



## VEHICLE OWNERSHIP CITATION DISCLAIMER FORM

UH ID or Parking User ID (if known)		<input type="radio"/> Student	<input type="radio"/> Employee	<input type="radio"/> Other
Name (First Middle Last)				
Mailing Address (non-campus mail)				
Phone Number		Email Address		
Vehicle License Plate		Citation Numbers (if known)		

I believe that the UH Mānoa Overdue Parking Citation Notice was sent to me in error and disclaim ownership of the cited vehicle. I can verify that **I did not receive the original citation** because:  
(check applicable box and provide listed documentation)

- I never owned the vehicle cited.**  
Attach a notarized statement from the DMV stating you were never the owner of the vehicle.
- I sold the vehicle cited prior to the issue date of the citation(s).**  
Attach a notarized statement from the DMV stating you were the owner of the vehicle until mm/dd/yy.
- I became the owner of the vehicle cited after the citation(s) was/were issued.**  
Attach a copy of the vehicle title  
OR attach a notarized statement from the DMV confirming your ownership of the vehicle began on mm/dd/yy.
- The license plate is mine; however, description of the vehicle cited does not match any vehicle I own or have owned.**  
Attach a copy of your vehicle title  
OR attach a copy of your current vehicle registration.

Signature	Date
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Return completed form and supporting documents  
to: [citation@hawaii.edu](mailto:citation@hawaii.edu)  
OR mail to:  
UH Mānoa Commuter Services  
2600 Campus Road, QLC 014  
Honolulu, HI 96822

**Honolulu Dept. of Customer Services**  
Motor Vehicle, Licensing, and Permits Division  
<https://www8.honolulu.gov/csd/vehicle/>

Please contact directly if you require  
documentation or assistance.

