

**Sample ad documentation for  
non-teaching EB-2/EB-3 requests**

[Return to your list of jobs](#)

 [Print Job Order](#)

**Job Summary**

Job #: 1315

**1) 30-day job order  
(HireNet)**

**Director of Widget Studies Program**

**UH Manoa-Widget Studies**

Honolulu, HI - 96822  
Posted 8/8/2016 on HireNet Hawaii  
Positions available: 1

Occupation: Education Administrators, Postsecondary

**Job Requirements**

**BD 36**

**Job Properties**



HELP  
WANTED  
REGULAR

DURATION  
**150+**  
DAYS

**40**



**Job Description**

Duties and Responsibilities

Plan, develop, and manage all aspects of the Widget Studies Program. Oversee the operating budget, grants, expenditures, and other financial management matters. Recruit faculty and staff. Evaluate faculty members for promotion, tenure, and contract renewal. Supervise staff and student assistants. Conduct program assessment and prepare reports, including annual program reviews. Contribute to curriculum development. Collaborate with faculty, staff, and students to further program objectives. Participate in planning and attending program initiatives and events, which may take place on- or off-campus during evenings, weekends, and/or holidays. Travel occasionally to attend conferences and seminars. Other duties as assigned.

**Share this Job**



**Hide Additional Job Information**

**Job Information**

Job Order Number: **1315**  
 Job Title: **Director of Widget Studies Program**

Job Duration: **Over 150 Days**  
 Type of Job: **Regular**  
 Full or Part Time: **Full Time (30 Hours or More)**  
 Job Position(s): **1**  
 Date Job Order Created: **8/8/2016**  
 Date Job Order Last Updated: **8/8/2016 3:33:00 PM**  
 Last Day Job Order Available Online: **09/08/2016**  
 Source: **Preferred Employer**  
 Site: **HireNet Hawaii**  
 Work At Home: **No**

**<-- Posting dates - must be at least 30 days**

**Employer Information**

Employer Name: **UH Manoa-Business**  
 Type of Employer: **State Government**  
 Company Profile: **View company profile**  
 Other Local Job Listings: **View other job listings for UH Manoa-Business located in honolulu**  
 All Job Listings: **View all job listings available for UH Manoa-Business**

**Location/Work Site Information**

Location Name: **University of Hawaii**  
 Address: **Widget Studies Program**  
 City, State, Zip, and Country: **Honolulu, HI 96822 US**  
**Map Address**

Public Transportation Accessible: **Yes**  
 Location/Work Site Industry (NAICS): **611310**

**Special Skills (degrees, certifications, software, etc.)**

**Other Conditions:**

Full Time. Permanent. Annually renewable dependent on satisfactory performance and availability of funds.

### Minimum Qualifications

PhD in widget studies or related field. Strong communication and leadership skills. 3 years of experience teaching college/university level courses in widget studies; scholarly publication in widget studies. Ability to establish and maintain effective working relationships with diverse groups and to work successfully in a multi-cultural and multi-ethnic environment.

---

**To Apply:** mail a resume to: UH Manoa, Widget Studies Program, 123 Aloha Lane, Honolulu, HI 96822

**Inquiries:** Widget Studies Program, 808-956-0000, widget@hawaii.edu

UHM is an EEO/AE employer

---

#### Occupation Information for Education Administrators, Postsecondary

Occupation: **Education Administrators, Postsecondary**

#### Education and Training

Minimum Education Level Required: **Doctorate**

Typical Education Levels: **View typical education requirements for Education Administrators, Postsecondary**

Education Programs: **View education programs locally available to train Education Administrators, Postsecondary**

---

#### Work Experience

Minimum Experience Required: **36 months**

Typical Work Experience: [View typical work experience requirements for Education Administrators, Postsecondary](#)

#### Compensation and Hours

Salary Range: **Not Specified** <-- Don't specify any salary amounts  
Pay Comments: DOE (Depends on Experience)  
Typical Wage Rates: [View typical labor market wage rates for Education Administrators, Postsecondary](#)  
Hours per Week: 40  
Shift: Other, see job description

#### Skills Required

Job Skills: [View typical job skill requirements for Education Administrators, Postsecondary](#)  
Tools and Technology Skills: [View typical Tools and Technology skills used by Education Administrators, Postsecondary](#)

#### Specialized Job Requirements

Test Requirement: No test required  
Driver's License Required: No  
Typing Speed Requirement: Not Specified

#### Personal Requirements for Education Administrators, Postsecondary

Work Interests: [View the typical interests of individuals that are Education Administrators, Postsecondary](#)  
Knowledge: [View the knowledge typically needed by Education Administrators, Postsecondary](#)  
Abilities: [View the abilities typically needed by Education Administrators, Postsecondary](#)  
Work Styles: [View the personal characteristics that can affect how well Education Administrators, Postsecondary perform](#)

#### Nature of the Work for Education Administrators, Postsecondary

Work Values: [View what is typically important in a job to Education Administrators, Postsecondary](#)  
Work Activities: [View typical work activities for Education Administrators, Postsecondary](#)  
Tasks: [View the specific tasks commonly performed by Education Administrators, Postsecondary](#)  
Working Conditions: [View the typical working conditions for Education Administrators, Postsecondary](#)  
Tools and Technology Skills: [View the tools and technology generally used by Education Administrators, Postsecondary](#)  
Occupational Videos: [View a short video about Education Administrators, Postsecondary](#)

To display more information including how to apply for this job, click the button below.

2) Newspaper ad: 1st Sunday

Sunday 8/14/16 HONOLULU STAR-ADVERTISER

Issue date & publication name must be visible.

Drivers
KAREN EXTRA \$5 CASH \$5
NEWSPAPER MOTOR CARRIERS WANTED

HICKAM FEDERAL CREDIT UNION
Seeking personnel, self-motivated, individuals with excellent communication, customer service, and organizational skills.

Ground Transport Inc
SCHOOL BUS DRIVERS
SCHOOL VAN DRIVERS
REGULAR DELIVERY DRIVER

Hawaiian Isles Distributors
CDL "A" DRIVERS
CDL "B" DRIVERS

ORDER MAKERS
Must have previous order-check-out experience.
CDL A & B DRIVERS

Menehune Water Company looking for the "Best of the Best"
Hawaii's largest bottled water company has an immediate opening for a Director of Sales & Marketing

DOTANI PRODUCE is now hiring for the following positions:
FULL-TIME PACKER
NIGHT TIME SUPERVISOR
DAY/NIGHT TIME CDD/CLERK

Website: WORKATUH.HAWAII.EDU
UNIVERSITY OF HAWAII EMPLOYMENT OPPORTUNITIES
For full descriptions and other employment listings, visit website above.

University of Hawaii - Director of Widgeo Studies Program. Will plan, develop, and manage all aspects of the Widgeo Studies Program.

ACCOUNTING CLERK FULL-TIME
Necessary candidate will be responsible for preparing, reviewing, and mailing customer bills for advertising, classified, and legal advertisements.

Must run a full --> ad that includes employer name ("University of Hawaii"), title, duties, MQs, DQs (if any), & instructions. Can't summarize the job & then link to the full description on Work at UH.

HAWAII'S Service Directory 521-9111

Accounting-Bookkeeping, Carpentry, Contracting-Construction, Handyman, Masonry, Moving-Shipping, Roofing, Yard Service, Painting, Sewing & Alterations, Towing, Tree Trimming, Plumbing, Resumes, ALOHA ROOFING, etc.

Note: Entire page can be reduced to a copy on an 8.5x11-inch sheet.

Subscribe Today: 521-9111 (6397)

Sunday 8/21/16 HONOLULU STAR-ADVERTISER

**Drivers**  
 EARLY EXTRA \$5 CASH \$5 STREET EARLY AM. \$100/ST. NEWSPAPER MOTOR CARRIERS WANTED  
 Call for more info:  
 APOLE 954-2487  
 DOMINIC  
 WAIHANA 921-4255  
 HAUNANI  
 EVA BEACH 387-5930  
 ASNER

**KAHAI/PUNALU/HAUOLA**  
 352-8905  
 TOM  
 MILLIAN MAUIKA 692-6864  
 KALANI  
**KALUA/WAIALAE/475-2000**  
 MATT  
**KALUA 285-5500**  
 DANNY  
 Honolulu/Opole/Hong Kong  
 Must have 4 yrs. exp. as driver  
 2 yrs. exp. as driver

**General**  
 Bookkeeping/Maintenance/Accounting  
 Call for more info:  
 808-938-1000  
 808-938-1000

**University of Hawaii - Director of Widgeo Studies Program**  
 Will plan, develop, and manage all aspects of the Widgeo Studies Program, oversee the operating budget, grants, expenditures, and other financial management matters. Recruit faculty and staff. Evaluate faculty members for promotion, tenure, and contract renewal. Supervise staff and student assistants. Conduct program assessment and prepare reports. Including annual program reviews. Contribute to curriculum development. Collaborate with faculty, staff, and students to further program objectives. Participate in planning and attending program initiatives and events, which may take place on or off campus during evenings, weekends, and/or holidays. Travel occasionally to attend conferences and seminars. Other duties as assigned.  
 Requirements: PhD in Widgeo Studies or related field. Strong communication and leadership skills. 3 years of experience teaching college/university level courses in Widgeo Studies. Ability to establish and maintain effective working relationships with diverse groups of people and to work successfully in a multi-cultural and multi-environment. Interested persons should mail a resume to Widgeo Studies Program, 123 Naha Lane, Honolulu, HI 96822. UH is an EEO/AAE employer.

**HICKAM FEDERAL CREDIT UNION**  
 Seeking personnel, self-motivated, individuals with excellent communication, customer service, and organizational skills. Must be available to work flexible hours, and have good verbal and computer skills.  
 visit [hickamfcu.org](http://hickamfcu.org) or e-mail [hr@hickamfcu.org](mailto:hr@hickamfcu.org)  
 Assistant Accounting Manager  
 Teller  
 Excellent benefits including 401k with 20% Employer Match  
 Direct income and salary requirements to be discussed with candidates.  
 Hickam Federal Credit Union-Attn: HR  
 P.O. Box 20625, Honolulu, HI 96820  
 or email at [hr@hickamfcu.org](mailto:hr@hickamfcu.org)  
 humanresources@hickamfcu.org  
 An Equal Opportunity Employer

**Menehune Water Company looking for the "Best of the Best"**  
 Menehune Water Company has an immediate opening for a Director of Sales & Marketing. This is a new position to build and direct a team of regional sales personnel and work with the company's 5 pilot water facilities. Must have excellent communication and relationship building skills. Self-motivated and proactive, with the ability to balance multiple priorities, track record of success and strong performance in sales-oriented. Ability to develop and maintain sales relationships with customers and industry representatives. Good communication with senior management. Competency in Microsoft Office suite applications (Word, Excel, Outlook, etc.) Publisher, Corel and Power Point.  
 Salary range from \$75,000 to \$130,000 based on experience, plus annual bonus. Excellent benefits package. If interested candidate, please send resume to: [hr@menehunewater.com](mailto:hr@menehunewater.com) or call (808) 487-8582  
 KEYWORD: SAMENEHUNE

**Ground Transport Inc**  
  
**SCHOOL BUS DRIVERS**  
 • CDL B or A License w/P & S Endrs. Preferred  
 • Will train this right applicant to upgrade to CDL License  
**SCHOOL VAN DRIVERS**  
 • For Special Education Routes  
 • No CDL License Required  
 Clean Traffic and Criminal Abstracts Required  
 Must be able to pass DOT physical  
 Good Pay Plus Benefits  
 Apply in Person at:  
 91-333 Kalia Street - (Campbell/Yapointe)  
 KEYWORD: SAGROUNDTRANSPORT

**DOTANI PRODUCTS is now hiring for the following positions:**  
**FULL & PART TIME PACKER**  
 Heavy lifting up to 50 lbs. working in cool facility, working in 55 degree temperature 4 hrs work hours.  
**DAY/NIGHT TIME ODDER PACKERS**  
 Full time 40 hrs/week, heavy lifting up to 50 lbs. Knowledge of product a plus. 24 hrs work week, 36 hrs/week.  
**REGULAR DELIVERY DRIVER**  
 Full time, M-F 7:00 am to 3:00 pm. Good driving experience a required. Clean abstract. Familiar with roads around the island. Heavy lifting.  
**NIGHT TIME SUPERVISOR**  
 At least 2 years of supervisory experience with a staff of 10 or more. Able to work 12 hours shifts. Proven knowledge of a MGT. able to lift 70 lbs on a regular basis. 5-6 hrs weekly. 2nd shift, 10-10:30 hrs. Must have a good understanding of people skills. Must be able to handle multiple tasks and be a team player.  
**CDL A DRIVER**  
 Full-time. Must be able to drive a heavy equipment. Clean abstract. Familiar with roads around the island. Heavy lifting.  
**MAINTENANCE SUPERVISOR**  
 Manages facility and grounds and supervising workers working in 55 degree temperature. Must have a MGT. able to lift 70 lbs on a regular basis. 5-6 hrs weekly. 2nd shift, 10-10:30 hrs. Must have a good understanding of people skills. Must be able to handle multiple tasks and be a team player.  
**AP CLERK**  
 Approximate 10 hrs by week. Detail oriented, multi-tasking, good money skills, flexible and able to work with others.  
 To apply please call: 808-812-9400

**ACCOUNTING CLERK FULL-TIME**  
 Successful candidate will be responsible for preparing, reviewing, and mailing customer bills for advertising, classified, and legal advertisements according to the required specifications and client bid. Candidate will also be responsible for daily balancing, account reconciliations, rate verifications, forecasting accountabilities, setting credit card statements, filing, mailing, and general clerical duties of an accounting department. Must be able to handle multiple tasks, deadlines, and work in a team based environment. Position requires a self-starter who works well under pressure with solid computer skills in Excel and MS Word, and has the ability to efficiently learn and utilize new software applications. Three years of experience in accounting preferred. Experience with a variety of accounting and billing software will be a plus. Candidate must possess attention to detail skills to produce a high level of accuracy. Excellent communication and organizational skills are a must.  
 The candidate will receive a generous benefit package including Medical, Dental, Vision, 401k, PTO, and more.  
**Star Advertiser**  
 If you meet the above requirements, please send or email your resume to: 500 Ala Moana Blvd Ste. 7-599 Honolulu, HI 96813 Email: [resume@staradvertiser.com](mailto:resume@staradvertiser.com)

**Hawaiian Isles Distributors**  
 Openings for full-time Drivers Monday - Friday Schedule  
**CDL "A" DRIVERS**  
 Openings for CDL "A" Drivers. Can earn up to \$52,000 per year + OT. Also have opening for CDL B or Type 3 licensed individuals to train at our expense to upgrade to CDL B.  
 Apply in person with current Hawaii Driver History Record or Traffic Abstract, M-F 8:00 a.m. - 4:00 p.m.  
 HI Holdings, Inc.  
 2839 Makunui Street  
 Honolulu, HI 96819  
 Or email: [hr@hawaiianisles.com](mailto:hr@hawaiianisles.com)  
 An Equal Opportunity Employer  
 #EEOEQUA

**ORDER MAKERS**  
 Must have previous experience of order making experience. Program 8:00 am - 4:00 pm.  
**CDL A & B DRIVERS**  
 Must have previous order-making experience. Can handle with Order runs, and have a good driving record. Program 8:00 am - 4:00 pm. Offer an excellent benefits package including health and retirement medical benefits.  
 "An already needed company and wide in our industry!"  
 Apply in person at:  
**Armstrong Produce**  
 4021 Hapai Street  
 Honolulu, HI 96819  
 Monday-Friday 10:00 am - 4:00 pm  
 Armstrong Produce Ltd. is an Equal Opportunity Employer. All qualified individuals are encouraged to apply.  
 #EEOEQUA

**Website: WORKATUH.HAWAII.EDU**  
**UNIVERSITY OF HAWAII EMPLOYMENT OPPORTUNITIES**  
 For full description and other employment listings, visit website above. Applications are due 15 days unless otherwise specified and subject to funding and/or position clearance. UH is an Equal Opportunity Employer/Active Inclusion Institution.  
**FACTORY**  
 Jr or Asst Specialist (Livingston Specialized Dept of Native Hawaiian Health) JABSCM, Kalaheo, HI 96901, temp, closes 08/04/2015. 603-692-1022  
**Assistant Researcher, C of Trop Agr & Hort Sci, Human Nutr, Food & Animal Sci, Manoa Campus, #65576, continuous recruitment, 808-950-7094**  
**Assistant Researcher, C of Trop Agr & Hort Sci, Plant & Environmental Protection Sci, Manoa, #6224, continuous recruitment, 908-950-7070**  
**Junior Researcher, C of Trop Agr & Hort Sci, Molecular Biosciences and Biotechnology, Manoa Campus, #65731, temp, closes 08/30/15. 808-950-8801**  
**Instructor, C of Early Childhood Education, Hawaii Community College, Hilo, #63559, closes 08/15/15. 808-934-2518**  
**Assistant or Associate Professor General Interest, Manoa, UHM Sch of Med/Dept of Med, Queen's Medical Center, #66780, continuous, 908-950-7410**  
**Academic Support PBA (Lib) Coordinator, Hawaii Community College, Hilo, #73067, temp, closes 08/17/15. 808-934-2518**  
**Info Tech PBA or PBB Network Specialist, ITS, Manoa, #73816, closes 04/05/15. For complete guide & how to apply, visit [www.hawaii.edu/itdca](http://www.hawaii.edu/itdca)**  
**Institutional Support PBA (Admin & Fiscal Support Sci, Auxiliary Services, Manoa Campus, #79023, temp, closes 07/28/15. 808-950-7155**  
**Institutional Support PBA (Admin & Fiscal Support Sci, Auxiliary Services, Manoa Campus, #79071, closes 07/28/15. 808-950-7425**  
**Assistant Volleyball Coach (Men) UHM Athletics Dept #79021, temp, closes 07/30/15**  
**For civil service positions (e.g., clerical, security, maintenance, lab aids, etc.), please visit: [hawaii.gov/hilo/main/wsd](http://hawaii.gov/hilo/main/wsd)**

**HAWAII'S Service Directory 521-9111**  
 ACCOUNTING-BOOKKEEPING CARPENTRY CARPENTRY CARPENTRY CONTRACTING-CONSTRUCTION HANDYMAN MASONRY MOVING-SHIPING ROOFING YARD SERVICE  
 Accounting-Bookkeeping: 442-334 LUNA  
 Carpentry: CARREIRA HOME REPAIRS & REMODELING  
 Contracting-Construction: Island Home Repair  
 Handyman: CHAN TECHNIQUE  
 Masonry: ALL CONCRETE, ROCK WALL  
 Moving-Shiping: SAN SEAN MOVING CO.  
 Roofing: AFFORDABLE ROOFING  
 Yard Service: CHERRY LAWN CARE

Subscribe Today: 521-9111

**Drivers**

EARN EXTRA \$\$ CASH \$\$ SHORT, EARLY AM HOURS!!

**NEWSPAPER MOTOR CARRIERS WANTED**

Call for more info:

**MAPUNAPUNA/KALIHI**  
630-9680  
DENNIS

**DOWNTOWN**  
722-5066  
KEN

**MAKIKI**  
222-5775  
ALLAN

**NUUANU/PALI LIUHA**  
227-0107  
DARYL

**KALAMA VALLEY**  
255-7111  
LESTER

**HAWAII KAI**  
221-9721  
DARRYL

**KALANI**  
291-2067  
AARON

**MANOA**  
221-1909  
DARREL

**HICKAM/SALT LAKE**  
348-3889  
BRIAN

Immediate Openings Hiring NOW!

Must have own transportation.

Star Advertiser

**General**

**Eng Food Demonstrator**  
\$11 to start \$12 with Exp. Car req'd. Around Island 375-5719 between 5p-7p

Hiring for: Entry Level \$10.25 up to \$15.00/hr  
-Landscaping  
-Maintenance  
-Housekeeper

Experience preferred, Apply in person M-F 9am-4pm or submit resumes to: Kukul Plaza  
1255 Nuuanu Ave. Hon, HI admin@kukulplaza.com

**HOUSECLEANING**  
Imm hire, FT, Driver's Lic req. Mon-Fri., \$12/hr. The Home Team Cleaning Service. 677-0855

**HOUSEKEEPERS**  
Immediate work in the Waikiki, Pearl City, & Central Oahu. Must have 6+ mo. Exp. & can pass a drug & criminal Background check. PT and FT Work avail.  
995-3974  
jobs@hi-employment.com

**JPB Engineering, Inc.**  
Office Administration and Bookkeeping Manager  
Organized, detail oriented, efficient, good work ethic. BA or 2-4 yrs supervisory skills, good communication, assist w/ admin, prioritize deadlines, Process AP, AR, reconciling, word, excel & quickbooks.  
janet@jpbengineering.com

**NEWSPAPER DISTRIBUTOR**

Looking for a dependable Independent Contractor to deliver newspapers in:  
**Mapunapuna/Kalihi Areas**

Contractors are responsible to pick up the newspapers with a dependable vehicle daily. A successful candidate must be 21 years of age, have a valid driver license with a clean driving abstract and proof of insurance.

**Great Business Opportunity!**

For more details, Call Dennis 808.630.9680 or email: ddollm@staradvertiser.com

Star Advertiser

University of Hawaii - Director of Widget Studies Program. Will plan, develop, and manage all aspects of the Widget Studies Program. Oversee the operating budget, grants, expenditures, and other financial management matters. Recruit faculty and staff. Evaluate faculty members for promotion, tenure, and contract renewal. Supervise staff and student assistants. Conduct program assessment and prepare reports, including annual program reviews. Contribute to curriculum development. Collaborate with faculty, staff, and students to further program objectives. Participate in planning and attending program initiatives and events, which may take place on- or off-campus during evenings, weekends, and/or holidays. Travel occasionally to attend conferences and seminars. Other duties as assigned. Requirements: PhD in widget studies or related field. Strong communication and leadership skills. 3 years of experience teaching college/university level courses in widget studies; scholarly publication in widget studies. Ability to establish and maintain effective working relationships with diverse groups and to work successfully in a multi-cultural and multi-ethnic environment. Interested persons should mail a resume to Widget Studies Program, 123 Aloha Lane, Honolulu, HI 96822. UHM is an EEO/AEE employer.

**Oceanic Time Warner Cable**

We are currently hiring for the following positions:

**SQL PROGRAMMER ANALYST-FINANCE**  
Req #1802908R Full-time

For a complete list of openings & to submit your resume online, visit our website at [jobs.timewarnercable.com](http://jobs.timewarnercable.com) (No phone calls please.)  
Time Warner Cable is an Equal Opportunity Employer. Minority/Female/Disability/Veteran/Current Unemployment Status.

KEYWORD: SAUCEANIC

**HAWAIIAN HUMANE SOCIETY**  
To apply, visit [HawaiianHumane.org](http://HawaiianHumane.org)

**PUBLIC POLICY ADVOCATE**

Seeking an animal advocate responsible for promoting policies that create a more pet friendly community and increase the protection of all animals. Must be a creative problem solver and a skilled communicator who can work effectively with public, private and individual stakeholders who may hold diverse points-of-view.

**CUSTOMER SERVICE MANAGER**

Looking for a dynamic and creative leader who will be responsible for supervising 8 staff who manage adoption programs that encompass on-site and off-site adoptions. Must have excellent communication and problem solving skills. At least 5 years of customer service experience, including at least 3 years in a leadership role is preferred.

KEYWORD: SAHAWNHUMANE

**UNITED STATES POSTAL SERVICE**

**USPS HOLIDAY JOBS**

U.S. Postal Service hiring temporary workers for the holidays to handle mail, equipment and transportation at various offices and facilities.

Pay- \$15.00 to 20.75/Hr  
Hours - 6 to 8 hours/day, 6 days/wk  
Shifts - Early mornings, late afternoon and night; 24 hour operation  
Duration - 11/12/16 to 01/06/17,  
Subject To Change

**JOBS - MOTOR VEHICLE OPERATORS (Commercial Driver License required) POSTAL SUPPORT EMPLOYEES HOLIDAY CLERK ASSISTANTS CASUAL MAILHANDLERS**

Apply online at [USPS.com](http://USPS.com); Go to About USPS Jobs; Select "careers" at bottom of page  
Select "Search now"  
Select "Hawaii", select "Start"  
Select your job posting and select "Apply"

KEYWORD: SAUSPS

**THE PLAZA**  
— Assisted Living

The Plaza Assisted Living is accepting resumes for the following positions:

**PUNCHBOWL** - apply to [Uilani@plazaassistedliving.com](mailto:Uilani@plazaassistedliving.com)  
**CHARGE NURSE** - FT/PT (evening & night shift)  
**RESIDENT CARE AIDE** - FT/PT (evening & night shift)  
**PREP COOK** - PT

**MOANALUA** - apply to [shannon@plazaassistedliving.com](mailto:shannon@plazaassistedliving.com)  
**DISHWASHER/UTILITY** - FT/PT  
**RESIDENT CARE AIDE** - FT/PT/OC  
**HOUSEKEEPER** - FT  
**COOK** - PT  
**DINING ROOM SERVER** - FT/PT

**WAIKIKI** - apply to [CTakeda@plazaassistedliving.com](mailto:CTakeda@plazaassistedliving.com)  
**CHARGE NURSE** - PT  
**RESIDENT CARE AIDE** - PT  
**DINING ROOM SERVER** - PT

**MILILANI** - apply to [LHiga@plazaassistedliving.com](mailto:LHiga@plazaassistedliving.com)  
**CHARGE NURSE** - PT  
**ACTIVITIES ASSISTANT** - PT

**PEARL CITY** - apply to [jgreen@plazaassistedliving.com](mailto:jgreen@plazaassistedliving.com)  
**CONCIERGE** - FT/PT  
**DISHWASHER/UTILITY** - PT  
**COOK** - FT/PT  
**RESIDENT CARE AIDE** - FT/PT  
**CHARGE NURSE** - FT/PT

KEYWORD: SACLAZA

**PAY RATE HIGHER**

**Enterprise**  
**National**  
**Alamo**

**OAHU**

**Service Agents/Car Cleaners**  
(Island Wide; day shift)

**Service Agents**  
(average 35 hrs & FT)

**Lot Driver**  
(Alamo airport; day shift)

**Admin Driver**  
(Mon-Fri; day shift)

**Customer Assistance Reps**  
(Enterprise airport; all shifts)

**Customer Assistance Reps**  
(Enterprise airport, Waikiki, days)

**Return Agent**  
(Alamo airport; all shifts, FT)

**Return Agent**  
(Alamo-Disocvery Bay; average 35 hrs)

**Greeters**  
(all shift: FT)

**Rental Sales Agent**  
(Kaiulani; FT)

We offer medical, 401k, employee/family discount car rentals.  
Apply now at [go.enterpriseholdings.com](http://go.enterpriseholdings.com) or email [Lei.A.lkeda@ehi.com](mailto:Lei.A.lkeda@ehi.com)  
Equal Opportunity Employer

Subscribe Today:  
**538-NEWS(6397)**

**Engineering**

**MECHANICAL ENGINEER**

Seeking BSME graduate interested in A.C, plumbing & fire sprinkler design.  
[www.meihawaii.com](http://www.meihawaii.com)  
Email resume to: [admin@meihawaii.com](mailto:admin@meihawaii.com)

**General**

**BELL RINGERS**

Earn extra money for Christmas & help the needy by ringing bells at Salvation Army Kettle locations. November 11-December 24. New hires at \$3.50/hr.

Neat appearance, friendly smile. Call location nearest to you:  
Honolulu: 521-8551  
Leeward (Kroc Center): 693-8360 from Mon.-Fri.9/21-9/30; 10am-2pm  
Windward: 235-1408

**ALOHA ROOFING INC.**

Seeking a hardworking individual able to replace, repair, and install new roofs. Valid driver's lic. and experience required. Immediate opening.  
Pay based on experience. Call 753-0805 or 538-7663

**Healthcare**

Aide for paralyzed 56 year old in his pleasant Kaliua home. Personal care. Mon-Tue 7a-11a; Fri 1p-7p; +backup. \$12-16/hr +hith insurance. 515-344-4434

**ENGINEERING OPENINGS**

**Maint Supervisor** for Bishop Square. Previous commercial bldg, HVAC & supervisory experience preferred.

**Maint Lead** for premier Waikiki retail center with strong electrical exper & knowledgeable about HVAC, plumbing, carpentry & masonry. Previous supervisory experience preferred.

More details about positions on our site. We are a major facility service company with excellent benefits including 401k plan with employer match, vacation, medical & competitive wages.

Submit qualifications/resume to or apply M-F 9am-4pm:  
**Hawaiian Building Maintenance**  
1001 Bishop Street, #955  
Fax: 531-6946 • Email: [hr@hbmhawaii.com](mailto:hr@hbmhawaii.com)  
Online: [www.hbmhawaii.com](http://www.hbmhawaii.com)  
Equal Opportunity Employer

**DORVIN D. Leis co., inc.**

Hawaii's Largest Mechanical Contractor is hiring for Staff positions!

**Project Managers** (all islands)  
**Project Engineers** (all islands)  
**Sheet Metal/Piping CAD Detailers** (Maui & Oahu)  
**Fleet / Claims Administrator** (Oahu)  
**Executive Administrative Assistant** (Oahu)

Compensation is commensurate with position, location and experience. Excellent benefit package included.

Visit our website at [www.leisinc.com](http://www.leisinc.com)  
Please Submit Resume to:  
DDL - Attn: Human Resources  
202 Lalo Street, Kahului, HI 96732  
Email: [office@leisinc.com](mailto:office@leisinc.com)  
Fax: (808) 871-6828  
EOE/AA/Drug-Free Workplace





Search millions of jobs  
Enter keywords...

**Location:** US-[HI-Honolulu](#) - 96822  
**Compensation:** Not listed  
**Minimum Education:** Doctorate  
**Job Type:** Full Time  
[Email this job to a friend](#)

or [email this job](#) to apply later

Director of Widget Studies Program. Will plan, develop, and manage all aspects of the Widget Studies Program. Oversee the operating budget, grants, expenditures, and other financial management matters. Recruit faculty and staff. Evaluate faculty members for promotion, tenure, and contract renewal. Supervise staff and student assistants. Conduct program assessment and prepare reports, including annual program reviews. Contribute to curriculum development. Collaborate with faculty, staff, and students to further program objectives. Participate in planning and attending program initiatives and events, which may take place on- or off-campus during evenings, weekends, and/or holidays. Travel occasionally to attend conferences and seminars. Other duties as assigned. Requirements: PhD in widget studies or related field. Strong communication and leadership skills. 3 years of experience teaching college/university level courses in widget studies; scholarly publication in widget studies. Ability to establish and maintain effective working relationships with diverse groups and to work successfully in a multi-cultural and multi-ethnic environment. Interested persons should mail a resume to Widget Studies Program, 123 Aloha Lane, Honolulu, HI 96822. Closing date: September 27, 2016. JHM is an EEO/AEE employer.

**Must close at least 5 business days after posting date.**

or [email this job](#) to apply later

**Share this job**



**Want more jobs like this one?**

Enter your email to receive fresh job alerts:

**Related Jobs**

[Customer Service & Membership Specialist - Part Time](#) - Mililani, HI FAHT

[Customer Service Advocate - Honolulu, HI](#) - Honolulu, HI UnitedHealth Group

[Service Desk Specialist](#) - Fort Shafter, HI Leidos

[Customer Service Support Technician \(Trainee\) Position](#) - Honolulu, HI Xerox

[Service Experience Specialist - Ala Moana](#) - Honolulu, HI Nordstrom

**Jobseekers**

- [Search Jobs](#)
- [Post your Resume](#)
- [Setup Job Alerts](#)
- [Jobseeker Q&A](#)
- [Jobseeker Resources](#)
- [Jobseeker Blog](#)
- [Create Free Account](#)
- [Jobseeker Login](#)

**Employers**

- [Search Resumes Free](#)
- [USA Resumes](#)
- [Canada Resumes](#)
- [International Resumes](#)
- [Featured Jobs](#)
- [Pricing](#)
- [Employer Info](#)
- [Employer FAQ](#)
- [Employer Blog](#)
- [Create Account](#)
- [Employer Login](#)

**Company**

- [Testimonials](#)
- [Link To Us](#)
- [Company Info](#)
- [Contact Us](#)



## 6) Campus placement office

Log Out

### Director of Widget Studies Program

Posted: Aug 10, 2016

<b>DIVISION</b>	N/A	<b>POSITION TYPE</b>	Full Time
<b>JOB FUNCTION</b>	Education/Teaching		

#### DESCRIPTION

Will plan, develop, and manage all aspects of the University of Hawaii at Manoa Widget Studies Program. Oversee the operating budget, grants, expenditures, and other financial management matters. Recruit faculty and staff. Evaluate faculty members for promotion, tenure, and contract renewal. Supervise staff and student assistants. Conduct program assessment and prepare reports, including annual program reviews. Contribute to curriculum development. Collaborate with faculty, staff, and students to further program objectives. Participate in planning and attending program initiatives and events, which may take place on- or off-campus during evenings, weekends, and/or holidays. Travel occasionally to attend conferences and seminars. Other duties as assigned.

#### LOCATION

**Nationwide**

No

#### City

Honolulu

#### State/Province

Hawaii

#### Country

United States

#### WORK AUTHORIZATION

Legally Authorized to Work in the U.S.

#### QUALIFICATIONS

PhD in widget studies or related field. Strong communication and leadership skills. 3 years of experience teaching college/university level courses in widget studies; scholarly publication in widget studies. Ability to establish and maintain effective working relationships with diverse groups and to work successfully in a multi-cultural and multi-ethnic environment. UHM is an EEO/AE employer.

**HOW TO APPLY**  
Mail a resume to University of Hawaii at Manoa, Widget Studies Program, 123 Aloha Lane, Honolulu, HI 96822.

**IMPORTANT DATES**  
Posted On: August 10, 2016  
Applications Accepted Until:  
September 08, 2016

<-- Posting dates  
(closing date must  
be 5 business days  
or more after  
posting date)