

# PDE3 Portfolio Instructions

# Basic Elements

1. Pre- and Post-Assessments
2. Reflective Journal (3 lesson reflections and a final reflection)
3. Three Lesson Plans
4. Six Examples of Student Work

# Caption

- EVIDENCE- For each document that is required, you must provide a caption
- Your caption should be a brief description of the document you are submitting.
- The idea is to provide the reviewer a brief introduction to your evidence.
- We provide a template that you can use.

# #1 Pre and Post- Assessments

- The DOE requires evidence of growth.
- To accomplish this, we provide you with a pre and post assessment (Requirement #1) to help you reflect on your growth in this module.
- Requirement #1 only needs one caption.

# #2 Reflective Journal

- Create the reflective journal (Requirement #2 on the template) by placing your three lesson reflections together with the final reflection.

# Final Reflection

- Most important part of the portfolio
- Q1:How the TSI workshop met my personal professional development goals
- Q2:How the TSI workshop met my school's professional development goals

# #3 Three Lesson Plans

- We provide you with the TSI lesson plan, and lesson reflection template.
- Implement 3 target activities in your class.
- Be sure to align with HCPSIII.

# #4 Six Student Work Samples

- DOE requires 6 student work examples as evidence.
- Make connections between student results and teaching practices.
- At least one student example per lesson.



# Submission

- Email the digital portfolio to [fyang@hawaii.edu](mailto:fyang@hawaii.edu)
- Scan the student work samples
- Due date: November 12th, 2012