

Graduate Council Meeting
September 17, 2024 • 3:00-4:30p • ZOOM
Minutes

Attendance:

Quorum: 11 (Current membership = 21)

Name of Member		Name of Member	
J. Ai, SCB/HSHK/ARCH - A	x	E. Szarmes, CNS - A	x
R. Black, EDU - A	x	N. Tarui, CSS- P	x
M. Brown, CALL - A	x	A. Tse, SONDH - P	x
W. Buente, CSS - P -co chair Fall	x	S. Verma, JABSOM - C	x
K.F. Cheung, SOEST - P	x	A. Wright, CNS - C	x
J. Chung-Do, TSSWPH - C	EXC	M. Wright, CTAHR - A	EXC
D. Higginbotham, CALL - C	EXC	C.Stephenson, MFS - P	x
M. Menchaca, EDU - C	x	C.Baker, MFS - P	x
K. Miller, CALL - P	x	GSO - Shannon McClish, alternate (gsosust)	x
L. Shen, ENGR - C	x	GSO	
		J. Maeda, GD	x

*A = AAA Committee; C = Course Committee; P = Program Committee; **bold** = chair

Alternate(s)		Alternate(s)	
C. Clayton for D. Higginbotham - F24	x		
Becky Stotzer for J. Chung-Do	x		

Announcements/Reminders

- AY 24-25 Meetings:
 - Fall 2024: September 17, October 15, November 12, December 10
 - Spring 2025: January 28, February 25, March 25, April 15, May 6
- Future Graduate Assembly Meetings, Thursday, 3:00-4:30pm:
 - Fall 2024: November 21
 - Spring 2025: April 24
- Welcome to new members:
 - Jing Ai, Rhonda Black, Marie Brown, Derrick Higginbotham, Cathryn Clayton (alternate for CALL), Michael Menchaca, Cris Stickley (alternate for EDU Fall 2024 only), Lin Shen, Becky Stotzer (alternate for TSSWPH), Saguna Verma, Amber Wright, Mark Wright, Carolyn Stephenson, MFS and MFS, and Shannon, GSO.

Old Business

- Approval of May 7, 2024 minutes.
 - Edit to Announcements section to remove Thank you for Carolyn Stephenson. She is continuing in year two of two year term and was not an outgoing member in May meeting.
- There was a question about the committee assignments for this year. Yes, the attendance table at the top reflects committee assignments this year.
- **Motion to Approve: Unanimous in Favor**
- Continue discussion on Profession Doctoral Degree Requirements

- There were questions/clarification based on the wording of sentences and words. In Table 1, in LAW block, there was an incomplete sentence. “This is to meet accreditation competency should read, “This to meet accreditation competencies.”
- What is the difference between D-ARC versus D-ARCH in Table 2. D-ARC is the stem version of D-ARCH. D-ARC should be used instead.
- This proposal to change requirements for professional doctoral degrees was being requested to be approved, but no name was included. J. Maeda will include her name on the proposal and the date (i.e., September 10 was the date it was finished and sent to the Graduate Council for review).
- The proposal provided more context to the current resource issues
 - Some background on the context for the proposal was provided when the DNP program modification was submitted last Spring and was also part of the discussion into this topic. The main challenges related to faculty resource issues in the DNP and D-ARC programs, in particular. The number of faculty they each have and being able to ensure three member committees where at least two are graduate faculty members from the program. This is the current requirement for all doctoral committees. Their committees typically include two members from the program and a community or content expert member. This required committee configuration also affects faculty workload.
 - There was also a disconnect in terms of the requirements and what professional doctoral degree students do and the time taken during their graduate work to complete current requirements. Their time could be used differently and more effectively and efficiently. In Nursing, a problem-based response is what DNP students do and they need to be able to identify a problem and through their clinical work research and work through that problem. Changing requirements for professional doctoral students would allow a better fit between their graduate work and the work they will be doing once they graduate.
- The proposal includes wording and information about the culminating requirements for a professional doctoral degree. It raised a question, shouldn't there be evidence of a culminating experience or capstone? A comprehensive exam was listed in the proposal as an option for the professional doctoral program (it is required for the PhD), but a culminating experience could also be a comprehensive exam. A related question was about hallmarks for a capstone course or culminating experience? What might the hallmarks for such a course look like? There are capstone courses used by master's degree programs, but none by current professional doctoral programs. However, other institutions that were reviewed for the DNP, DPT, and EdD did include some who offered a capstone course as part of their professional degree program. The language of the change would be such that a culminating experience or capstone is required, but the way this requirement is fulfilled (e.g., scholarly paper, comprehensive exam, etc) would be at the discretion of the program. Similar to the PhD in terms of attempts, students would have up to two attempts to pass the culminating experience or capstone.

- Another question was asked related to the process by which such a change by a professional doctoral program would be approved? This is an important question since it is a change to the program of study and how all degree requirements would be met. The program modification process could be used for such a change since it would be a departure from what is currently required. Professional doctoral programs would be allowed to opt into the new requirements and have their program approved to use the new requirements. Once effective, all current students in the professional doctoral degree program would be given the option to change, but it would be required for all new students admitted in the term the approved program modification took effect. The changes included in this proposal would take effect in Fall 2025.
 - There was a question related to what types of changes undergo review by the Graduate Council. The Graduate Council reviews all new degree and GCERT proposals, major changes to the curriculum of a graduate program and new course proposals. The Graduate Council would also discuss and consider changes to overall degree requirements or to trends of benefit or concern to graduate education.
 - **Motion to Approve with Addition of Culminating Experience or Capstone language to proposal as a requirement: 15 in Favor; 2 Opposed; 0 Abstentions**
- GA Tuition Remission Update - no updates from the last meeting.
 - An overview of this discussion was provided. UH Manoa is looking into how to stop the current system of waiving tuition to one where there is a tuition remission process. Currently, UH Manoa completely waives all tuition for GAs. As a result, grants cannot charge tuition to them, even if it is allowed by the funding agency. There is discussion, once we have moved to a tuition remission process to have PIs voluntarily start to include tuition in their grant proposals. In some fields at other institutions, they're surprised to hear that we do not include tuition in grants. Most other institutions already do this and we're behind in that respect as it is costing UH Manoa a lot in terms of lost tuition revenue. The challenge is how to do this for all grants and contracts that do not allow tuition to be included for a GA and the process by which to also provide some incentive for those who do include it. One of the ideas has been to provide more RTRF funds back to the PI than is done currently. This is only a discussion at the moment. Nothing has been put into writing or any form ready for consultation with all groups. There are many things to consider, but there is agreement that there should not be any negative effects on the graduate students. Current numbers of GAs also should not be impacted. There still is concern by faculty and students regarding this change in how GA tuition will be covered. J. Maeda reiterated that nothing is final or even close to being final. The discussion group of administrators and faculty representatives from MFS met over part of the summer and then stopped. Meetings were envisioned to begin again this Fall. No changes will be made anytime soon as there is nothing yet ready for consideration or consultation. There was a question about tuition to be written in and at

what rate - resident or nonresident. In this model, tuition would be set at the resident rate for GAs.

Adjourned: 4:18pm

Next Meeting: October 15, 2024