Graduate Assembly

November 30, 2016

OFFICE OF GRADUATE EDUCATION
UNIVERSITY OF HAWAIʻI AT MĀNOA
Overview

- Welcome
- Reminders/Announcements
- Report on UHM Graduate Education
- Initiatives
- Q & A
Friendly Reminders

- Remote Participation for thesis/dissertation defense Guidelines
  - Since Spring 2015, programs can set guidelines for flexibility
  - Submit procedures and implementation steps in memo to OGE

- Program Modifications
  - Memo requesting approval should undergo review and approval by graduate program faculty, college curriculum committee (as appropriate), Deans office, OGE, then OVCAA
  - [http://manoa.hawaii.edu/graduate/content/programs-courses](http://manoa.hawaii.edu/graduate/content/programs-courses)
More Friendly Reminders

- Annually Review Graduate Faculty List
  - Inform OGE of any changes (e.g. retirements, resignations, renewal of affiliate graduate faculty, new hires, etc.)

- Curriculum Review

- Away memo for Graduate Chairs – Summer

- Annual Doctoral Student Progress Report – DUE by 5/16/17 – can email to oge@hawaii.edu (grade submission deadline)

- Refrain from sending departmental denial and/or dismissal letters to applicants
Graduate Education Updates
Enrollment Trends – Classified Graduate Students

Manoa Institutional Research Office

OFFICE OF GRADUATE EDUCATION
UNIVERSITY OF HAWAII AT MANOA
Enrollment Trends – All Masters Degrees
Enrollment trends – All Doctoral Students

Source: ODS

Manoa Institutional Research Office
International Graduate Student Enrollment
Graduation patterns
Masters Degrees Awarded

![Graph showing the number of masters degrees awarded from 2005 to 2016, with a peak in 2011 and a general decline thereafter. The graph also shows the average SSH hours per semester, with a slight increase in recent years.]
Doctoral Degrees Awarded
### Time-to-Degree 2014-2016 academic years

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<td></td>
<td>Doctoral</td>
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<td>Average TTD</td>
<td>5.60</td>
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<td>Median TTD</td>
<td>5.32</td>
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What can we do collaboratively to support graduate education?
GA Policy EP5.223 (revisions)

- Articulated the 3 general types of GAs
  - GA, GRA, GTA
- Consider step advancement
- Notification of reappointments in a timely manner (4/15 for fall, 11/1 for Spring)
- Need protocol for handling sick or emergency absences by GAs
OGE Initiatives

- **Recruitment**
  - 3+2 programs (29 programs across 19 partner institutions)
  - Campus Fairs, Mānoa Experience, UHH, International Education Week, Honors program*
  - Study Hawaiʻi (Taiwan), MOUs

- **Engagement & Professional Development**
  - New Graduate Student Orientation (NGSO)
  - Workshops
  - 3 Minute Thesis Competition

- **Administrative Processing**
  - Online submission of supplemental materials (evaluation process remains the same)
  - Online forms
BA/MA Pathway Draft Guidelines

- Minimum 141 credits (total) with at least 12 credits at the 600 level (for Plan A), or 18 credits at 600-level for non-thesis (capstone).

- Nine (9) credits may be double-counted: two (2) 600-level courses and up to one (1) 400-level course.

- Admission: Fall of Junior Year (5th semester) - Successful completion of required course(s) for the BA program with a grade of B+ or better.

- Graduate Admissions Application and fee as well as program admission materials are required. Students receive notice of “Early Admission” in spring of the Junior year (6th semester).

- Students begin double-counted course work in the fall of the Senior year (7th semester) at undergraduate tuition rate.

- Students graduate with BA at the end of the 8th semester.

- Students begin 9th semester as “graduate students” and continue program at graduate tuition rate.

- Students graduate with MA at the end of the 10th semester.
Professional Development for Graduate Students

**Fall 2016 Workshops**

- How to use the new submission system for IRB
- Assessment 101: What graduate students should know

*Ka Ui O Mānoa – 6 part seminar series for graduate students regarding Hawaiian culture and place (Mānoa)
Supporting Graduate Chairs & Faculty

- New Graduate Chair orientation
- Planning Graduate Mentoring Workshops
- Leadership Matters transferred (back) to OVCAA
Concluding thoughts, comments, questions?

Mahalo