Graduate Council Meeting
April 28, 2020 • 9:00 – 10:30 • Zoom
Minutes

Attendance:
Quorum: 12 (Current membership = 24)

<table>
<thead>
<tr>
<th>Name of Member</th>
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<tbody>
<tr>
<td>O. Boric-Lubecke, ENGR (P)</td>
<td>X K. Jolly, A&amp;H (A)</td>
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<td>K. Braun, MBTSSW (C)</td>
<td>X K. Sands, A&amp;H (P)</td>
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<td>C. Karamperidou (J. Lemus), SOEST (A)</td>
<td>X S. Robertson, CNS (C)</td>
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<td>R. Jha CTAHR (P)</td>
<td>X T. Ticktin, CNS (A)</td>
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<td>A. Tse, SONDH (C)</td>
<td>X M. Maaka, COE (A)</td>
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<td>S. Chang, JABSOM (C)</td>
<td>X C. Sorensen Irvine, COE (C)</td>
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<td>R. Ka’aloa, HSHK &amp; SPAS (P)</td>
<td>X J. Potemra, MFS (C)</td>
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<td>Q. Liu, ARCH, TIM, &amp; SCB (P)</td>
<td>ABS C. Stephenson, MFS (P)</td>
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<td>MC. Garneau for N. Segeral, LLL (C)</td>
<td>ABS D. Flores/M. Singh, GSO</td>
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<td>A Berez-Kroeker, LLL (P)</td>
<td>X E. Turner, GSO</td>
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<td>K. Heyer, CSS (A)</td>
<td>X K. Aune, GD</td>
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<td>Y. Xu, CSS (A)</td>
<td>EXC J. Maeda, GD</td>
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* A = AAA Committee; C = Course Committee; P = Program Committee; **bold** = chair

Alternate(s) | Alternate(s)
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Guests: C. Bacchilega and V. Jun, English, K. Suryanata, Geography

Announcements/Reminders

- Peter V. Garrod Award Recipient – Jairus Grove, Political Science
- Frances Davis Award – Sabrina Diemert, PhD - Civil Engineering
- Graduate Division Policy Amendments in wake of Covid-19: Suspension of Academic Actions and Leave of Absence (sent to Graduate Chairs 4/13/20)
- Reminder: Graduate Assembly Meeting; Thursday, April 30, Noon-1:30pm (Zoom information sent to Graduate Chairs 4/17/20).

Old Business

- Approval of March minutes
  - **Motion to Approve. Vote: 18 in Favor; 0 Opposed; 1 Abstention**

- AAA Committee: Guidelines for Stacked Courses (draft as of 4/22/20) and updates on other matters
  - Recommendations were provided by the committee. Per K. Jolly, the recommendations from the committee are not meant to be regulated. Stacked courses are independent courses that would just be offered together. The committee has proposed guidelines for stacking courses with one of the points of emphasis being that it is not to be used as a way to not pay GAs. Including a mentoring aspect is fine, but it isn’t to be used as a means to substitute for a GA experience.
  - These guidelines should be shared with all Department chairs for their reference.
With the potential use of these guidelines for undergraduate courses, it was suggested for the guidelines to be shared with OVCAA who could then share with other relevant groups (e.g., CAPP, undergraduate education?) for their information and feedback.

If there are any further questions or feedback by the Graduate Council, please send to K. Jolly.

***Order of agenda items was changed. Program modifications for English and Geography were discussed before Course actions.

- Course Committee revised courses from March meeting: FSHN 667 and ECON 621 & 630. All of the questions were addressed.

New Business

- Course proposals revised and resubmitted from March meeting - S. Chang, Chair
  - ANTH 669: An undergraduate and graduate syllabus were provided. The SLOs between both courses were appropriate and different. The assignments were also appropriate for each level of student. Grading was clarified.
  - **Motion to approve. Vote: 15 in Favor; 0 Opposed; 0 Abstentions**
  - ARCH 764, 764D, 764R: Responded to questions and feedback. A clearer explanation for the final product and contributions by each course was provided.
  - **Motion to approve. Vote: 14 in Favor; 0 Opposed; 0 Abstentions**
  - CEE 621 & 624: Questions and responses were similar for both. These are courses for students in both CE and ORE. The proposer clarified that both would fulfill the sustainability requirement for undergraduates. It’s a project-based course currently, with the possibility to change to test-based. The proposer’s reference is for them to be project-based, but if enrollment grows, they may modify the course. Other options are also possible, test-based is not the only option. No difference in SLOs for undergraduate and graduate students.
    - **Motion to approve. Vote: 14 in Favor; 0 Opposed; 0 Abstentions**

- New Course Proposals - S. Chang, Chair
  - ASTR 758
    - Programming course for ASTR course. Basic computational course. SLOs seem to be fine. Syllabus is also pretty clear on what will be involved.
    - Questions: UHM-1 form discrepancy between contact hours and number of credits - 1 contact hour, but 2 cr. 2 contact hours stated in syllabus. Suggestion for proposer to check with ICS RE: any overlap by this course with any ICS courses? Per S. Robertson, ICS doesn’t have programming courses at the graduate level. Their graduate majors would have had programming at the undergraduate level. Also, ICS doesn’t offer programming courses specific to another discipline. Statement in the justification should include the information S. Robertson shared.
    - Expected a 400-level course, rather than at the 700-level for the level of the content. Clarification for this course at the 700-level versus at 600-level? What is the level of course content at the 700-level in program? Typically, higher course number means more advanced content in the field.
- Inconsistency between UHM-1 and syllabus. Request clarification on discrepancies, response to checking with ICS RE: overlap, and response to why this course is proposed as a 700-level course, versus 600-level, and return to Course committee.

  - **Motion to approve pending clarification sent to Course Committee. Vote: 19 in Favor; 0 Opposed; 0 Abstentions**

- ASTR 791
  - Seminar in Cosmology for 1 cr. Offering it only as CR/NC or audit.
  - **Motion to approve. Vote: 17 in Favor; 0 Opposed; 0 Abstentions**

- CHEM 662
  - Fulfills part of course requirements for CHEM MS and PhD as an elective course. Listed as Lecture course, but includes a lot of hands-on, applied information in the syllabus. UHM-1: Why only listed as a lecture versus lecture and lab? SLOs - vague; need to be more explicit. Syllabus – it’s unclear how often this course would be offered. It seems like it would be every year, but if it’s treated like other electives, is it every 2-3 years? Chapters from required texts are missing from the course calendar. There is a discrepancy in the number of projects required – one section says 2 whereas another says 3 – need to clarify. Only one person is able to teach this course? Suggestion made for program to request an ITS computing center agreement for availability.

  - **Motion to revise and resubmit. Vote: 17 in Favor; 0 Opposed; 0 Abstentions**

- EDSC 644, 647 Alpha, 647B, 647C
  - EDSC 644/SLS 644: Cross-listed course with SLS. There is a need for a multilingual training for DOE teachers. This course is supported by the DOE and the department is in the process of submitting a proposal for a GCERT. It’s a discussion-based course with different instructional formats and case study. An appropriate description of instructor qualifications was provided as well a. helpful table showing the SLOs, ILOs, and the TESOL standards. Grading on assignments could use some clarification, but it is not critical.

  - **Motion to approve. Vote: 15 in Favor; 0 Opposed; 0 Abstentions**

- EDCS 647
  - Creation of an alpha course from an existing course. Removing a prerequisite.
  - Clarification needed: take each alpha for 6 cr or is it to take each alpha two times for 6 cr? Need to add ILOs to be met by each alpha.
  - 647B - Fieldwork and practicum. More detail for SLOS - how B & C differ. Assignments - how presenting case study? Discrepancy in order - sharing case study/presenting case study? Other course has table - would be helpful to include here.
  - 647C - Multilanguage learners. Distinct SLOs from 647B. Easy to see the difference.

  - **Motion to approve pending clarification and return to GD. Vote: 15 in Favor; 0 Opposed; 0 Abstentions**

- PHYS/ASTR 760
  - Different from ASTR 640, general relativity. SLOs could be more detailed. Better specification of SLOs in syllabus than in justification.

  - **Motion to approve. Vote: 17 in Favor; 0 Opposed; 0 Abstentions**
- **WS 641**
  - There is a need for this course via student surveys and it expands graduate level offerings in WS. This course would apply to the WS GCERT. The justification document lists instructors, but does not include their qualifications. In the UHM-1 form - no prerequisites are listed, but the syllabus lists relevant courses. This needs to be clarified – course prerequisites or just content knowledge important for familiarity and background, but not required? The syllabus includes course learning objectives, but not SLOs - #5 us not a learning objective, but more a course requirement. A suggestion was made for the proposer to revise the SLOs to be more clearly written. Revisions are needed for #4 and #6. Statement RE: Demonstrate futility of queer theory? Is this in error? The ILOS listed in the justification don’t match what is in the syllabus. Overall, this one needs to be revisited for alignment of information between justification and in the syllabus as well as better written SLOs.
  - SLOs - justification and syllabus - not same set
  - Clarification on UHM-1 - prereqs

- **Motion to revise and re-submit at May meeting. Vote: 17 in Favor; 0 Opposed; 0 Abstentions**

- **Program Modification - BAM Pathways - C. Stephenson, Chair**
  - **English**
    - Proposal was unclear if both Plan A or Plan B are offered? There was a question about summer courses? In one place, it says that students could take summer courses and in another section, it’s required to take summer courses. Plus, it’s either 2 summer courses or 2 terms of 18 cr, which is a large load.
    - Per V. Jun, the ENG BA has four areas of concentration, the same as for the ENG MA. Only the Creative Writing (CW) track does a Plan A, the other three areas are Plan B. Per C. Bacchilega, the CW track has always been Plan A; this is not specific to the BAM. The other concentrations are more research-oriented and require an in-house project that the students produce. It’s not the same as a thesis and the focus is on establishing how the student has developed their knowledge in that concentration. Students need to be able to put together their knowledge in an interesting way that shows what they have accumulated from more than one course. It was suggested that it would be helpful for them to explain and share the differences between the tracks and Plan A and Plan B with students interested in this BAM pathway. There is a research component in a CW thesis a research-based critical introduction of their work is to be included. The emphasis in other areas on the final product is not the same as for CW.
    - There was a question about the 400-level studies courses and having a manageable number of those double-counted courses. There was a discussion with the program since not all of those courses are scheduled each term. The subset of courses to be offered is reduced to 4 courses. The addendum will be shared with the Council.
    - In 5 yr plan, summer courses in yr 3, it’s an option. It’s not mandatory to take courses in the summer. Attachments are sample timetables. In p6 of the document, there are many possibilities for students. The 5 yr plan is an example. Summer courses are for general education and electives, but it’s an option. Program does not expect a large number of students to participate in this option. They set an A- for the gateway course. Intent is to make the program more attractive to already motivated students.
    - Specification of Plan A or Plan B to be included in the proposal - make more explicit that the CW track allows for only Plan A option.
Motion to approve with clarifying language to be included. Vote: Unanimous (n=21) in Favor; 0 Opposed; 0 Abstentions

- Geography
  - Concentrations are the same between UG and GR. Question: why only talk about Plan A Thesis plan and not Plan B? GEOG doesn’t offer a Plan B, only a Plan A. Reason? Not sure if there is anything explicit. It’s mainly Plan A. Does offer a master’s enroute to PhD, but no curriculum for a Plan B. Possible to offer a Plan B? GEOG has traditionally been rooted in research, with typically not doing research in Plan B, it’s considered not staying w/ tradition. Master’s enroute to PhD. Only admit PhD if have a master’s degree. If master’s in another area, the faculty presumed that students will have done research in their previous master’s degree.

Motion to approve. Vote: Unanimous (n=20) in Favor; 0 Opposed; 0 Abstentions

Other New Business - Discussion topics

Adjourned: 10:56 am

Next Meeting: May 14, 2020