

**Graduate Council Meeting
May 10, 2022 • 3:00-4:30p • Zoom
Minutes**

Attendance:

Quorum: 11 (Current membership = 22)

Name of Member		Name of Member	
A. Tse, SONDH - A	X	C. Sorensen Irvine, MFS -P	X
P. Berkelman, ENGR	X	E. Biagioni, MFS	X
A. Mawyer, CALL	X	B. Fisher, CALL	X
H. Tavares, COE	X	S. Robertson, CNS	ABS
T. Tickin, CNS	ABS	J. Stilgenbauer, ARCH/SCB/HSBK	X
K. Suryanata, CSS - C	ABS	M. Tallquist, JABSOM	X
C. Karamperidou, SOEST	ABS	Y. Xu, CSS	X
A Berez-Kroeker, CALL	ABS	Sara Saastamoinen, GSO	EXC
J. Guo, MBTSSW	X	Alena Shalaby, GSO	EXC
P. Nerurkar CTAHR	X	K. Aune, GD	X
J. Yoshioka, COE	X	J. Maeda, GD	X

*A = AAA Committee; C = Course Committee; P = Program Committee; **bold** = chair

Alternate(s)		Alternate(s)	
			n=15

Guests: Clementina Ceria-Ulep, Lorrie Wong, Merle Kataoka-Yahiro, and Ashley Spencer, NAWSON, Anderson Sutton, Global Engagement, Karen Mikel and Viet Ngo, International Student Services, Xiaoxin Ivy Mu, Graduate Division

Announcements/Reminders

- A big MAHALO to our outgoing members:
 - Andrea Berez Kroeker 2019-2020, 2020-2021, 2021-2022
 - Christina Karamperidou 2019-2020, 2020-2021, 2021-2022
 - Yiyuan Xu 2019-2020, 2020-2021, 2021-2022
 - Krisna Suryanata 2019-2020, 2020-2021
 - Christine Sorensen Irvine, MFS Representative
 - GSO Reps
- Welcome of new members starting in Fall 2022
 - CALL - Theres Gruter, SLS
 - CNS - Philip Williams, CHEM
 - CSS - Wayne Buente, COM
 - CSS - Nori Tarui, ECON
 - SOEST - Kwok Fai Cheung, ORE
- Announcements/Reminders: (please share with your college/school Graduate chairs)
 - Fall 2022 Meeting Dates: Tuesdays, 3:00 - 4:30p
 - August 30, September 20, October 18, November 15, December 13
 - Fall 2022 Graduate Assembly November 17, 2022

Old Business

- Approval of April 19, 2022 draft minutes
 - Addition to April minutes:
 - i. C. Sorensen Irvine asked for a straw poll to gauge thoughts of the Graduate Council on whether or not a probation notation should be on a student's transcript for time to degree. It appeared unanimous that members agree a probation notation should not be noted on a student's transcript for time to degree.

Motion to Approve with added information. Vote: Unanimous in favor, including 2 in absentia, 0 opposed, 0 abstentions

New Business

- Program Modification: C. Sorensen Irvine
 - Nursing GCERT
 - Overall, there weren't any issues or concerns with this one. Three items were shared by C. Sorensen Irvine.
 - For the statement at A.2, it says, Bachelor's or higher, please add: Bachelor's or higher in Nursing. Later in the document the phrase Bachelor's or higher in Nursing is used. This is primarily for consistency in language used.
 - For the section, B1.1 - paragraph 2 - practica and field experience - there is mention of Oahu students and neighbor island students. For neighbor island students, there was a question as to how they're being accommodated for the practica and field experience? What does that look like? This was also a question posed by the GSO representatives who were unable to attend the meeting.
 - A. Tse shared that the verbiage in the document is the standard language used by the program. They have had neighbor island students and there are a variety of ways that the program works with students' and their budget. Their current practice will extend to GCERT students. C. Sorensen Irvine suggested including an example or two of what is done to accommodate neighbor island students and how it could fit for GCERT students.
 - For the mention of no longer using EDEP 414. Was there any consultation or notification for EDEP? There was mention that this course was previously used, but the content has been incorporated into NURS 746. If the course will no longer be one GCERT students would take, does the EDEP department know?
 - A. Tse said she was unsure about that course and its relation to the certificate; she wasn't sure if it was ever used as part of the certificate?
 - There were some other questions posed from S. Saastamoinen via J. Maeda.
 - The request notes that the "Certificate in Nursing Education option may be of interest to DNP students who wish to teach." Have students directly expressed interest in the certificate to qualify them above other candidates for job

prospects as a teacher? Or, what makes the program think this is the case?

- The program has surveyed prospective students who primarily are practicing professional nurses. Responses were included in the memo.
- The program expects to enroll 17 students every two years: was this informed by any surveys of students or how was this number projected?
 - Per A. Tse, the GCERT is planning to enroll students every year. Most will be part-time since they're professional nurses and/or current graduate level nursing students.
- Finally, how does the program plan to incorporate student feedback into the curriculum design, practicum, etc.?
- **Motion to Approve with Minor Modifications Vote: 13 in favor, 0 opposed; 3 abstentions (includes 2 in absentia)**

- International Graduate Students and Online Programs
 - Per K. Mikel, this information is based on current guidance for international students. This is what is used to maintain the certification to administer and host F1 international students. The ISS Office issues the I-20 to students to apply for a visa and gain entry into the US. This is to attend and enroll in coursework at UHM. International students on a F1 visa are only permitted 3 cr of online courses to count toward their enrollment. During COVID, Homeland Security allowed for counting more than 3 cr toward full time enrollment. This extended guidance goes until the end of 2022-2023, but since our institution (UH) is returning to normal operations in the Fall, this flexibility will end. Continuing and new students will need to return to the original requirement - up to 3 cr of online courses may be used toward full-time enrollment.
 - For those with an I-20, they need to enroll & maintain full-time status (UG = 12, GR = 8).
 - Further clarification, for visa and full-time students, they cannot enroll in online only degrees while here in the US. No more than 3 cr online can count toward their degree.
 - There was a question raised RE: the recruitment of international students and online coursework in a previous Graduate Council meeting.
 - K. Mikel clarified that up to 3 cr may be taken online and counted.
 - A. Sutton shared there have been questions about online programs and whether or not we could include international students. If admitted and enrolled in an online program they wouldn't need an I-20 or visa to come to the US. However, this is a risk to the University due to international tax implications. It varies by type of coursework/degree - synchronous or asynchronous. A. Sutton reported that he met with international experts from Kentucky who spent a summer researching how to offer online only coursework and degrees for international students. They had to research each country one by one and also had to follow-up with those countries to make sure things didn't change.
 - UH General Counsel has been consulted and these issues related to the tax implications and ramifications were discussed. The issues vary from country to country, but it appears that China, New Zealand, and Australia, have tax issues. There was a Zoom

meeting with a law firm w/ expertise in these issues. There is a modest upfront cost, but some countries are not covered by their work. It appears that UH administration might agree to working with them for one year. The risk was less than a student's tuition, but there hasn't been any confirmation after months of waiting. This is on hold for now - no progress on this issue.

- At the moment, UH cannot recruit or accept any international students for an online only degree program. We are also waiting for legal advice on this matter. This also includes other programs like Summer UP, not just degree programs.
- There was discussion on this issue RE: what might the future look like for UH?
 - It would be ideal to make it legally acceptable for online only degree programs to have international students enrolled in them. If this is possible, those students must stay out of the US to do it.
 - There is awareness by higher administration and OGC on this matter, but there have been higher priorities.
- K. Mikel clarified that the I-20 that is issued to students is primarily for programs approved for in person coursework. International students cannot participate in a fully online program. For programs mostly online they will probably not get an I-20.
- Everyone in the College of Education was told to post that they were not accepting any international students in online programs. Per C. Sorensen Irvine, this has impacted recruitment for their MEd and PhD in LTEC. They have been told it's okay if the students are from Japan, but not from China. There was a question about affiliated countries and territories as there are current students in Micronesia, Marshall Islands and they have had students from American Samoa. They have also delivered online programs in territories and affiliated places.
- There was a question about the status of Dissertation 800 and how it affects the status of international students? Per K. Mikel, it depends on how they want to maintain F1 status. If they do not want to maintain their F1 status, they could remain in their home country.
- There was a question as to how guidance has been shared with international students from ISS?
 - Per K. Mikel, ISS has sent email announcements to students RE: return to normal operations and requirements.
- What about students who are here and they need to take more than 3 credits online because that's how the courses are offered?
 - Per K. Mikel - please ask the student to talk with ISS for guidance.
- This is a complicated issue. There was a request to have clearer guidance and clarity on a path from central administration to facilitate admission for international students and online programs at UH. Per C. Sorensen Irvine, other institutions have been offering online programs for international students for a long time. There was discussion about putting a motion forward for more clarity and direction: the motion is request clarity from central administration in the messaging about recruiting, admitting, and enrolling international students in online and hybrid programs and that we move expeditiously to overcome barriers in order to find a path forward to admit international graduate students to all of our graduate programs. This would go to President Lassner, Provost Bruno, iVice Provost Lyons with a copy to Deborah Halbert, Academic Strategy and Carrie Okinaga, OGC.

■ **Motion to Approve Vote: Unanimous in favor.**

- Academic Probation Discussion
 - C. Sorensen Irvine put forth a motion related to previous discussions on use of the Academic Probation (AP) notation for purposes other than grades. Motion that the Graduate Council requests the Graduate Division to terminate the practice of placing students on academic probation if such probation is only for time to degree. After much discussion, the **motion was withdrawn.**
 - Dean Aune provided time to degree information for doctoral students currently on probation. Currently, 12% of doctoral students at 7 years and 6.8% for those at 8+ years. Percentages by college was also shared:
 - CALL - 6%
 - COE (Education) - 1.7%
 - CNS - 1.7%
 - CSS - 1.7%
 - She had also submitted this question to the Council of Graduate Schools Discussion Board and has not yet received any responses.
 - The members then discussed this issue further. There were points made as to the merits of not using probation in this way as it may have detrimental effects on students as they seek employment or funding. However, others see it is an action that may also help to motivate students to make progress. The discussion included many arguments and points to not use academic probation for time to degree, but there did not appear to be agreement on what that would look like or how to implement it since probation is an academic action. This led to the question of whether there can be an academic action without the corresponding action noted on the transcript? A straightforward and clear process would be necessary with timely notice. There seemed to be agreement that an AP notation on the transcript is negative as well as some agreement as to whether or not a letter could still be issued, but without the corresponding notation on the transcript? If this is possible, there would be no change in policy as the notation could still be included as needed, but potentially not be applied automatically at the end of seven years like it's done now.

Adjourned: 4:40p

Next Meeting: August 30, 2022