and eVols including locating and updating PDFs lacking OCR text and adding abstracts to metadata for nearly 2,000 dissertations and theses as well as digitizing 49 additional titles for the eVols collection "Hawaiian Waters" which is harvested into the GWLA Western Waters Digital Library (<http://www.westernwaters.org/>).

## Desktop Network Services (DNS)

# department highlights

**Systems** The Systems Office completed the upgrade of Voyager and fine-tuned OneSearch, the discovery layer known generically as Primo.

The office also:

►Managed acquisition, installation and replacement of 72 batteries weighing over 100 pounds each for server room battery backup UPS system.

►Installed and configured new firewall hardware for 19 subnet networks that handles all of the servers managed by the Systems office.

►Updated Voyager webpages to CAS 3 authentication due to ITS retiring CAS 2 servers. This required new SSL web certificates to be purchased and installed in addition to reconfiguring web server software and scripts.

**Preservation** The conservation specialist at the Library of Economics, University of Tokyo, spent two days in the Preservation Department and focused on the integrated pest management program and environmental monitoring system. The visit included the bindery and reformatting sections and working in the Books and Paper labs. The Preservation Department also welcomed a conservator from the Jangseogak Archives in Korea.

A specialist attended an intensive three-week book conservation course with master book binder and paper conservator Don Etherington in Greensboro, North Carolina, arranged through the American Academy of Bookbinding.

In March 2011 a tsunami, generated by the earthquake in Japan, hit Kona, Hawai'i and flooded the storage area at Hulihe'e Palace managed by the Daughters of Hawaii. Among the materials damaged by flooding were several pieces of 19th-century kapa (bark cloth). Head of Preservation and the Preservation Department team developed and carried out a plan, funded by the Federal Emergency Management Agency, to bring the kapa to the UHM Library for conservation treatment in 2014.

**Cataloging** The department cataloged 21,812 titles this year, a 61% increase over FY2013. Librarians continued training in Resource Description and Access (RDA), a new cataloging standard.

Interlibrary Loan/External Services Program announced the Library's participation in the BorrowItNow service for unmediated ILL loan requests in September. With this pilot program service, UHM patrons may search for and request loans (books) from our Greater Western Library Alliance partner libraries. Currently there are 26 libraries "live" with a total of 31 to participate.

**Acquisitions** MOSS (Materials Order Submission System), an innovative acquisitions system, was developed in-house to simplify the ordering process for firm orders (i.e., orders not placed through the Library's major book vendor, YBP).

## Access Services

### New Faculty and Staff Members

- Jennifer Beamer, National Digital Newspaper Program Educational Specialist, Desktop Network Services
- Jack Kormos, Archivist Technician, Archives & Manuscripts
- Sara Lee, Institutional Repository Librarian, Desktop Network Services
- Charise Michelsen, Archivist Technician, Archives & Manuscripts
- Diane Miyazono, Office Assistant, Library Administration
- Erika Pae, Library Assistant V, Acquisitions (transfer from Access Services, LAIV)
- Leticia (Leti) Sisior, Library Assistant IV, Access Services
- Jean Thoulag, Collection Assessment Librarian, Sinclair Library
- Beth Tillinghast accepted a temporary reassignment as Interim Assistant University Librarian for Information Technology starting January 1, 2014.
- Gwen Sinclair accepted a temporary reassignment as Interim Associate University Librarian for Planning, Administration and Personnel, Fall 2013.
- Tammy Zielinski, Library Assistant IV, Interlibrary Loan, Access Services

### Retirements

- Archivist for University Records, Archives & Manuscripts
- Library Technician, Serials Department
- Map Technician, Government Documents & Maps

### Farewells

- Janet Dombrowski, Geospatial Services Librarian, Government Documents & Maps
- Eric Fujiwara, Fiscal Administrator, Library Administration
- Gregg Geary, Music Librarian, Sinclair Library
- Jen Migita, Office Assistant, Library Administration
- Kim Nakano, Educational Technology Librarian, Sinclair Library
- Claire Schultz, Educational Specialist, Sinclair Library
- Jerrold Shiroma, Educational Specialist, Desktop Network Services

### Tenure

- Nackil Sung, Acquisitions Librarian, Acquisitions Department, Librarian IV
- Naomi Chow, Interlibrary Loan, Access Services, Librarian II
- Jude Yang, Korean Studies Librarian, Asia Collection, Librarian II

### Promotions

- David Brier, Social Sciences Librarian, Business, Humanities, and Social Sciences, Librarian IV to Librarian V
- Monica Ghosh, South Asian Studies Librarian, Asia Collection, Librarian IV to Librarian V
- Jan Sung, Head of Access Services, Librarian IV to Librarian V

### Sabbaticals

- Tokiko Bazzell, Japan Studies Librarian, Asia Collection (completed fall 2014)
- Mike Chohey, Cataloger, Cataloging Department (completed June 30, 2014)
- David Flynn, Business Librarian, Business, Humanities and Social Sciences Department (completed fall 2014)
- Pat Polansky, Russian Collection (completed June 30, 2014).

### Staff Highlight:



The Library welcomed **Dr. Irene Herold** as its **16th University Librarian** on August 1, 2013. Dr. Herold was formerly Dean of Mason Library at Keene State College in New Hampshire. She earned her PhD in the Managerial Leadership in the Information Professions program at Simmons College. She also holds a Master of Librarianship from the University of Washington and a Master of Arts degree in history from Western Illinois University.

# faculty & staff

# annual statistics

In 2014, Hamilton Library had 524,200 visitors come through its gates, a slight decrease from the 584,262 visitors in 2013.

Sinclair Library had 1,126,620 visitors come through its gates in 2014, a 7% increase from 2013.

The Library ranked 79 out of 115 members in the Association of Research Library 2013 Library Investment Index, based on library expenditures and staff size.

## Services

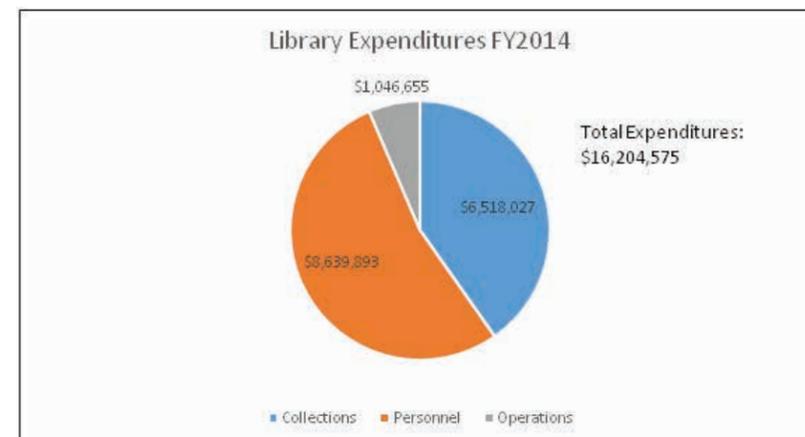
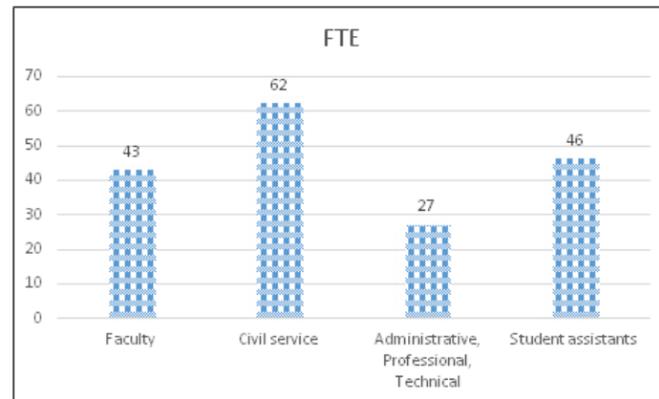
Reference Transactions	21,054
Instruction Sessions	528
Interlibrary Loan Transactions	24,967
Website Visits	1,130,853
Subscription Database Searches	3,713,631
Full-text Articles Retrieved	1,629,785

## Collections

The Library added 17,280 monographs and 308 digital collections in 2013-2014.

Print Volumes	3,206,032
Serial Titles	44,000
Electronic Books	132,374
ScholarSpace Research Materials	208,714
eVols Research Materials	48,016
Streetprint Digital Collections	345,305

## Personnel



UNIVERSITY OF HAWAI'I AT MĀNOA LIBRARY