

Department of Nursing Evaluation Matrix (rev 4/6/2015)

BS, MEPN, MS, DNP & PhD Programs

Data Source	Purpose	Frequency of Collection	Frequency of Review	Review and Feedback to Students
Annual Program Evaluation (all students)	Formative evaluation of students' experiences**	Annual, spring semester	Annual	<p><u>Review:</u> Academic Team*, Undergraduate and Graduate Program Directors, Director Office of Student Services, Director of IT, Committees: Undergraduate, Master's, DNP and PhD Curriculum & Evaluation</p> <p><u>Student Feedback:</u> key findings and plans for action provided by appropriate program director. Aggregate data posted to SONDH website.</p>
<p><u>Point Person:</u> ADAA</p> <p><u>Process:</u> Electronic distribution to all levels of students in February with 2-week response period. Program Directors send students 2 email reminders. Reports distributed to appropriate units in March to be reviewed and discussed; action plan formed by units in April; due to the ADAA by May. ADAA monitors to ensure revision, as appropriate, and compiles trend data to assure maintenance of improvement.</p> <p><u>#Expected Outcome Benchmark:</u> ≥ 90% of the student responses meet minimum expectations (at least 3.5 on a 5-point Likert scale for all items and total mean scores). Response rate 40% of sample</p>				
Course/ Teaching Evaluations (all students)	Summative evaluation of students' perception of meeting program standards** related to courses	Every semester	Fall, spring and summer semesters	<p><u>Review:</u> Academic Team*, Course Coordinator, Faculty Member, Committees: Undergraduate, Master's, DNP and PhD Curriculum & Evaluation</p> <p><u>Student Feedback:</u> key findings and plans for action provided by faculty to students of course. Aggregate data posted to SONDH website.</p>
<p><u>Point Person:</u> ADAA</p> <p><u>Process:</u> Electronic distribution to students enrolled in each course 2 weeks before the end of the semester and 2 email reminders. Evaluations are completed online prior to the end of the course. Results are reported after final grades have been posted. Undergraduate and Graduate Chairs are responsible to follow up on recommendations to ensure revision, when appropriate.</p> <p><u>+Expected Outcome Benchmark:</u> ≥90% of the student responses meet minimum expectations (at least 3.5 on a 5-point Likert scale for all items and total mean scores). Response rates for course evaluations 40% of sample.</p>				

Data Source	Purpose	Frequency of Collection	Frequency of Review	Review and Feedback to Students
Simulation Lab Surveys (students involved with simulation)	Summative evaluation of students' perception of success in meeting simulation quality and objectives	Every semester	Fall, Spring	<p><u>Review:</u> Academic Team*, Director of THCCS, THSSC team, Committees (as needed): Undergraduate, Master's Curriculum & Evaluation</p> <p><u>Student Feedback:</u> key findings and plans for action posted in the simulation lab</p>
<p><u>Point Person:</u> Associate Director for Quality & Patient Safety</p> <p><u>Process:</u> Electronic distribution to students engaged in simulation activities 2 weeks before the end of the semester and 2 email reminders. Director of THSSC responsible to follow up on recommendations to ensure revision, when appropriate.</p> <p><u>Expected Outcome Benchmark:</u> $\geq 85\%$ of the student responses meet minimum expectations (at least 3 on a 4-point Likert scale for all items and total mean scores). Response rate 40% of sample.</p>				
Simulation iClicker Surveys (students involved with simulation)	Formative evaluation of students' perception of success in meeting simulation quality of each simulation session	End of each simulation session	Fall and Spring	<p><u>Review:</u> Academic Team*, Director of THSSC, THSSC team, Committees (as needed): Undergraduate, Master's Curriculum & Evaluation</p> <p><u>Student Feedback:</u> key findings and plans for action posted in the simulation lab</p>
<p><u>Point Person:</u> Associate Director for Quality & Patient Safety</p> <p><u>Process:</u> Use of iClickers at end of each simulation session. Director of THCCS responsible to follow up on recommendations to ensure revision, when appropriate.</p> <p><u>Expected Outcome Benchmark:</u> $\geq 85\%$ of the student responses meet minimum expectations (at least 3 on a 4-point Likert scale for all items and total mean scores). Response rate 40% of sample.</p>				

Data Source	Purpose	Frequency of Collection	Frequency of Review	Review and Feedback to Students
Clinical Site 360 Evaluation - Students (prelicensure, post licensure MS and DNP students)	Summative evaluation of student clinical experience Prelicensure & Graduate students: at clinical services or agency DNP students: at SIP location	Fall and Spring for prelicensure and graduate Spring (annual) for DNP	Fall and Spring for prelicensure and graduate Spring (annual) for DNP	Prelicensure & Graduate: Academic Team*, Course Coordinators (Course specific data only) & Clinical Agencies (Agency specific data only), Program Directors & Graduate Chair DNP: Academic Team*, DC, GC, Program Director and DNP CESA <u>Student Feedback:</u> Program director will inform the students of the key themes and action plans.
<p><u>Point Person:</u> ADAA</p> <p><u>Process:</u> Electronic distribution to students enrolled in clinical courses through Banner and 3 email reminders. For prelicensure and graduate program 1/3 of all clinical/field work courses will be sampled fall and spring semesters. For DNP 360 evaluation will be done annually in the spring semester.</p> <p><u>Expected Outcome Benchmark:</u> ≥ 85% of the student responses to the clinical site evaluation questions meet minimum expectations (at least 3 on a 4-point Likert scale for all items and total mean scores). Response rates for program evaluation 40% of sample</p>				
Clinical Site 360 Evaluation: Community Input (Prelicensure and post licensure MS students: Clinical Services/ Agencies; DNP: External Advisor)	Summative evaluation of clinical agencies experiences with students and faculty	Fall & spring for prelicensure and graduate students Spring (annual) for DNP	Fall & spring for prelicensure and graduate students Spring (annual) for DNP	Prelicensure & Graduate: Academic Team*, Course Coordinators (Course specific data only) & Clinical Agencies (Agency specific data only), Program Directors & Graduate Chair DNP: Academic Team*, DC, GC, Program Director and DNP CESA <u>Feedback:</u> Program director will inform the clinical sites of the key themes and action plans
<p><u>Point Person:</u> ADAA</p> <p><u>Process:</u> Electronic distribution to students enrolled in clinical courses through Banner and 3 email reminders. For prelicensure and graduate program 1/3 of all clinical/field work courses will be sampled fall and spring semesters. For DNP 360 evaluation will be done annually in the spring semester.</p> <p><u>Expected Outcome Benchmark:</u> ≥ 85% of the student responses to the clinical site evaluation questions meet minimum expectations (at least 3 on a 4-point Likert scale for all items and total mean scores). Response rates for program evaluation 40% of sample</p>				

Data Source	Purpose	Frequency of Collection	Frequency of Review	Review and Feedback to Students
Clinical Site 360 Evaluation: Faculty (Prelicensure and post licensure MS courses Faculty; DNP: Academic Advisor)	Summative evaluation of faculty experiences at each clinical agency	Fall & spring for prelicensure and graduate students Spring (annual) for DNP	Fall & spring for prelicensure and graduate students Spring (annual) for DNP	Prelicensure & Graduate: Academic Team*, Course Coordinators (Course specific data only) & Clinical Agencies (Agency specific data only), Program Directors & Graduate Chair DNP: Academic Team*, DC, GC, Program Director and DNP CESA <u>Feedback:</u> Program director will inform the Faculty of the key themes and action plans
<p><u>Point Person:</u> ADAA</p> <p><u>Process:</u> ADAA's office contacts the course coordinators during the spring semester for names and emails of the faculty teaching each section of clinical rotations. The ADAA's office sends the online survey to the faculty member with 3 email reminders. Reports are distributed for review. Department Chair responsible to follow up with course coordinators on recommendations to ensure action, when appropriate.</p> <p><u>Expected Outcome Benchmark:</u> $\geq 85\%$ of the faculty member responses to the clinical site questions meet minimum expectations (at least 3 on a 4-point Likert scale for all items and total mean scores). Response rates for program evaluation 40% of sample</p>				
End of Program Evaluation (all students) Educational Benchmarking, Inc (EBI) Survey	Summative evaluation of student's overall experiences as a DON student	Each final semester for graduating students	Fall, Spring, Summer	Academic Team*, Curriculum & Evaluation Committees, DON Chair and Graduate Chair <u>Student Feedback:</u> key findings and plans for action of aggregate data posted on SONDH website
<p><u>Point Person:</u> ADAA</p> <p><u>Process:</u> ADAA's office orders tool from EBI and obtains the list of graduating students (names and emails) from the OSS 2 months prior to graduation. For undergraduate students and pre-licensure MEPN completers, the ADAA's office coordinates with the faculty teaching the final course to schedule a time for all students to take the EBI end of program survey (paper). For graduate students, the survey is done online; the ADAA's office emails the graduate students with 3 follow up reminders, 1-2 weeks prior to graduation. In the spring semester, the ADAA's office obtains the reports from the EBI website and distributes for review. The Curriculum & Evaluation Committees provides recommendations for action to the Department/Graduate Chairs.</p> <p><u>Expected Outcome Benchmark:</u> $\geq 85\%$ of the students' responses to the end of program questions meet minimum expectations (at least 4.0 on a 7-point Likert scale for all items and total mean scores). Response rate 20%.</p>				

Data Source	Purpose	Frequency of Collection	Frequency of Review	Review and Feedback to Students
Alumni Survey (all alumni) Educational Benchmarking, Inc (EBI) Survey	Summative evaluation of perceived preparation for nursing roles by graduates at 1 and 3 years post-graduation	Annually, 1 & 3 years post graduation	Annually, fall semester	Academic Team* <u>Alumni Feedback</u> : post key themes of aggregate data on website
<p>Point Person: ADAA</p> <p>Process: ADAA's office orders tool from EBI and obtains the names and emails of graduates from the previous 1 and 3 years from the OSS. ADAA's office forwards list to EBI for email distribution of the alumni surveys with automated reminders; the survey remains open for 4 weeks. Once complete, the ADAA's office obtains the report online from EBI and distributes for review to the Academic Team* and action, if appropriate.</p> <p>Expected Outcome Benchmark: $\geq 85\%$ of the alumni responses to the end of program questions meet minimum expectations (at least 4.0 on a 7-point Likert scale for all items and total mean scores). Response rate 20%</p>				
Undergraduate & Graduate Employers Survey Educational Benchmarking, Inc (EBI) Survey	Summative evaluation of perceived preparation for nursing roles by employers of DON alumni at 1 and 3 years post-graduation	Annually, 1 & 3 years post-graduation	Annually, fall semester	Academic Team* <u>Employer feedback</u> : post key themes of aggregate data on website
<p><u>Point Person</u>: ADAA</p> <p><u>Process</u>: This survey is linked to the initial EBI alumni survey. Once a person completes the alumni survey, they are asked to provide the name and email of their employer. EBI sends out the survey to the employer. The ADAA's office obtains the report online from EBI and distributes for review to the Academic Team* for action, if appropriate.</p> <p><u>Expected Outcome Benchmark</u>: $\geq 85\%$ of the employers' responses to the end of program questions meet minimum expectations (at least 4.0 on a 7-point Likert scale for all items and total mean scores). Response rate 20%</p>				

* Academic Team: Dean, Associate Dean of Academic Affairs, Department Chair, Graduate Chair

** WASC and CCNE standards, SONDH strategic plan

Expected outcome benchmark revised for the Course/Teaching Evaluation at the 12/1/2014 DON meeting

+ Expected outcome benchmark for the Annual Program Evaluation at the 4/6/2015 DON meeting