

GRADUATE ASSEMBLY

Spring 2021

April 30, 2021

12:00 - 1:30 p.m.

Via ZOOM



OVERVIEW

Welcome

Announcements/Reminders

Updates on Graduate Education at UHM

Q & A



Announcements/Reminders



Coronavirus Impacts

Procedural Changes – continuing (for now)

- Virtual Services
- File Drop for sensitive documents, otherwise email: gradss@hawaii.edu
- Remote Participation for defenses, exams (qualifying, comprehensive)

Temporary Policy Amendments - concluding

- Leave of Absence due to Covid-19 (fall 2020, Spring 2021) will not count against the 2-semester limit
- Deferred admissions (for up to 2 semesters (Spring 2021 or Fall 2021))



Phase 2 Reorganization

Graduate Admissions to move to
Enrollment Management

Graduate Division/Dean reporting to the
Vice Provost for Academic Excellence

Academic functions and policy authority
reside with Graduate Division

GAs working from out-of-state

GAs who request to work from out-of-state for an extended period of time (or supervisors who wish to have their GAs work from out-of-state) must obtain approval from the hiring unit's Department Chair via the School/College Dean to the Dean of the Graduate Division via a memo.

In the memo requesting approval, include the length of time the GA is to be out-of-state and the justification.



GA Policy EP5.223 reminders

Minimum step = Step 8

- Consider step advancement

Notification of reappointments in a timely manner (4/15 for Fall, 11/1 for Spring)

- Provide a letter of offer for new appointments and renewals
- Dean/Director must sign letter of offer

Need protocol for handling sick or emergency absences by GAs (*and make it clear to GAs*)



Annual Doctoral Student Progress Report (Summary) – DUE 5/18/21

(grade submission deadline)

email: krystyna@hawaii.edu



Non-Resident Tuition Exemptions (NRTEs)

Process to
maximize
use of NRTE

Notify Grad Division
if NRTE recipient or
program cannot use
(so we can re-deploy
the NRTEs)



More Friendly Reminders

Annually Review Graduate Faculty List

- Inform GD of any changes for regular, cooperating and affiliate graduate faculty (e.g. retirements, resignations, renewal of affiliate graduate faculty, new hires)
- For affiliate graduate faculty, check on their appointment period to ensure that they are still current

Away memo for Graduate Chairs



Best Practices

- Ensure highly responsive admissions practices
Students' decisions are heavily impacted by interaction with grad chair/faculty
- Ensure program website functions as a full reference
up-to-date, informative, ADA compliant, and appealing
- Ensure program requirements reflect program learning outcomes for students



Advanced Degree Institutional Learning Outcomes

<https://manoa.hawaii.edu/graduate/content/advanced-degree-institutional-learning-objectives-ilo>



Program Modifications

<https://manoa.hawaii.edu/ovcaa/program-approval-review/program-modifications/>



BAM – Bachelor's & Master's Degree Pathway

BAM website: <https://manoa.hawaii.edu/bam/>

BAM email: For more information, contact
manoabam@hawaii.edu

**BAM
guidelines:** <https://manoa.hawaii.edu/graduate/content/combined-pathway-guidelines-bachelors-and-masters-degrees>



BAM Programs

- **BS/MS in Atmospheric Sciences**
- **BS/MS Civil Engineering**
- **BS Computer Engineering/MS Electrical Engineering**
- **BS/MS Computer Science**
- **BA/MA Economics**
- **BS/MS Electrical Engineering**
- **BA Ethnic Studies/MEd in Ed Foundations**
- **BA Ethnic Studies/MEd in Ed Admin**
- **BBA Finance/MS in Finance**
- **BA/MA Geography**
- **BS Global Environmental Science/Master of Public Health (MPH)**
- **BS Global Environmental Science/Master of Urban & Regional Planning (MURP)**
- **BA in Hawaiian Language/MEdT**
- **BA in Hawaiian Studies/MEdT**
- **BA Information & Computer Sciences/Master of Library & Information Science (MLISc)**
- **BBA Management & Information Systems/MS in Information Systems**
- **BBA Marketing/MS in Marketing Management**
- **BS/MS Mechanical Engineering**
- **BA/MA Pacific Island Studies**
- **BA/MA Political Science**
- **BA Psychology/MEd in Educational Psychology**
- **BA/MA Second Language Studies**
- **BS/MS Travel Industry Management**

Graduate Student Mentoring

- Assess faculty mentoring efforts
 - ensure graduate students are informed of program requirements, milestones, career pathways

<https://manoa.hawaii.edu/graduate/content/faculty-staff-resources>

- Graduate Faculty Mentoring Guide
- Graduate Faculty Do's and Don'ts



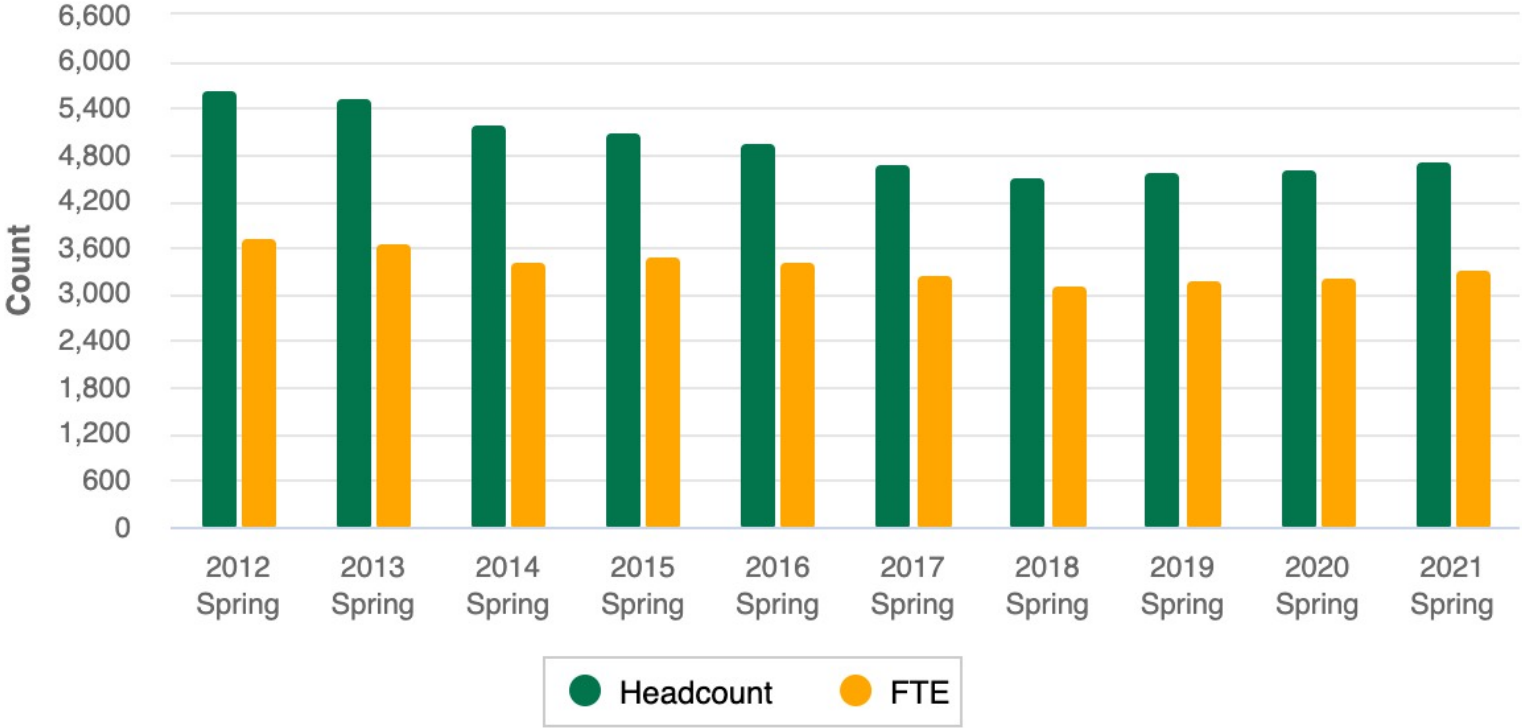
Graduate Education Updates



Enrollment trends – All Graduate Students

Enrollment Trend for Selected Group

Source: ODS



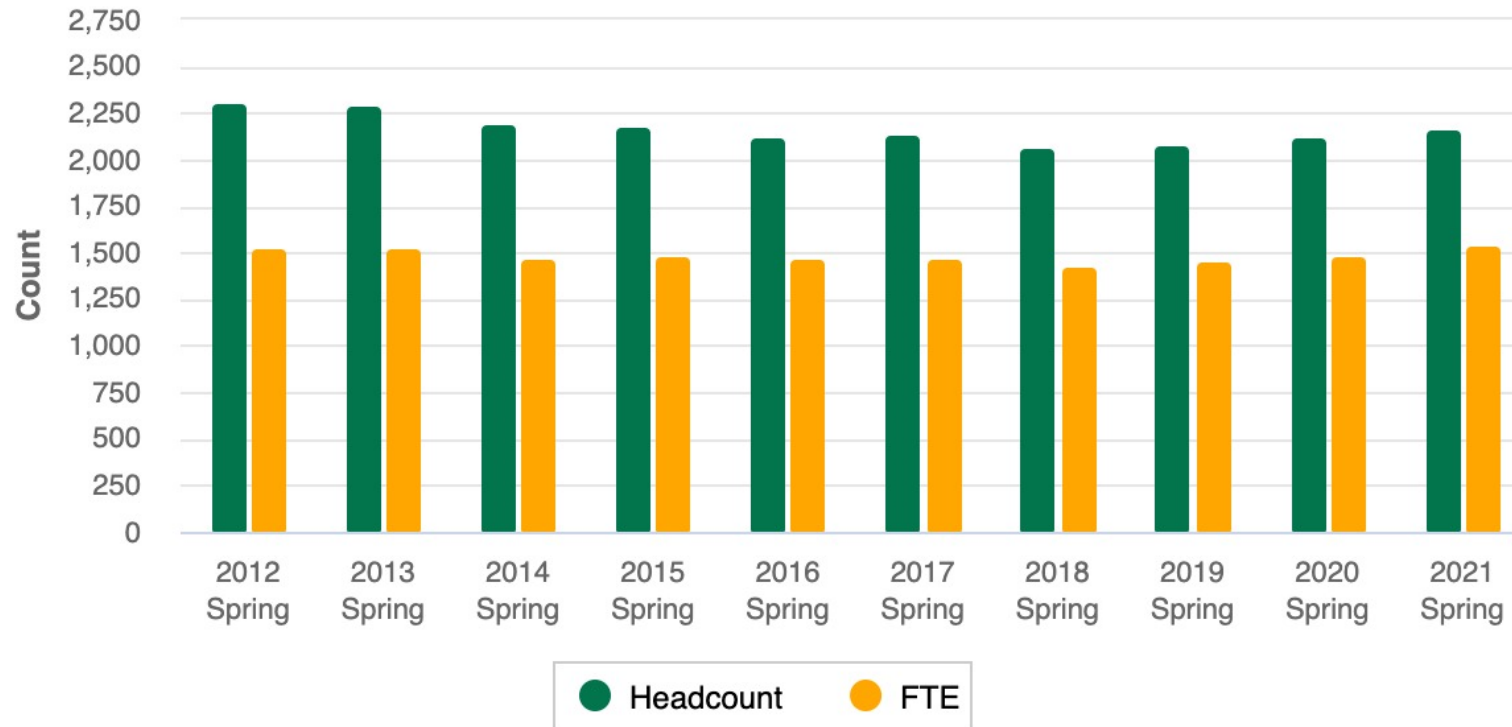
Mānoa Institutional Research Office



Enrollment trends – All Doctoral Degrees

Enrollment Trend for Selected Group

Source: ODS



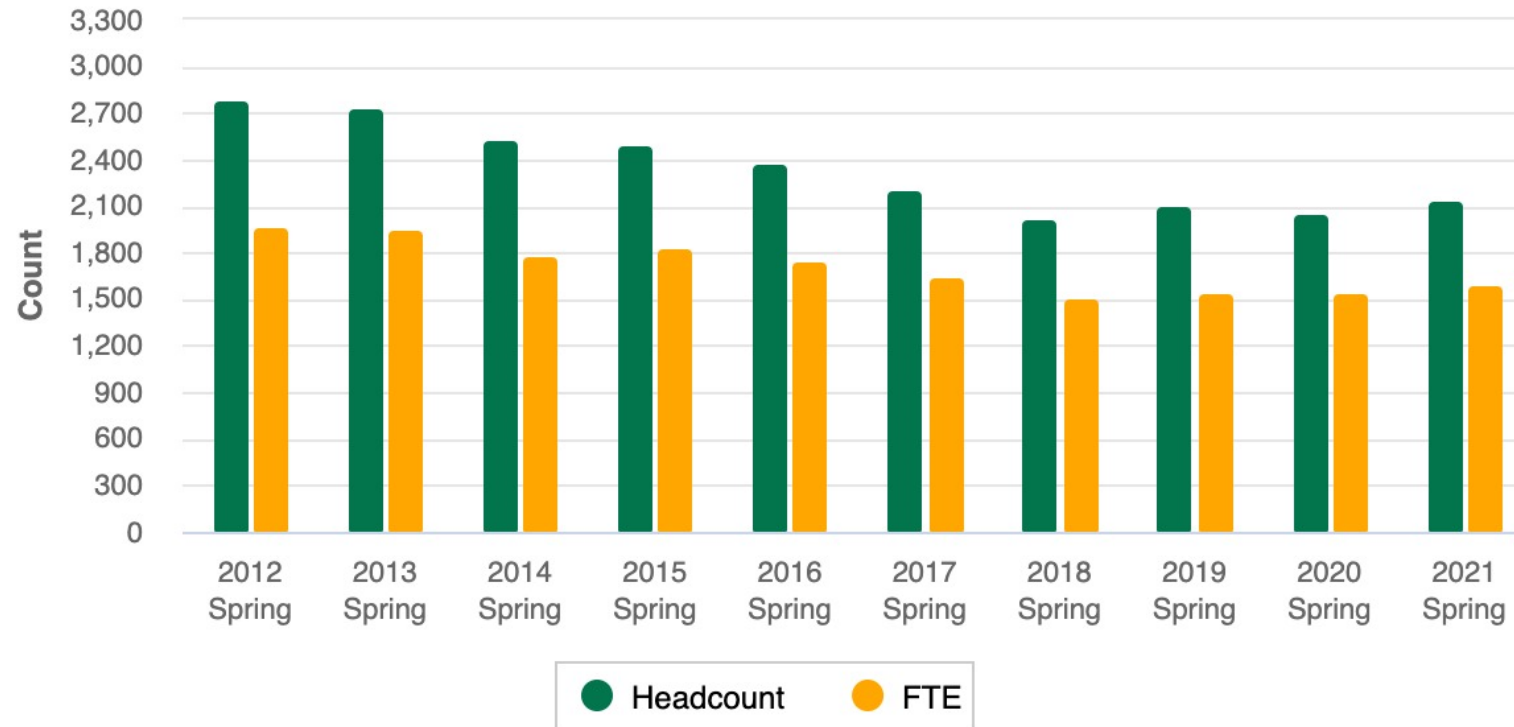
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Enrollment trends – All Master's Degrees

Enrollment Trend for Selected Group

Source: ODS



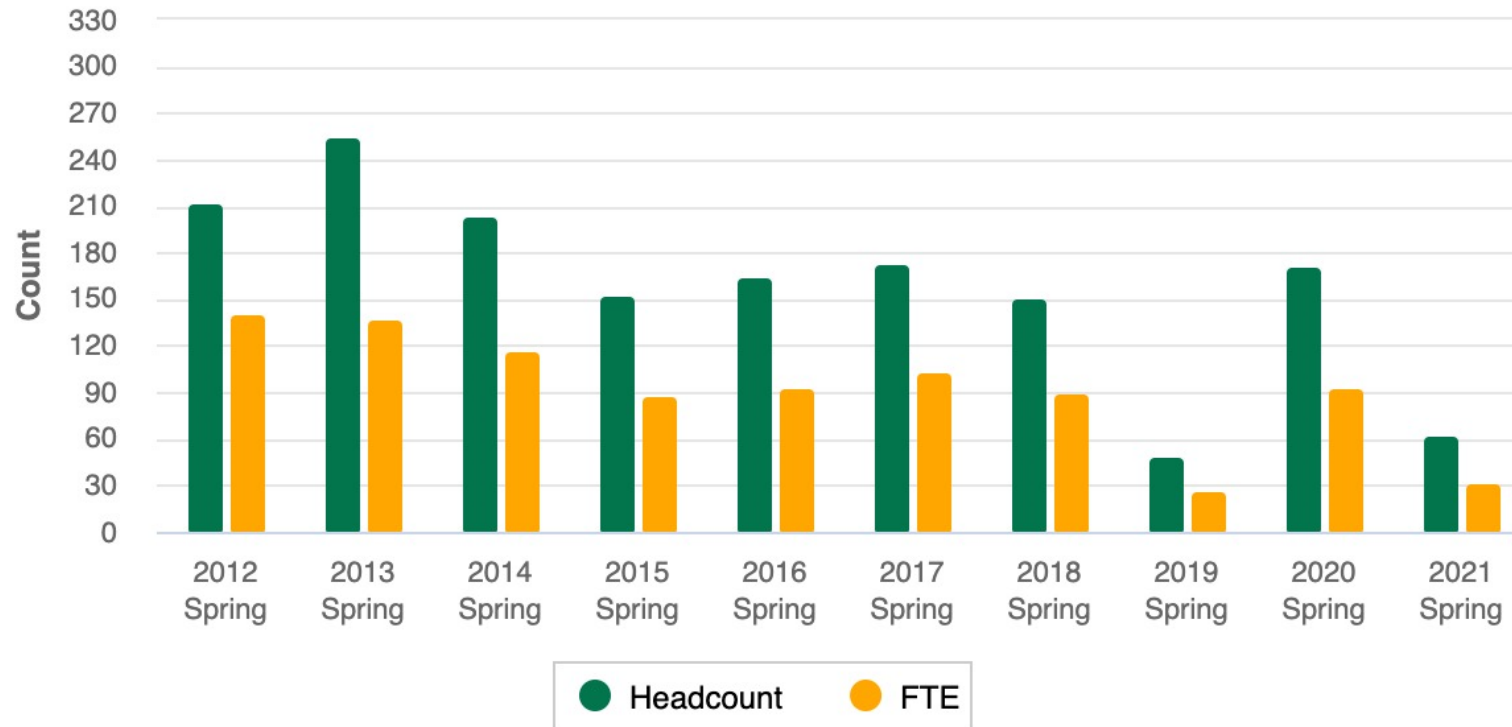
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Enrollment trends – Graduate Certificates

Enrollment Trend for Selected Group

Source: ODS



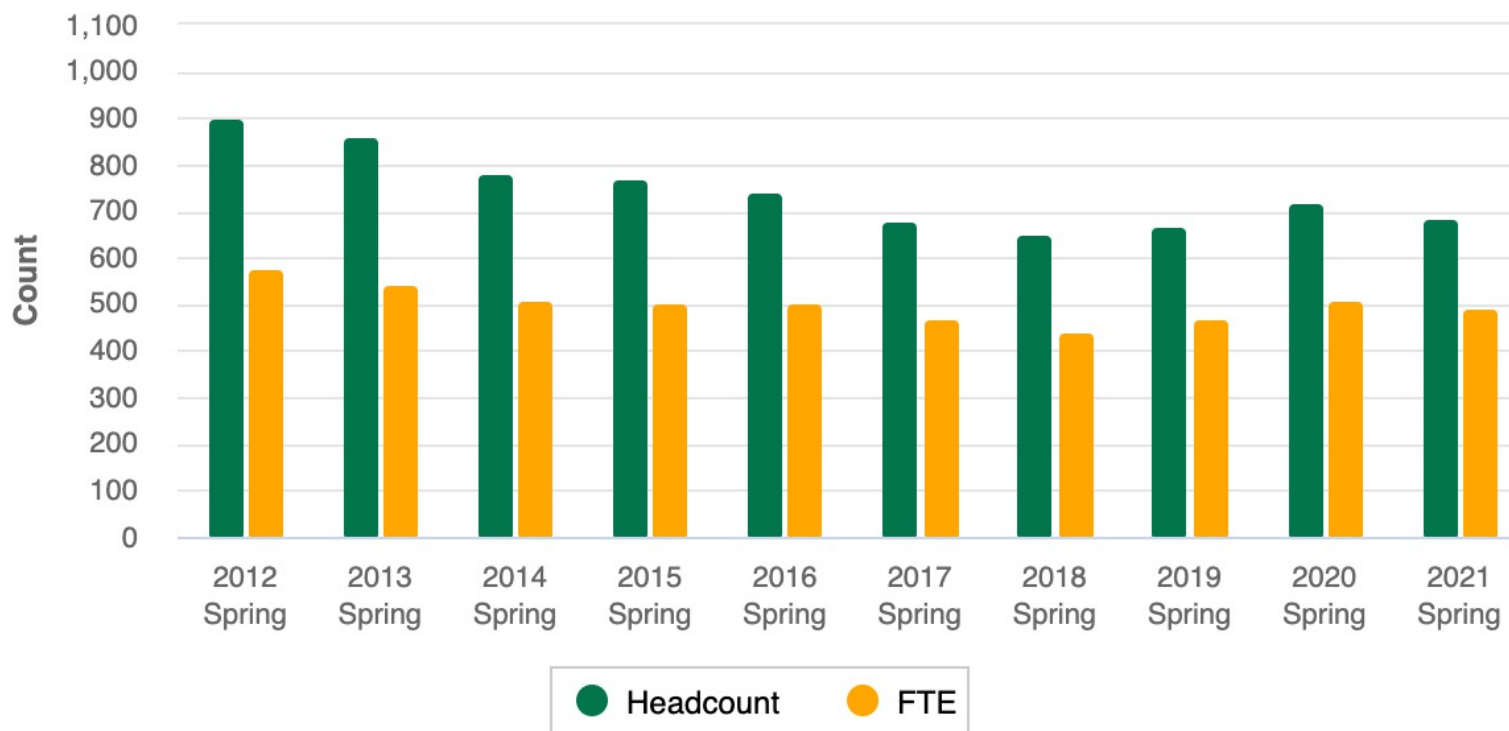
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Enrollment trends – International Graduate Students

Enrollment Trend for Selected Group

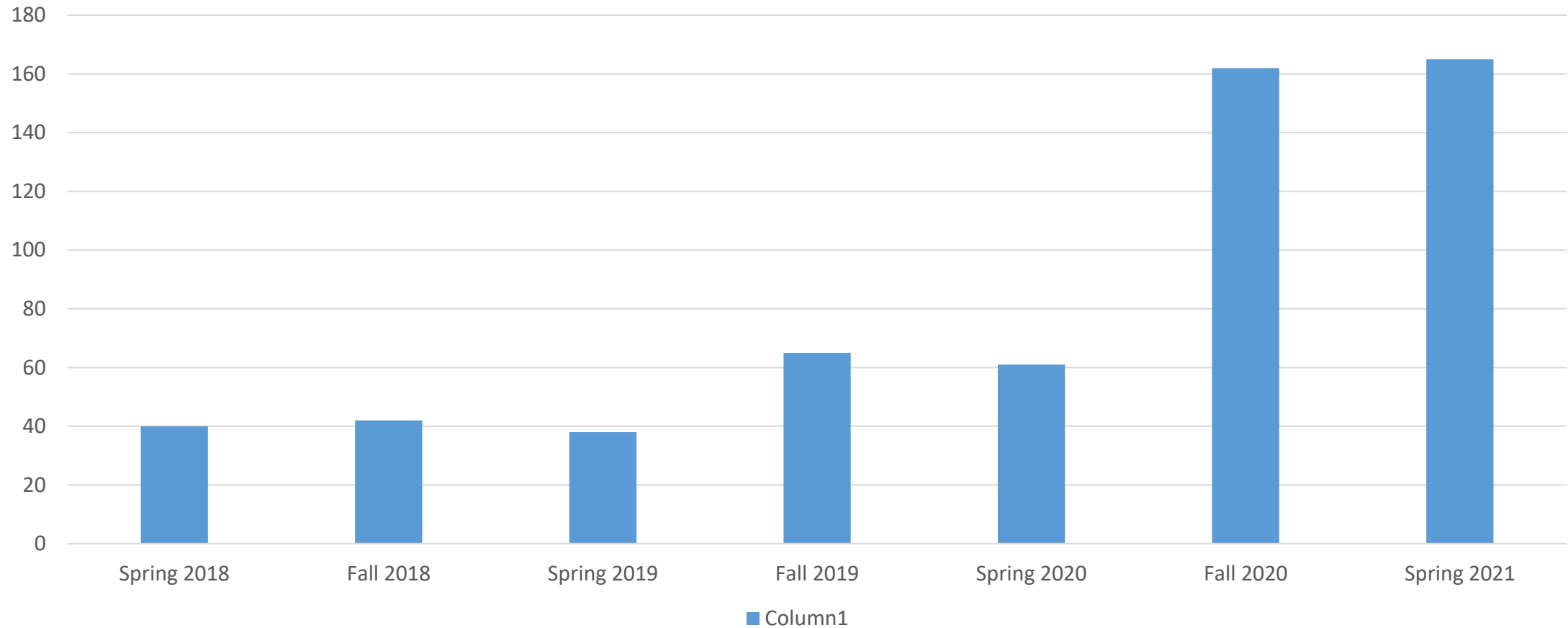
Source: ODS



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WRGP Enrollment Trends

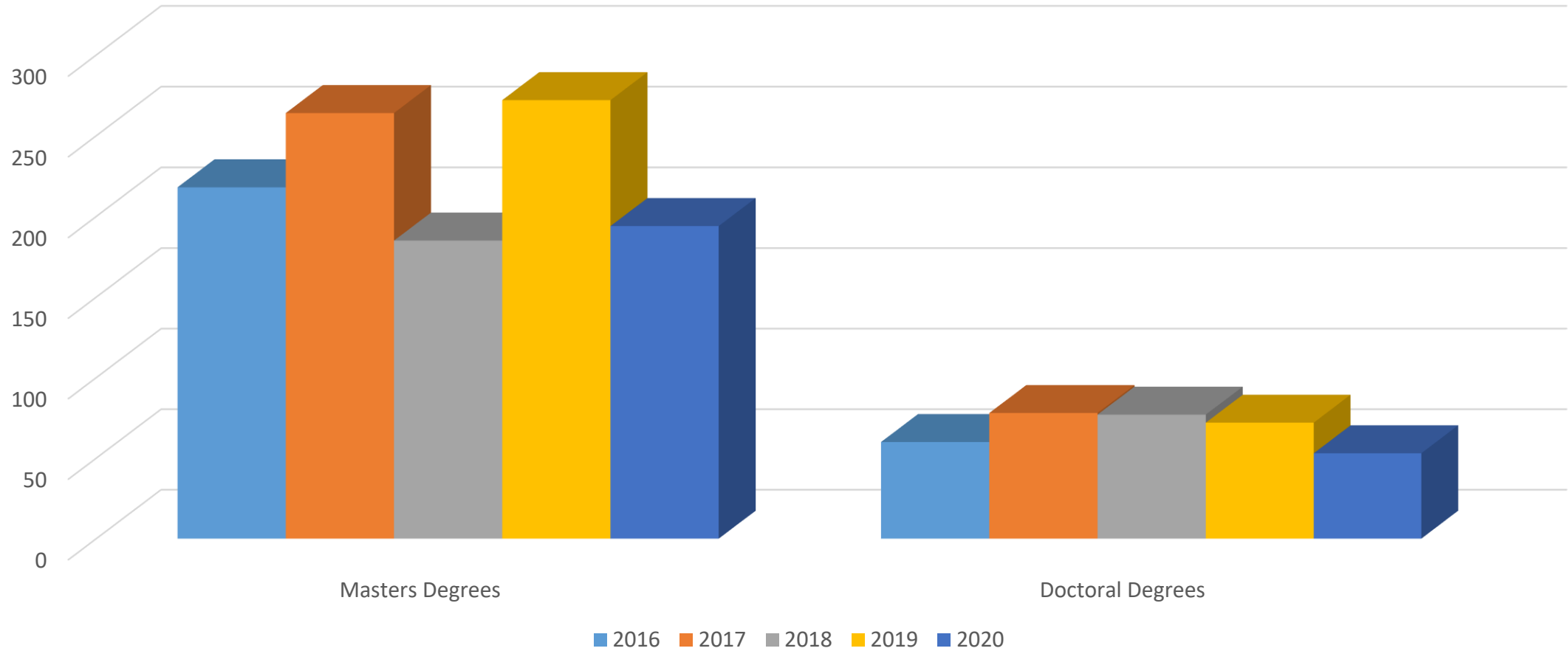


Graduation Patterns



Degrees Awarded 2016-2020 Fall semesters

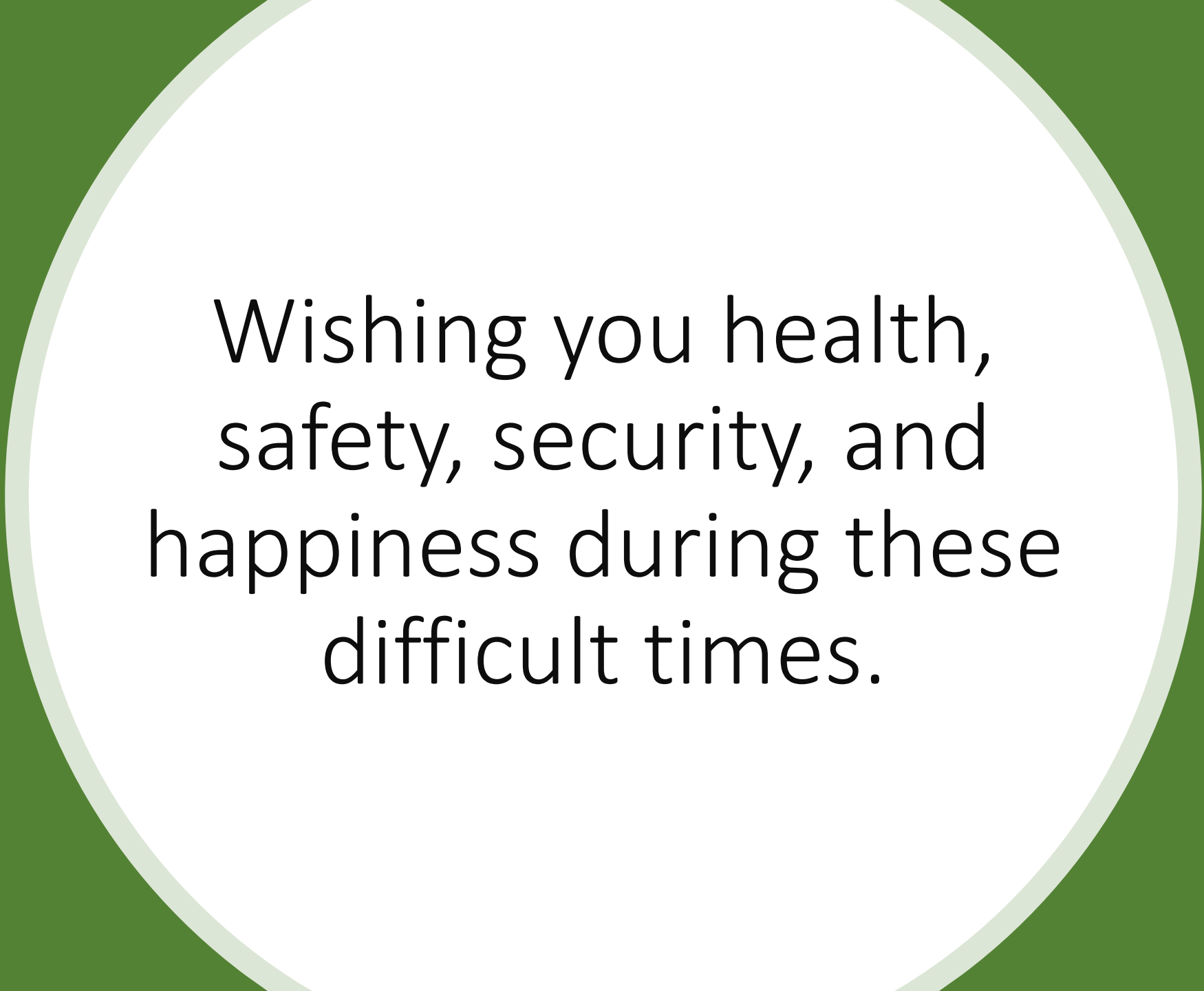
(source MIRO)



Mahalo

Concluding thoughts, comments, questions?





Wishing you health,
safety, security, and
happiness during these
difficult times.