



UNIVERSITY  
*of* HAWAII®  
MĀNOA

# Office of the Vice Provost for Academic Excellence (OVPAE) Vice Provost Search







## About UH Mānoa

Located in the most diverse community and environment in the world, the University of Hawai'i at Mānoa is a globally recognized center of learning and research with a kuleana to serve the people and places of Hawai'i, and our neighbors in the Pacific and Asia. We cultivate creative and innovative leaders who mālama our people, our places, and our ways of knowing in order to sustain and transform our islands and the world.

Established in 1907, the University of Hawai'i at Mānoa is the largest and oldest of the 10 UH campuses. Mānoa offers hundreds of undergraduate, graduate and professional degrees; a strong, vital research program; and nationally ranked NCAA Division I athletics. UH Mānoa is a research university of international standings.

UH Mānoa has widely recognized strengths in tropical agriculture, tropical medicine, oceanography, astronomy, electrical engineering, volcanology, evolutionary biology, comparative philosophy, comparative religion, Hawaiian studies, Asian studies, Pacific Islands studies, and Asian and Pacific region public health. UH Mānoa offers instruction in more languages than any U.S. institution outside the Department of State. The main UH campus located in Mānoa Valley on the island of O'ahu began in 1907 as a land-grant college of agriculture and mechanic arts. With the addition of a College of Arts and Sciences in 1920, the college became the University of Hawai'i. In 1972, it became UH Mānoa to distinguish it from the other units in the growing UH system.





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## MISSION

**E ho'omālamalama i kō mālama**

*Cultivating the potential within each  
member of our community*

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## VISION

**He Lamakū O Ke Aloha 'Āina**

*A leading light of aloha 'āina for  
Hawai'i and the world*

We will be locally and globally recognized as a premier student-centered, Carnegie Research 1, community-serving university grounded in a Native Hawaiian place of learning that summons our rich knowledge systems to help mālama Hawai'i and the world for future generations.





# Native Hawaiian Place of Learning

Our goal of becoming a Native Hawaiian place of learning and an Indigenous serving institution directs our attention to the ways in which indigenous knowledge can deepen and guide our campus' efforts when we reciprocate the aloha necessary to sustain them.

The Native Hawaiian Place of Learning Advancement Office at the University of Hawai'i at Mānoa (UH Mānoa) is committed to fostering a rooted, resilient, and responsive community that advances UH Mānoa as a Native Hawaiian Place of Learning – grounded in aloha 'āina – so that the sustainable practices deeply rooted in Hawai'i can live on for the many generations yet to come.

LEARN MORE AT: [manoa.hawaii.edu/nhpol](https://manoa.hawaii.edu/nhpol)

We believe this work starts with these three pathways:

**A'O**

Learning from one another

**ALU**

Connecting with each other

**'AUAMO**

Working together





# UH Mānoa Fast Facts

**FOUNDED**  
**1907**

**LOCATION**  
Honolulu,  
O'ahu, HI



**CAMPUS  
SIZE**  
320 Acres

Land, Sea, Sun,  
and Space Grant  
Designation



**RESEARCH 1**  
Designated by the  
Carnegie Institute

**ACCREDITATION**  
Western Association  
of Schools and  
Colleges (WASC)

**AVG. CLASS SIZE**  
33 Lower Division  
20 Upper Division

STUDENT TO  
FACULTY RATIO: 13:1  
% OF FACULTY  
WITH PHD: 85%



**98**  
Bachelor  
Programs

**88**  
Masters  
Programs

**56**  
Doctoral  
Programs

**42**  
GCERTs  
(Graduate Certificates)

**19**  
Professional  
Degrees



(16 Master's Degrees, 3  
Doctoral Degrees not inclusive of  
MD and Law School Degrees))

## STUDENT CHARACTERISTICS



**59%**  
Hawai'i  
(In-State)



**35%**  
Out-of-State/  
U.S. National



**6%**  
International



**122**  
Countries and  
Regions  
Represented



**20,028**  
Total Fall 2024  
Enrollment  
(15,375 Undergraduate  
4,653 Graduate)



**3.68**  
Avg. high  
school GPA

## STUDENT DIVERSITY

- 32.2% \*Asian
- 27.7% Caucasian
- 18% \*Native Hawaiian
- 17.1% Two or more races
- 1.8% Hispanic
- 1.9% African American
- 0.6% Unknown
- 0.7% American Indian or Alaskan Native

\*Asian

- 9.8% Filipino
- 5% Japanese
- 4.1% Chinese
- 1.5% Korean
- 9.5% Mixed Asian
- 2.3% Other Ethnicities

\*Native Hawaiian or  
Other Pacific Islander

- 16.6% Native Hawaiian or Part Hawaiian
- <1.3% Other Pacific Islander

\*Only U.S. citizens are included in this calculation



**51%**  
Top 25%  
in high school



## DID YOU KNOW?

UH Mānoa is the 7<sup>th</sup>  
most ethnically  
diverse university in  
the United States

(2020, US News and  
World Report)

# The Office of the Vice Provost for Academic Excellence (OVPAE)



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The Office of the Vice Provost for Academic Excellence (OVPAE) ensures excellence in teaching and learning endeavors across University of Hawai'i at Mānoa (UHM) academic programs by working with and through faculty and executive management to plan, develop, coordinate, improve and manage a dynamic and responsive portfolio of academic programs in a student-centered environment that encourages diversity and global awareness, character development and campus and community engagement.



CAMPUS CENTER COURTYARD, UH MĀNOA



## **THE VPAE PROVIDES LEADERSHIP AND STRATEGIC DIRECTION FOR THE FOLLOWING UNITS AND PROGRAMS:**

**Faculty Excellence** - The role of the Office of Faculty Excellence is to recruit, retain and support a diverse world-class university faculty, to provide resources and support across the faculty career cycle, and to support and engender excellence in teaching, research and service.

**Academic Personnel** - supports the academic life cycle ranging from recruitment to retirement. The Academic Personnel Office provides advice and guidance on matters related to appointments, professional and career advancement, and | assistance with dispute/grievance management, and is committed to providing the support and training needed throughout the different phases in the academic life cycle to enhance the working and learning environment at UH Mānoa.

**Faculty Development & Academic Support** - is responsible for providing instructional and professional development activities and services for UH Mānoa faculty and academic staff.

**Academic Program Approval & Review** - oversees all academic program development, approval, modification, review, and policy; articulation and educational agreements; institutional and professional accreditation; institutional research; tuition and fees; and P-20 initiatives.

**Assessment & Curriculum Support** - oversees the development of new academic programs, review and determination of the continuing status of programs, program planning and assessment of academic programs and units, and analysis of institutional data regarding academic programs.

**Commencement** - oversees the formal ceremony that celebrates the academic achievements of graduating students in the Fall and Spring semesters, including the recognition of honorary degree recipients.

**Graduate Division** - oversees policies and procedures for all existing academic programs at the graduate-level. As

graduate education inherently involves both academics and research, Graduate Division works closely with the Office of the Vice Provost for Research and Scholarship to facilitate and support graduate programs in the academic units seeking research support and funding opportunities for their graduate students.

**General Education** - provides logistical support, expertise, historical knowledge, data and guidance to the General Education Committee, a permanent committee of the UHM Faculty Senate, in development and implementation of General Education policies and procedures.

**Interdisciplinary Studies Program** - offers the BA in Interdisciplinary Studies to provide students with the opportunity to pursue innovative, multidisciplinary degrees designed collaboratively by faculty experts.

**Honors** - provides qualified undergraduate students with the opportunity to complete a baccalaureate program with Honors through specialized curriculum and faculty-mentored Honors Projects.

**ROTC / NROTC** - program attracts, motivates, and prepares selected students with potential to serve as commissioned officers in Army, Air Force and Navy to provide an understanding of the fundamental concepts and principles of military art and science; to develop leadership and managerial potential, a basic understanding of associated professional knowledge, a strong sense of personal integrity, honor, and individual responsibility, and an appreciation of the requirements for national security.

**Manoa Catalog** - The office designs, edits, formats, and produces the Mānoa catalog, in consultation with all UH Mānoa units.

**Office of the University Scheduler** - The office that ensures course scheduling across the Mānoa campus, including in-person, online (synchronous and asynchronous), and hybrid courses. It coordinates classroom assignments, optimizes course offerings to align with student needs and institutional priorities, and supports academic departments in developing efficient and effective schedules.



# Position Summary

## Vice Provost for Academic Excellence, UH Mānoa

The Vice Provost for Academic Excellence (VPAE) is the deputy campus academic officer and senior policy advisor to the Provost on academic matters at the University of Hawaiʻi Mānoa. UH Mānoa is a world-class research and academic institution focused on informing solutions to some of the world's most pressing problems. The University is a Land, Sea, Space and Sun-Grant institution, one of only six in the United States and is classified by the Carnegie Foundation as R1: Doctoral Universities – Very high research activity (RU/VH). UH Mānoa is committed to becoming a Native Hawaiian Place of Learning (NHPoL) as part of the UH Mānoa Strategic Plan Mānoa 2025: Our Kuleana to Hawaiʻi and the World, and is one of only eight Minority-Serving Institutions federally designated Asian American, Native American

Pacific Islander serving institutions (AANAPISI). The Vice Provost for Academic Excellence is a member of the Manoa Cabinet and Provost's Council.

The Vice Provost for Academic Excellence (VPAE) has leadership responsibilities for the planning, direction, development, coordination, and management of the academic programs for the campus and campus-wide educational initiatives. The VPAE works with the Academic Deans and Directors to ensure that existing academic and new initiatives are responsive to unit, campus, and state needs, and are effectively implemented. The VPAE proactively ensures a portfolio of high-quality, inspiring, and responsive undergraduate and graduate degree and certificate programs that prepare



students for lifetime success. The VPAE is responsible for assisting the academic units with recruiting, retaining, and supporting a world-class faculty with excellence in teaching, research, and service, supporting interdisciplinary programs, and facilitating cross-unit collaboration to deliver innovative interdisciplinary degree programs. The VPAE proactively engages with and supports Hawai'i communities by applying knowledge of Hawaiian language, culture, and promotes research and collaborative initiatives across Hawai'i and other communities in the Pacific region. The Office of Vice Provost of Academic Excellence is also responsible for facilitating training and developing resources for academic leaders such as deans, associate deans, directors.

Current OVPAE units include the Office of General Education, Graduate Division, Honors, Interdisciplinary Studies, and Navy ROTC/Air ROTC/Military Sciences. The OVPAE university provides support for all academic programs through the Assessment and Curriculum Support Center, Manoa Catalog and University Scheduler. This position also oversees the Office of Academic Personnel and the Office of Faculty Development and Support. Academic Personnel, coordinates faculty personnel actions such as contract renewal, tenure/promotion, and periodic (post-tenure) review. Academic Personnel supports the recruitment of faculty through its Search Advocate program and training; offers various leadership programs for chairs and other faculty in administrative services roles and provides opportunities for underrepresented groups to explore academic leadership roles within UH Manoa. The Office of Faculty Development and Support, through its various programs and workshops, assists faculty in the development of teaching and research, provides information on the process of contract renewal and tenure, as well as faculty mentorships.

UH Mānoa is one of the premier institutions of higher learning in the Pacific and part of an international community of research universities. It is the flagship campus of the UH System and currently enrolls more than 19,000 students. The UH System is committed to being a Native Hawaiian Place of Learning and supports cultural and interdisciplinary collaboration in education, research, outreach, service, and sustainability. UH Mānoa is also a Truth, Racial Healing & Transformation Campus Center committed to providing a safe, inclusive environment where everyone can thrive socially and professionally. For more information about UH Mānoa, visit <https://manoa.hawaii.edu>.



## NOMINATIONS, INQUIRIES, AND APPLICATION INFORMATION

Nominations, inquiries, and applications are being accepted for this position. Continuous recruitment. For first consideration, submit an application by June 23, 2025. Review of applications will begin on or about June 27, 2025

### APPLY

To apply, please visit <https://www.schooljobs.com/careers/hawaii.edu/jobs/4909119/vice-provost-for-academic-excellence?keywords=provost&pagetype=jobOpportunitiesJobs>, or <https://www.governmentjobs.com/careers/hawaii.edu> and search for **Position Number 0089169 or Vice Provost for Academic Excellence**.

Note: A NEOGOV account must be established, and then candidates may attach the following to the online application:

1. A cover letter summarizing your interest and how qualifications are met for the position, **no more than 3 pages**,
2. A current curriculum vitae,
3. Names of three (3) professional references, including title and contact information
4. A statement that addresses the below prompt, **no more than 3 pages**.

### Statement on Strategic Alignment: Becoming a Native Hawaiian Place of Learning

The University of Hawai'i at Mānoa's Strategic Plan identifies Becoming as Native Hawaiian Place of Learning as a key institutional goal. The search committee has selected this goal as a focal point for this position, reflecting the university's commitment to integrating Native Hawaiian language, culture, and/or values into its academic and campus environment. In a written statement (no more than three pages), describe how you envision contributing to this goal in your role. Consider your experiences, expertise, and potential initiatives that would support the university's progress in this area. Your response may address aspects such as curriculum development, community engagement, research, student support, or institutional practices that foster a Native Hawaiian Place of Learning.

References will not be contacted without prior notice to the candidate. A background check will be made prior to employment.

For the job announcement, job description and search information, please go to:

<https://manoa.hawaii.edu/executivesearch/ovpae>

### NOMINATIONS AND INQUIRES:

[uhmexec@hawaii.edu](mailto:uhmexec@hawaii.edu)

The University of Hawai'i is an equal opportunity institution.





Kānewai Lo'i at UH Mānoa



Training workshop for Investigations with HR Staff



Spring Graduation at UH Mānoa's Stan Sheriff Center



Assesment and Curriculum



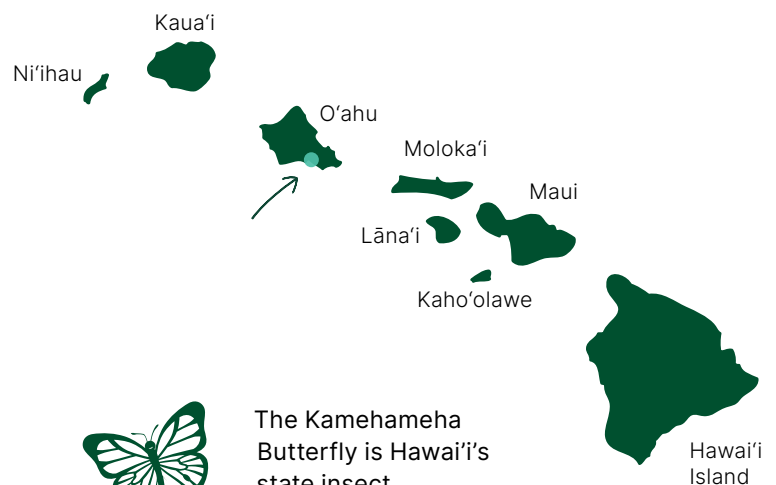


# Honolulu, Hawai'i

The University of Hawai'i at Mānoa is located in Mānoa Valley, minutes from downtown Honolulu.

Honolulu is the largest city and the capital of the state of Hawai'i. Incorporated as a city in 1907, Honolulu refers to the urban area on the southeastern shore of the island of O'ahu. In the Hawaiian language, Honolulu means "sheltered bay" or "place of shelter."

Today, Honolulu is one of America's safest cities with many unique features and characteristics. It's home to America's only royal palace and is known for its tropical climate, lush green landscape, diverse population, and community spirit known as aloha. We invite you to learn more about the Honolulu community by exploring the links below.



The Kamehameha Butterfly is Hawai'i's state insect.



Hawai'i has 2 official languages: Hawaiian & English



Hawai'i is the only state that grows coffee beans



The island of O'ahu is surrounded by 130 beaches





## Additional Resources

### LOCAL INFORMATION

- [Campus Map](#)
- [GoHawaii](#)
- [Honolulu Star-Advertiser](#)
- [Ka Leo \(student newspaper\)](#)
- [KTUH \(student radio\)](#)
- [State of Hawai'i website](#)
- [Web cameras \(Honolulu\)](#)

### RECREATION

- [Hawai'i State Parks](#)
- [Honolulu Botanical Gardens](#)
- [Honolulu Parks and Recreation](#)
- [Honolulu Zoo](#)
- [Na Ala Hele, Hawai'i trails](#)
- [Waikīkī Aquarium](#)

### EVENTS AND FESTIVALS

- [Blaisdell Center](#)
- [Hawai'i International Film Festival](#)
- [Lantern Floating Festival](#)
- [UH Mānoa Events calendar](#)

### PERFORMING ARTS

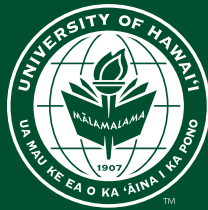
- [Diamond Head Theatre](#)
- [Hawai'i Opera Theatre](#)
- [Hawai'i Theatre Center](#)
- [Kennedy Theatre \(UH Mānoa\)](#)
- [Mānoa Valley Theatre](#)

### MUSEUMS AND GALLERIES

- [Battleship Missouri Memorial](#)
- [Bishop Museum](#)
- [Honolulu Museum of Art](#)
- ['Iolani Palace](#)
- [John Young Museum of Art](#)
- [Lyon Arboretum](#)
- [Mission Houses Museum](#)
- [Pearl Harbor Aviation Museum](#)
- [Pearl Harbor National Memorial \(includes USS Arizona, USS Oklahoma, and USS Utah Memorials\)](#)
- [UH Mānoa Art Gallery](#)

### TRANSPORTATION

- [TheBus](#)
- [Daniel K. Inouye International Airport \(was Honolulu International Airport\)](#)



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2500 Campus Road | Honolulu, HI 96822



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