

# Damage Responsibility Form

\_\_\_\_\_  
Today's Date

To: Student Housing Services Staff

I, \_\_\_\_\_, take full responsibility for the following damages,  
(full name)

Please provide a **Detailed** description and **Location** of the damages.

**1** \_\_\_\_\_  
(Signature)

**3** \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Full Name **PRINT**)

\_\_\_\_\_  
(Full Name **PRINT**)

\_\_\_\_\_  
(Building & Room Number)

\_\_\_\_\_  
(Building & Room Number)

**2** \_\_\_\_\_  
(Signature)

**4** \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Full Name **PRINT**)

\_\_\_\_\_  
(Full Name **PRINT**)

\_\_\_\_\_  
(Building & Room Number)

\_\_\_\_\_  
(Building & Room Number)