Graduate Council Meeting  
December 12, 2017 • 12:00 – 1:30 • Gilmore 212

Minutes

Attendance:

Quorum: 11 (Current membership = 23)

<table>
<thead>
<tr>
<th>Name of Member</th>
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<tbody>
<tr>
<td>R. Babcock, ENGR</td>
<td>K. Jolly, A&amp;H</td>
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<td>K. Braun, MBTSSW</td>
<td>K. McQuiston, A&amp;H</td>
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<td>J. Lemus, SOEST</td>
<td>E. Biagioni, CNS</td>
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<td>T. Miura, CTAHR</td>
<td>E. Guentner, CNS</td>
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<td>M. Shannon, SONDH</td>
<td>M. Noonan, COE</td>
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<td>B. Shiramizu, JABSOM</td>
<td>C. Sorenson Irvine, COE, MFS</td>
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<td>R. Ka’aloa, HSHK &amp; SPAS</td>
<td>B. Powell, MFS</td>
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<td>H. Park, ARCH, TIM, &amp; SCB</td>
<td>J. Adams, GSO</td>
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<td>C. Bacchilega, LLL</td>
<td>T. Lewis, GSO</td>
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<td>M. Park, LLL</td>
<td>K. Aune, OGE</td>
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<td>K. Heyer, CSS</td>
<td>J. Maeda, OGE</td>
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<td>R. Juarez, CSS</td>
<td>X</td>
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Alternate(s):

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<tr>
<th>Name of Alternate</th>
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<td>Ruth Haas for E. Guentner</td>
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Guests:

Welcome & Introductions

Announcements

- Spring 2018 Graduate Council Meeting Dates (3rd Tues of the Month [with the exception for May], 10:00 – 11:30 a.m., Gilmore 212)
  - January 16, February 20, March 20, April 17, and May 8
- TA Training January 2-4, 2018
- Council of Graduate Schools Conference Info

Old Business

- Approval of November 21st Meeting Minutes
  - Vote: 16 in Favor, 0 Opposed, 2 Abstentions

- Program Modifications:
  - MEdT Program Modification
- Motion to recommend approval
  - **Vote: Unanimous (18) in Favor**

  o MFA in THEA Program Modification – pending approval of THEA 652
    - Motion to recommend approval pending approval of THEA 652
    - **Vote: Unanimous (19) in Favor**

- GOP Tax Reform Update
  o No update. Status of bill is it’s in crossover.
  o GSO encouraging students to reach out to legislators in their home states.
  o No action plan from CGS on next steps if bill passes.

**New Business**

- Course Proposals:
  o ANTH 623 – Well designed and put together.
    - Motion to recommend approval
    - **Vote: Unanimous (18) in Favor**

  o ANTH 666 - Well designed and put together.
    - Motion to recommend approval
    - **Vote: Unanimous (18) in Favor**

  o ARCH 782 – Incomplete proposal. No clear justification statement or context for the course. There needs to be a stronger rationale on the need for this course and the where/how it fits into the larger program. J. Maeda explained the course serves as a requirement for Tongji students who are enrolled in a dual degree program with the D-ARCH at UH and an M-ARCH at their institution.
    - Requested resubmission by Thursday, 12:00p.
    - Motion to recommend approval via email (Thursday, Dec 14, 2017)
    - **Vote via email: 19 in Favor, 0 Opposed, 0 Abstentions**

  o ASAN 654 – Well designed course. Minor modifications – completing 651 and 671. Other two courses have prerequisites, but this one does not. J. Maeda to check to why prerequisites not included for 654. Consistency within the program.
    - Motion to recommend approval
    - **Vote: 18 in Favor, 0 Opposed, 0 Abstentions**

  o ASAN 693 – Question about 693 and use – how is this course different from 699? It is also proposed to be repeated one time. What is the justification for such a repeat? How is this different from
ASAN 695? How does 693 and 695 fit into the program as a whole? Could 695 be used in the way 693 is being proposed?  
- Requested resubmission by Thursday, 12:00p.  
- Motion to recommend approval via email (Thursday, Dec 14, 2017)  
  **Vote via email: 18 in Favor, 0 Opposed, 1 Abstention**

- GG 615 – More consistency in student evaluation in the syllabus as compared to information in the proposal. Information between the proposal and syllabus should be aligned. Course title – Literate Programming, is relatively generic and broad. The course covers R and math lab, but with specific application to GG. Might a less generic title be more appropriate? The Course committee requests more consideration regarding the title. Additionally, the course would require MATH 242. Is this lower division course necessary as a prerequisite? Might having knowledge of a specific level of calculus be an administratively easier way to ensure proper preparation for the course? There was discussion on the need for course with similar courses in OCN. However, in response, members agreed that with similar courses, applications tend to be discipline specific, enrollment in current courses cannot accommodate demand, and it’s currently a high interest area for students. Of the similar courses in OCN, they don’t have prerequisites. Could there be consistency with this one not having the lower division prerequisite?  
  - Requested resubmission by Thursday, 12:00p.  
  - Motion to recommend approval via email (Thursday, Dec 14, 2017)  
  **Vote via email: 18 in Favor, 0 Opposed, 1 Abstention**

- THEA 652  
  - Motion to recommend approval  
  **Vote: Unanimous (18) in Favor, 0 Opposed, 0 Abstention**

- THEA 654 – Minor revision requested - the addition of resources (e.g., KOKUA, Title IX) to the syllabus. Question from the committee as to the reason it’s not considered part of the core? The question is more out of interest and would not delay approval of this course.  
  - Motion to recommend approval  
  **Vote: 18 in Favor, 0 Opposed, 1 Abstention**

- TPSS 656 – Rationale is unclear and needs to more clearly communicate how this course will fit into the program. The syllabus is also unclear in terms of what is entailed. The SLOs also should
be more specific to the course and not generically to ARCH and TPSS.

- Request resubmission by Thursday, 12:00p.
- **No submission. Tabled to Spring 2018.**

- Program Modifications:
  
  - **EALL**
    
    - Three areas of concern were identified by the Program committee:
      
      1. **Numbers of credits on program sheet for Plan B doesn’t add up to 30. Credits in parenthesis – for students to take more than minimum that is required. Credit total is 30 cr for Plan B.**
      2. **Unclear information in Appendix – MA in Korean for Professionals. Is this different from the current programs? This is an additional degree track under the current degrees offered. The requirements are different and it was funded by the DOD previously. With the proposed changes, it will not be distinguished differently from MA in Korean. Role of Korean Flagship program and how it fits into the MA in Korean program is unclear in the proposal.**
      3. **The current program is inclusive of courses from other departments but no courses outside of EALL are listed in the proposed program. Per M. Park, Graduate Council member and Graduate chair for EALL, due to the number of options available, the program preferred to leave the decision on courses to the advisor and student. Also, faculty composition in each area is different and it makes the situation difficult when faculty are no longer here. They preferred more general guidelines and flexibility on course choice.**

  - **Motion to recommend approval**
  - **Vote: 18 in Favor, 0 Opposed, 1 Abstention**

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**Task Force (2) Updates**

- Mentoring Task Force is currently looking at other institutions’ mentoring programs
- Graduate Faculty Responsibilities Task Force – Rich Gazan has agreed to be the chair of the committee. They’ve met once with Beverly McCreary, OVCAA and K. Aune.

**Liability, risk waiver and memos sent to all units will be posted on OGE web site.**
Commencement

- Dean Aune shared an instance of two students who have received special approval to walk in the Spring Commencement, after actually completing all degree requirements in the Fall. Other members shared concern over students who walk at Commencement, but are not close to completing their degree or have walked at Commencement more than one time. It seems Yet, students who complete their degree can’t walk in a subsequent term without special approval. There doesn’t seem to be any check to see who is walking at Commencement and if they should be walking. The degree check is triggered by a student submitting an application to graduate. However, submission of an application to graduate is student initiated and they can submit it much earlier than they’re ready to consider walking at Commencement. Once the degree check is returned to OGE from the Graduate chair, the decision is the student has completed all requirements or will postpone their graduation to the next term. After that, there isn’t any check on whether or not the student may walk at Commencement.
  - If a student finishes in the Fall, they may walk in the Spring with approval from the Commencement Office.

Adjourned: 1:19p

Next Meeting: January 16, 2018, Gilmore 212