Graduate Council Meeting
March 20, 2018 • 10:00 – 11:30 • Gilmore 212

Minutes

Attendance:
Quorum: 11 (Current membership = 23)

<table>
<thead>
<tr>
<th>Name of Member</th>
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<tbody>
<tr>
<td>R. Babcock, ENGR</td>
<td>X</td>
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<td>M. Godinet, MBTSSW</td>
<td>X</td>
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<tr>
<td>J. Lemus, SOEST</td>
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<td>T. Miura, CTAHR</td>
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<td>M. Shannon, SONDH</td>
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<td>B. Shiramizu, JABSOM</td>
<td>EXC</td>
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<td>R. Ka’ala, HSHK &amp; SPAS</td>
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<td>H. Park, ARCH, TIM, &amp; SCB</td>
<td>EXC</td>
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<td>C. Bacchilega, LLL</td>
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<td>M. Park, LLL</td>
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<tr>
<td>K. Heyer, CSS</td>
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<td>R. Juarez, CSS</td>
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Guests: Martha Crosby and Michael-Brian Ogawa, ICS

Welcome & Introductions

Announcements/Information

- 2018 Peter Garrod Awardee: Professor Tamara Ticktin, Botany
- 2018 Frances Davis Awardee: Ms. Raindrop Wright, ENG PhD Candidate
- Mānoa Award Ceremony – April 27, 2018
- Graduate Assembly – Tuesday, April 10; 12:00p – 1:30p; KUY 101
- UHM OGE 3-Minute Thesis Event – Saturday, April 28, 2018
  - Call for faculty judges – contact JP Bingham at limit3@hawaii.edu
  - Info/coaching session for participants on communicating research information – Amy Hubbard; 4:00p; Location: TBD
- Registration for New Graduate Students – May 23, 2018; purge date August 10
- Name change to Graduate Division – memo to be distributed. Name changed to OGE when unit moved from under OVCR to OVCAA. Confusion by people between graduate education and College of Education graduate programs and a search of CGS Annual meeting participants (i.e., Graduate School, Graduate Studies, and Graduate Division most commonly used names), a name change was requested and approved on March 1 to UHM Graduate Division.

- UHM reorganization proposal – information shared by C. Sorensen Irvine. Information RE: discussion about reorganization on campus is to be shared at the March MFS meeting. Outcomes are the focus, not specific positions or people. The question guiding discussion is how to organize contents of the identified areas. The context is related to a Provost model. At
Mānoa that might mean a combined Mānoa Chancellor/President and a Provost. C. Sorensen Irvine shared a PPT with the areas of focus or buckets as she referred to them:

- Global Engagement
- Research and Scholarship
- Faculty Excellence and Success
- Academic program support
- Enrollment Management
- Student Academic Success
- Student Growth and Development
- Student Excellence and Diversity

- Achievement Scholarships – Accounts to award funds should be open soon. Allotments from tuition revenues are to be separated between undergraduate and graduate education. Need and merit are required to be split 50-50 for graduate students as it is for undergraduate students. Hence, all graduate program accounts have been changed to cover both merit and need. Most graduate students are meritorious, but they are also in financial need of these scholarship funds.

Old Business
- Approval of February 20th Meeting Minutes
  - Vote: 15 in Favor; 0 Opposed; 3 Abstentions

- EAB Presentations and Links shared with Graduate Council members on February 22, 2018
  - Graduate Map for Master’s Programs Template
    - Graduate Program Map – Important to have information that is concise yet informative for printed versions. Topic areas may differ in size by program. Information is to draw those interested in learning more to the program web site.
    - A Word version of the template will be shared with all graduate programs. Council members were encouraged to share it as well.
  - Tentative deadline for content – December 2018. Production of final versions is projected to occur as these documents are received and finalized. Some programs would like to start using them for Fall 2019 recruitment.

New Business
- EdD in Professional Education Practice – Provisional to Established Status
  - C. Sorensen Irvine, Program committee chair, commented that the committee thought this report was well written and put together. They did not have any questions and recommended approval. No questions from the Council were asked.
  - Vote: Unanimous in favor

- Computer Science – Bachelor’s to Master’s Degree Pathway
  - Questions from the committee. One of the courses to be double counted, ICS 414 is listed as an elective in the academic plan. Is it an elective or to be required for students in the pathway?
    - Guests from ICS, M. Crosby and M-B. Ogawa responded that the course, generally, is an elective, but it will be required for students in the pathway. They will make the appropriate change to note the course as required for students in the pathway.
There was also a question to clarify the undergraduate capstone for ICS students. Is ICS 414 considered their capstone course? The capstone was unclear in the academic plan.

- M. Crosby and M-B. Ogawa shared that ICS 414 is a project-based class and is the most common course taken by ICS undergraduates across all of the ICS tracks. This course can satisfy the undergraduate capstone requirement.

- The committee recommended approval of this pathway.

- **Vote: 16 in Favor; 0 Opposed; 2 Abstentions**

**Discussion Items**

- Two topics covered in the February meeting – Graduate degree minors and process and composition of the Graduate Academic Grievance committee still needed input from GSO. P. Tupou indicated she would ask the GSO President about discussion on this topic with GSO input for both of those items.

- Graduate Council members supported a poll to be sent by Dean Aune RE: Graduate degree minors and thoughts about them by the graduate programs. Questions to be included were suggested by the AAA committee and briefly discussed by the Council members:
  - # of credits to offer for a minor? The AAA committee suggested they found other institution’s programs offering 9 cr for a minor.
  - Would the graduate program allow students to pursue a minor outside of their program?
  - Would the graduate program allow students from another graduate program to pursue program minor?
  - For doctoral students, would a member on the committee need to come from the minor?

Adjourned: 11:24a

**Next Meeting: Tuesday, April 17, 2018, Gilmore 212**