

**Graduate Council Meeting
November 21, 2017 • 3:00 – 4:30 • Gilmore 212**

Minutes

Attendance			
Quorum: 11 (Current membership = 23)			
R. Babcock, ENGR	X	K. Jolly, A&H	EXC
K. Braun, MBTSSW	X	K. McQuiston, A&H	X
J. Lemus, SOEST	X	E. Biagioni, CNS	X
T. Miura, CTAHR	X	E. Guentner, CNS	X
M. Shannon, SONDH	X	M. Noonan, COE	EXC
B. Shiramizu, JABSOM	EXC	C. Sorenson Irvine, COE, MFS	X
R. Ka'aloa, HSHK & SPAS	X	B. Powell, MFS	X
H. Park, ARCH, TIM, & SCB	ABS	J. Adams, GSO	EXC
C. Bacchilega, LLL	X	T. Lewis, GSO	EXC
M. Park, LLL	X	K. Aune, OGE	X
K. Heyer, CSS	X	J. Maeda, OGE	X
R. Juarez, CSS	X		

Alternates			
S. Chang - B. Shiramizu	X	K. Rao – M. Noonan	X
		H. Liebreich – T. Lewis	X

Guests: J. Chen, & K. Csiszar, BIOM, C. Ceria-Ulep & A. Tse, Nursing, J. Yoshioka, MEdT, L. O'Malley, THEA

Welcome & Introductions

Announcements

- Graduate Assembly – November 30, 2017 3:00 – 4:15p.m. WEB 203
- Re-scheduling of Dec 5 mtg to Dec 12 – Tues 12:00p
- Spring 2018 Graduate Council Meeting Dates (Possible Days/Times)
 - Doodle poll to determine time frame on Tues for most members

Old Business

- Approval of October 17th Meeting Minutes
 - **Vote: 17 in favor; 0 opposed, 2 abstentions**
- Program Modifications:
 - Biomedical Sciences
 - Response to questions and concerns were appropriate. Committee had no further questions about the program's proposal. Recommended including course proposals with

future program modifications if new courses are to be included.

- Motion to recommend approval
 - **Vote: Unanimous in favor**
- Doctor of Nursing Practice
 - Main concern was for funding and position. Response from the program indicated both would be managed internally. No request for additional funding.
 - Motion to recommend approval
 - **Vote: 18 in favor; 0 opposed; 1 abstention**

New Business

- Program Modifications:
 - PhD in Nursing
 - The committee complimented the program on the measures proposed to strengthen this program.
 - The committee ask about the reason for changing from a part-time program to a full-time program.
 - A. Tse responded historically, the program was designed to serve working professionals who needed a doctoral degree for their work. They could only attend part-time. Part-time enrollment also meant they took longer to complete the program and it became more of a challenge for them to complete the program once the structure of coursework was completed. Life events tended to take priority and a fully online approach limited engagement between students and between students and faculty. This proposal to change to a full-time program with a potential hybrid model rather than solely online can also support students who also serve in the military. The three year time frame for the program is also better aligned with current trends in this field.
 - Motion to recommend approval
 - **VOTE: 18 in favor; 0 opposed; 1 abstention**
 - Master of Education in Teaching (MEdT)
 - Some concerns. Course schedule – day 1 intro and day 2 intro to tech; syllabus included learning outcomes and course goals. Alignment between syllabus, specifically content in days 1 and 2 and information included in the memo was unclear.
 - Committee recommends more alignment between syllabus and information in memo

- The concept of the modification is good; no concerns by the committee. However, they would like to see better alignment within documentation submitted and the memo.
 - Recommend re-submit via email to Program Committee (receive 2 weeks in advance) for approval at next meeting.
 - MFA in Theatre (Design Track)
 - Clarification on documents included for review as well as review to be done by the Program Committee versus the Course Committee.
 - Inconsistent use of Scene vs Scenic Design in the proposal materials. There was also a question RE: the grading policy – mention of positive participation?
 - Program to re-submit revised documents.
 - Motion to recommend approval pending approval of THEA 652 by the Course Committee.
 - **Vote: Unanimous in favor**
- Course Proposals:
 - CIS 705 – recommended KOKUA and Title IX resources to be included in syllabus.
 - Motion to recommend approval
 - **Vote: 19 in favor; 0 opposed; 1 abstention**
 - HIST 608
 - Main question of role of history in the course. Clarification provided in the response. Flexibility in offerings.
 - Motion to recommend approval
 - **Vote: Unanimous in favor**
 - HWST 652
 - Motion to recommend approval
 - **Vote: 19 in favor; 0 opposed; 1 abstention**
 - LIS 658, LIS 691, LIS 692
 - Motion to recommend approval for all three courses
 - **Vote: 19 in favor; 0 opposed; 1 abstention**
 - NREM 640
 - Motion to recommend approval
 - **Vote: 19 in favor; 0 opposed; 1 abstention**
 - POLS 634
 - Motion to recommend approval

- **Vote: 19 in favor; 0 opposed; 1 abstention**
 - PUBA 627
 - Recommended KOKUA and Title IX resources to be included in the syllabus
 - Motion to recommend approval
 - **Vote: Unanimous in favor**
 - SOC 670
 - Repeatability concern.
 - Motion to recommend approval without repeatability.
 - **Vote: Unanimous in favor**
- Risk Waiver and Liability form (continuation of discussion from October meeting)
 - This form is not required for programs to use. It's a resource and useful for students and their advisors to discuss prior to any trip abroad or even off-campus for research. To be used at a program's discretion and if used, copies to be filed with the program. Council recommended this form to be on the OGE web site with an explanation about its use. H. Leibreich requested Check with your program if this form is to be required.
 - Disseminate to Graduate Council and Graduate Chairs after posted on the OGE web site.
- Guidelines requested by GSO when mentor of students leaves UH
 - Guidelines to help students if/when faculty leave UH (e.g., retirement, resignation, or otherwise no longer available to work with students). It is a challenge for students without any clear process or help to know how to move forward.
 - J. Lemus, member of the Mentoring Task Force, will take this request to the task force to also consider how such information could be included in the guidelines they're developing.
- GOP Tax Reform Bill
 - This is an issue of concern across the country. Dean Aune has reached out to legislative liaisons, legislators, UH administration, and others to express concerns with this bill.
 - Recommendation from D. Straney for students to contact legislators in their home states to express their concerns too.
 - The University of Maryland System has a statement they've posted on their web site. Should UH have one as well?
 - This bill negatively affects K-12 as well as undergraduate and graduate students.

Adjourned: 4:30p

Next Meeting: Rescheduled to **December 12, 2017, Gilmore 212**